

	New Business:						
A.	Motor for HVAC equipment	A.	<p>Received a quote from Matherly Mechanical for \$6500.00 to replace the motor in the AHU by Pharmacy.</p> <p>The process of looking for a motor that is the most cost effective. Currently the motor functions is winning but ha not gotten any worse and is functioning.</p>	A.	No action needed for acceptance at this time. Report for completion will be brought back in the next meeting.	A.	Janice Merrill
B.	Exhaust Fan 140's hall	B.	<p>The exhaust fan for the 140's hall has not been completed.</p> <p>In the process of looking for a motor that is the most cost effective.</p>	B.	No action needed for acceptance at this time. Report for completion will be brought back in the next meeting.	B.	Janice Merrill
C.	Quarterly Fire Drill Report	C.	The quarterly fire drill is scheduled for May 17, 2024, on the 7p shift.	C.	No action needed for acceptance at this time. Report for completion will be brought back in the next meeting.	C.	Janice Merrill
D.	IT Drill for Security	D.	<p>IT team has recommended that CRH Adm/employees to participate in the Security Awareness Training Program.</p> <p>Contact Brenda Jennings for Jerry Hartman on results of the drill. Documentation will be presented at the next meeting.</p> <p>Documentation will be forwarded to the Life Safety Committee upon completion.</p>	D.	No action needed for acceptance of IT Drill. IT Drill Report will be brought back in next meeting in June.	D.	Brenda Jennings and Jerry Hartman
Plan of Correction ACHC Survey							
E.	11.07.03 Monitoring Pressurized Rooms	E.	<p>Ventilation monitoring for clean rooms on Med Surge floor and other locations. Clean room tested positive with the Van o Mete on Med Surg.</p> <p>Clean and dirty rooms through the facility are to be monitored monthly with the Van O Meter as per the ACHC Plan of Correction. No issues currently in the report</p> <p>Documentation will be forwarded to the Life Safety Committee</p>	E.	Cris Hickerson made a motion to accept air flow pressure monitoring for the clean room log. Seconded by Holly Masquelier, all safety committee members in favor of the motion.	E.	Janice Merrill

F.	13.01.04 Power assist doors	F.	<p>Powered assist doors have been repaired and are all on the lock down system controlled by the fire alarm system.</p> <p>ER department doors are being monitored monthly to ensure they are working appropriately. Documentation will be forwarded to the Life Safety Committee.</p>	F.	<p>Cris Hickerson made a motion to accept ER Door Monitoring report. Seconded by Chasity Richardson, all safety committee members in favor of motion.</p>	F.	Janice Merrill
G.	13.01.06 Egress door	G.	<p>The Egress door located on the west side of the building releases with activation of motion sensor and the emergency release button located adjacent to the door.</p> <p>Egress Doors are monitored monthly & documentation will be forwarded to the Life Safety Committee for reporting</p>	G.	<p>_____made motion to accept egress magnetic door release report. Seconded</p> <p>Tabled unit next meeting</p>	G.	Janice Merrill
H.	13.02.01 Annual testing on the dampers.	H.	<p>Annual damper relay testing will be conducted while conducting the annual fire inspection for next year.</p> <p>All dampers in smoke zones that are not fully ducted HVAC systems will be connected to fire alarm system and will close damper upon activation of all three phases of the fire alarm in accordance with 19.3.7.3. item 2.</p> <p>Currently a quote for damper relays connection is being taken. Relays are not connected to the fire alarm system from original construction.</p> <p>Also, documentation on sensitivity testing completed and forwarded to the Life Safety Committee</p>	H.	<p>No action required until quote for damper relay connection to fire alarm system has been completed and number of dampers have been identified.</p> <p>_____made motion to accept Sensitivity monitoring report. Seconded by _____, all safety committee members in favor of motion.</p> <p>Tabled unit next meeting</p>	H.	Janice Merrill
I.	13.03.09 Fire Extinguisher found on floor.	I.	<p>A fire extinguisher found on the floor in a corner of MRI room during January survey is being monitored to be hung and ready for use.</p> <p>Fire Extinguisher is hung and ready for use. Documentation log will be forwarded to the Life Safety Committee monthly</p>	I.	<p>Cris Hickerson made a motion to accept MRI Fire Extinguisher monitoring report. Seconded by Brenda Jennings, all safety committee members in favor of the motion.</p>	I.	Janice Merrill

