

**SPECIAL MEETING OF  
CLINTON HOSPITAL AUTHORITY MINUTES  
Wednesday September 25, 2024, 12:00PM**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday September 25, 2024 at 12:00pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall on September 23, 2024. An Amended Agenda was posted on the bulletin board in the lobby of the Clinton City Hall on the ?

**Members:** Ken Baker, Chris Jones, Kelly Cornell (absent), Kevin Wolters, Tyler Bridges(absent), Ernie Dowdell, *Ex Officio*

**Chief Executive Officer:** Len Lacefield

**City Manager:** Robert Johnston(absent)

**Secretary/Clerk:** Amy Jones

**Others:** Chasity Richardson, Brendan Price RN, Brenda Jennings RN, Stephanie Bustos, Rachel Owens, Janice Merrill, Cris Hickerson, Debra Blanchard, Hope King, Sean Stephens and others

**I. CALL TO ORDER**

Chairman Kenneth Baker called meeting to order at 12:05 p.m.

**II. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS**

A. Approval of September 25, 2024, Special Meeting

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve the Consent Agenda

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

**III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):**

**A. Administrative reports**

**1. Executive Report – Len Lacefield, CEO**

Mr. Lacefield presented Financial Projections Update. While most of this update will depend on the financial projections provided by Rachel, what I can report is that as of a week ago Monday we have experienced a significant uptick in mail from all payor. This is a direct result of our RCM process kicking in due to Rachel and her Teams efforts with the batch dump of \$21,000,000 is pending claims. Please recall the timeline for the fruits of this effort and consistency to come are beyond 21 days and up and through 90-days as the purification process will be lengthy. We will realize an uptick in revenue beginning later this week and into the next moving forward. Rachel and her Team have been inundated by claims prior to licensure and credentialing dates, as well as others requiring "retouch and refile". Things are moving, the deposits will follow. Rachel with Intelligent health Tech state she is still of EDI errors and hoping to set up a call with Trubridge to resolve the error. Rachel is also in the process obtain web site access to payor to see claims that process or if there are payment made.

Mr. Lacefield also touched on Medicaid Pro Fees From Blue Cross and Blue Shield Part B (Pro Fees) to Medicaid Pro Fees credentialing has been completed and accepted and providers are being entered into their system. This process time will be 2-3 weeks. This category does not hold a substantial volume of charge dollars but will add to the purse. With the Insurance process we are in the process of Recruitment of Providers. This past Wednesday I met with a physician I would categorize as one of the most likeable, like-minded, proficient PCP's I've met in decades. An excellent visit as we've agreed to move forward with additional conversations as early as next week on what it looks like to open a facility potentially as early as November. Currently, I'm putting a plan together to include timelines. We have motion less engagement in our market to the west, but interest persists.

Janea Chittum gave update on Telehealth with the Schools working on enrollment from parents and should go live with Clinton Schools late October, then will focus Arapaho and Taloga these school will be a different in training since they do not have school nurse. Janea also gave update of the IV infusion that she is currently working on getting the department set up and already been in contact with the VA center and Indian Health regarding patient form their facilities for infusion. Along with the Telehealth and IV fusions Janea spoke of the community outreach programs that she is working with Hispanic Heritage Festival on Oct 12 and the Worklahoma Job Fair on Oct 2, 2024. In addition to Mr. Lacefield spoke of the Trunk and Treat Public Event that the hospital was hosting would have music, kids Corner, EMS, Fire Truck, Helicopter, Food truck, Car show will have Wright Medial doing their Remote Transmission (Coyote).

