

**SPECIAL MEETING OF THE
CLINTON HOSPITAL AUTHORITY MINUTES
Wednesday June 26, 2024, 12:00PM**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday June 26, 2024, at 12:00pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall and on the front door of the Clinton Regional Hospital on the 24th day of June 2024 at 11:55 a.m.

Members: Ken Baker, Chairman, Chris Jones, Kelly Cornel, Kevin Wolters; Tyler Bridges, Ernie Dowdell, *Ex Officio*

Chief Executive Officer: Len Lacefield

City Manager: Robert Johnston

Secretary/Clerk: Amy Jones

Others: Chasity Richardson, Debra Blanchard, Janae Chittum, Brenda Jennings, Stefanie Bustos, Cris Hickerson, and others.

I. CALL TO ORDER

Chairman Kenneth Baker called meeting to order at 12:01pm

II. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS

A. Approval of Minutes June 12, 2024, Special Meeting

B. Claims – No Claims presented from City of Clinton

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Chris Jones and Second by Kelly Cornell to approve the Consent Agenda

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Chris Jones, Tyler Bridges, Kevin Wolters,

Nay: none

Chairman declared the motion carried.

III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):

A. Administrative reports

1. Hospital Report –

Update CEO Len Lacefield spoke of Dr. Liem Trang's visit with Dr. Blakeburn and his NP's then visiting the hospital to review facilities and available equipment as he prepares to begin offering Pain Management Services. Update on opening our Cardiopulmonary program which is slated for August 1. Our New Services development of our Low Dose Lung Cancer Screening CT Scan Program ready for patient to schedule. Update on progress provided via IHT, Inc and have filed \$740,000.00 in claims to payers and \$260,000.00 ready to bill. We should see 20 to 30% increase in income over the next four months. Lastly, Rural Emergency Hospital (REH) would be an option to enroll in the hospital. This could improve our cash position and grow the Hospital with out hindering the direction of services that we would like to add as a point of services for our region.

Information only.

B. Revocation of Trust of the Clinton Hospital Authority at Oklahoma Bank and Trust Company as the Trustee

Debra Blanchard, City Treasurer spoke of revocation of the trust of the Clinton Hospital Authority at Oklahoma bank and Trust Company. A Trust was formed on May 19, 1998, for the Clinton Hospital Authority to hold the funds from the lease of the hospital properties and facilities. Ms. Blanchard explained now that a vote of the people had allowed the use of the funds for operations of the hospital and almost all funds have been used, the trust is no longer needed.

Motion was made by Trustee Kelly Cornell and Second by Chris Jones to approve the revocation of the trust of the Clinton Hospital Authority at Oklahoma bank and Trust Company

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Chris Jones, Tyler Bridges, Kevin Wolters,

Nay: none

Chairman declared the motion carried.

C. Budget Amendment Transfer

Debra Blanchard, City Treasurer presented the budget amendment transfer for the Clinton Hospital Authority. She explained that the supplemental budget appropriations for Clinton Regional Hospital include Payroll and Operating expenses, budgeting revenues collected at Clinton Regional Hospital and small portion of remaining fund balance.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Chris Jones to approve the Clinton Hospital Authority Budget Amendment Transfers.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Chris Jones, Tyler Bridges, Kevin Wolters,

Nay: none

Chairman declared the motion carried.

D. FYE25 Budget Approval

Len Lacefield, CEO does not have a prepared budget for the fiscal year ending 2025 and will bring it back at the next meeting.

IV. FINANCIAL REPORT

A. Financial Statement-

Stephanie Bustos gave the financial report to the board. Discussion was held regarding the information presented by the Trustees.

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve Financial Statement.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Tyler Bridges, Kelly Cornell

Nay: none

Chairman declared the motion carried.

B. Department Expenses-

Stephanie Bustos provided a report of department expenses. The expenses were reviewed by the Trustees as presented.

Motion was made by Trustee Kelly Cornell and Second by Chris Jones to approve Department Expenses

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Chris Jones, Tyler Bridges, Kevin Wolters

Nay: none

Chairman declared the motion carried.

C. Invoice to be paid-

Stefanie Bustos gave a list of invoices to be approved to pay. The list provided invoices in the accounts payable. The invoices highlighted are the invoices presented for approval to be paid. The Trustees reviewed the information presented.

Motion was made by Trustee Chris Jones and Second by Kevin Wolters to approve 45-day outstanding invoices to be paid

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Tyler Bridges, Kelly Cornell

Nay: none

Chairman declared the motion carried.

V. COMMITTEE/DEPARTMENT REPORTING

A. Review and Approval Monthly Safety/Emergency Committee Meeting Minutes 5/9/2024

The Safety/Emergency Committee Meeting Minutes from May 9, 2024, were presented to the Trustees for review and approval. Janice Merrill provided a brief overview of the minutes to the Trustees.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve the Safety/Emergency Committee Meeting Minutes from May 9, 2024.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Tyler Bridges, Kelly Cornell

Nay: none

Chairman declared the motion carried.

B. Review and Approval of Quality Assurance/Performance Program Meeting Minutes 6/19/2024

The Quality Assurance/Performance Program Meeting Minutes June 19, 2024, were presented to the Trustees for review and approval. Brenda Jennings provided a brief overview of the minutes to the Trustees.

Motion was made by Trustee Tyler Bridges and seconded by Trustee Chris Jones to approve the Quality Assurance/Performance Program Meeting Minutes June 19, 2024.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Tyler Bridges, Kelly Cornell

Nay: none

Chairman declared the motion carried.

C. Review and Approval of Pharmacy and Therapeutics Committee Meeting Minutes 6/12/2024

The Pharmacy and Therapeutics Committee Meeting Minutes June 12, 2024, were presented to the Trustees for review and approval. Janice Merrill provided a brief overview of the minutes to the Trustees.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Chris Jones to approve the Pharmacy and Therapeutics Committee Meeting Minutes June 12, 2024.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Tyler Bridges, Kelly Cornell

Nay: none

Chairman declared the motion carried.

VI. NEW BUSINESS

CEO Len Lacefield ask board to approve application for the participation of Rual Emergency Hospital (REH) program.

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve application for the participation of Rual Emergency Hospital (REH) program

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Tyler Bridges, Kelly Cornell

Nay; none

Chairman declared the motion carried.

VII. ADJOURN

Motion was made by Trustee Kelly Cornell and Second Chris Jones to adjourn

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Chris Jones, Tyler Bridges, Kevin Wolters

Nay; none

Chairman declared the motion carried and meeting adjourned at 1:07 pm

Date Approved

Kenneth Baker, Chairman