Lastly Mr. Lacefield gave an update on Cardiopulmonary Rehab update Things continue to build in our CPD and with the most recent realignment efficiency and growth are projected to move even faster and with more efficiency. Stephanie Drum had been pulling double time which was unfair to her and nearly impossible to meet and exceed expectation for the startup. AS the Director over our Respiratory Therapy Department Stephanie was often called in through the night to save lives then expected to report at

8am to Direct the CPD. Wasn't fair nor working well. We are excited about Stephanie's continued support in the CPD while we've moved Andrea Hammer, PTA into the Director Role. Andrea had been directly involved in the startup and ongoing patient care since day one, making her a very strong choice to step in, step up, and move this ball down the field. Congratulations and welcome Andrea! Andrea will be building for these numbers, total of 88 Cardio Rehab visit with 4 new patient that bring total of 17 patients, 10 new referrals for Oklahoma Hart Hospital and 1 from Integris health. Also, with Cardio Rehab we have had Radiology services totals since January of Xray 2029 visit, Cat Scan 1761 visit and Ultrasound 123 visit. August numbers for ER 471 visit, Outpatient 94, Inpatient 21, Observation 5 total patients for the Month of August 588.

Motion was made by Trustee Chris Jones and Second by Kevin Wolters to accept Executive Report,

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

**B. Request to approve a Draw for the line of Credit in the amount of \$350,000.00 from the City of Clinton**

Chairman Baker presented the request to approve a draw for the line of Credit in the amount of \$350,000.00 from the City of Clinton. Len Lacefield, CEO, spoke to the Trustees regarding need for the draw to cover the current expenditure and payroll.

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve the Draw for the line of Credit in the amount of \$350,000.00 from the City of Clinton

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

**C. Updated Contract with Dr. Khaled – Exhibit B**

Mr. Len Lacefield, Hospital CEO presented the updated contract with Dr. Khaled to the Trustees. He spoke to the Exhibit B portion that addresses call services.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve the updated contract with Dr. Khaled Exhibit B.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

#### **IV. FINANCIAL REPORT**

##### **A. Financial Statement- Stephanie Bustos**

Ms. Bustos gave a Hospital Financial Report with Profit and Loss information.

Motion was made by Trustee Kevin Wolters and Second by Chris Joens to approve Hospital Financial Report with Profit and Loss

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

##### **B. Invoices to be paid- Stephanie Bustos**

Ms. Bustos present the Invoices to be paid list to the Trustees for review and to approve outstanding invoices 31 days and older

Motion was made by Trustee Chris Jones and Second by Kevin Wolters to approve to pay outstanding invoices to be paid 31days and older

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

#### **V. COMMITTEE /DEPARTMENT REPORTING**

##### **A. Review and Approval Monthly Quality Assurance/Performance program meeting minutes 09/18/2024**

Brenda Jennings gave an overview of Monthly Quality Assurance/Performance program

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve to Monthly Quality Assurance/performance program meeting minutes 09/18/2024

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

##### **B. Review and Approval Monthly Safety/Emergency management Committee meeting 08/07/2024.**

Janice Merrill gave an overview of the Monthly Safety/Emergency Management Committee.

Motion was made by Trustee Chris Jones and Second by Kevin Wolters to approve to Monthly Safety/Emergency Management meeting minutes 08/07/2024.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

### **C. Review and Approval Monthly Utilization Review Committee meeting 09/20/2024**

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Chasity Richardson gave no out liars of the Monthly Approval Utilization Review

Motion was made by Trustee Chris Jones and Second by Kevin Wolters to approve to Monthly Utilization Review Committee meeting 09/20/2024

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried.

## **VI. MEDICAL STAFF**

### **A. Delineation of Privileges**

Tele Radiology Privileges: Tisha Singer, M.D. and Nedejko Uncanin, M.D.

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve to Tele Radiology Privileges for Tisha Singer MD and Nedeljko Uncanin MD

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried

## **VII. NEW BUSINESS (If any, as authorized pursuant to Section 311.9 of the Oklahoma Meeting Act.)**

None

## **VIII. ADJOURN**

A motion was made by Trustee Kevin Wolters and Second by Chris Jones to Adjourn

the meeting.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kenneth Baker

Nay: none

Chairman declared the motion carried

Chairman declared the motion carried and meeting adjourned at 12:52 p.m.

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Approved Date

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Kenneth L. Baker, Chairman