J.	13.05.04 Generator Battery Conductance test	J.	Generator battery conductance testing is monitored and signed and dated for the month of April 2024 Documentation will be forwarded to the Life Safety Committee for acceptance	J.	Cris Hickerson a made motion to accept battery conductance monitoring report for April. Seconded by Brenda Jennings, all safety committee members in favor of motion	J.	Janice Merrill
K.	13.05.09 Utility panels are to be locked and lock out tag out should be used on the breakers if not in use.	K.	Electrical utility panels are checked monthly and documented as locked and secure in the kitchen and all areas. Documentation will be forwarded to the Life Safety Committee monthly for acceptance.	K.	Holly Masquelier a made motion to accept the Electrical Panel monitoring report for April. Seconded by Cris Hickerson, all safety committee members are in favor of motion.	K.	Janice Merrill
	Monthly Safety Officer Report		Safety Officer report identified on going monitoring as being in compliance. Life Safety Officer Report will be forwarded to the Life Safety Committee monthly for acceptance.		Cris Hickerson made motion to approve safety officer report, second by Chasity Richardson and all members in favor of the motion		Janice Merrill
A.	Eye Wash Weekly Run Monthly Report	A.	Supporting documentation is provided to ensure systems are monitored Eye Wash Weekly Run	A.	Documentation is attached	A.	Facilities
B.	Monthly Fire Suppression Gauge reading, Control Valve, and twin Connection Inspection	B.	Supporting documentation is provided to ensure systems monitored for monthly fire suppression, gauge reading, control valve and twin connection	B.	Documentation is attached.	B.	Facilities
C.	Monthly Portable Fire Extinguishers Report	C.	Supporting documentation is provided to ensure systems are monitored when doing the monthly fire extinguishers / checklist.	C.	Documentation is attached	C.	Facilities
D.	Daily Air Flow & Humidity reports for OR 1, OR 2 and Procedure Room	D.	Supporting documentation is provided to ensure systems are monitored when doing OR 1, OR 2, and procedure room	D.	Documentation is attached	D.	Facilities
E.	Monthly Egress Lights Testing Report	E.	Supporting documentation is provided to ensure systems are monitored when doing the monthly egress lights	E.	Documentation is attached	E.	Facilities
F.	Annual Boiler License Report	F.	Boiler #1 annual inspection was held on 1/30/24.	F.	Nothing to report currently.	F.	Facilities
G.	Monthly Exit Signs	G.	Supporting documentation is provided to ensure systems are monitored when doing the monthly exit lights	G.	Documentation is attached	G.	Facilities

H.	Weekly Emergency Generator Inspection	H.	Supporting documentation is provided to ensure systems are monitored when doing the weekly generator test	H	Documentation is attached	H.	Facilities
I.	Monthly Generator and Transfer Switch Inspection	I.	Supporting documentation is provided to ensure systems are monitored when doing the monthly generator and transfer switch test	I.	Documentation is attached	I.	Facilities
J.	Monthly Battery Backup Lights for OR and Transfer Switch	J.	Supporting documentation is provided to ensure systems are monitored when doing the monthly battery backup lights	J.	Documentation is attached	J.	Facilities
K.	Monthly Medical Gas Inspection	K.	Supporting documentation is provided to ensure systems are monitored when doing the monthly medical gas inspection.	K.	Documentation is attached	K.	Facilities
L.	Monthly Recall for Purchasing Supplies	L.	<ol style="list-style-type: none"> On 4/8, a product notification from Beckton Dickinson on 4/8, notifying us of DEHP mislabeling on BD tubing for multiple lot numbers. I checked our facility for the affected products and found that our facility does not have any affected lots of the items listed in the notification. I completed the product response form and sent it back to the manufacturer via email. No further action is required.: Product response form sent back to BD. No further action required. On 4/8, we received a product notification from Beckton Dickinson on 4/8, showing a reference guide for facilities with affected products from the previously mentioned notification. It serves as a menu of products that can be ordered in place of any affected product, listed in the first notification. I completed the acknowledgement form and emailed it back to the manufacturer via email. No 	L.	Cris Hickerson made a motion to accept recalls for purchasing supplies. Second by Brenda Jennings, all Safety Committee members accepted the reports as presented	L.	Facilities/Materials

			<p>further action is required. Product response form sent back to BD. No further action required.</p> <p>3. On 4/11, we received a product notification from QuidelOrtho, indicating the potential for positive bias when using Vitros immunodiagnostic products (Free T3 Reagent Packs), which are used in the lab. I took a copy of this notice and response form, then took it to the lab for Arlene to examine and complete. She will look at our current products for the affected lots and complete the response form to send back. No further action is required at this time. Information given to Lab director, and they will follow up with the Quidel Ortho. . Information given to Lab director, and they will follow up with the Quidel Ortho</p> <p>4. On 4/18, we received a product notification from Cardinal Health, stating that there are performance issues with Kendall and Monoject style syringes manufactured in China. There is no further action required at this time, since we do not purchase the Cardinal Health syringes, and no product response form was provided. No further action required at this time. No product response form was provided.</p>				
M.	Biohazard Manifests Monthly Report	M.	Supporting documentation is provided to ensure system/processes are being monitored. Biohazard pickups are scheduled for every other month.	M.	No biohazard pickup in April	M.	Facilities/EVS

N.	Bio Medical Monthly Report	N.	Supporting documentation is provided to ensure system/processes are being monitored. Biomed here April 8-10, 2024 8 pieces of equipment inspected throughout the building. New ventilator checked in for use by biomed tech. Spoke with biomed tech in regards to a wireless alarm for Lab to sound in ER. Currently the alarm is located at the main nurses station and works appropriately the issues is the desk is not monitored like it has been in the past.	N.	Documentation is attached.	N.	Facilities
O.	Seldom Used Fixtures Monthly Report	O.	Supporting documentation is provided to ensure system/processes are being monitored.	O.	Documentation is attached	O.	Facilities
P.	Boiler Water Treatment Monthly Report	P.	Supporting documentation is provided to ensure system/processes are being monitored. 4/8/24: Boiler #1- Conductivity and Sulfite level within range. Boiler #2 – Conductivity and Sulfite level within range. Softener working properly at the time of testing. Chill Water Loop – Nitrite level within range. Water clarity is good. Hot Water Loop— Nitrite level within range. Water clarity is good. Boiler#1: Replaced boiler conductivity Controller and Programed. Continue current testing.	P.	Documentation is attached.	P.	Facilities
Motion to accept Monthly Consent Reports: Brenda Jennings and 2nd Cris Hickerson. All in favor: yea							
	Adjourn		Motion to adjourn and to meet on June 5 th , 2024		Cris Hickerson made motion to adjourned @ 1342 and 2 nd by Brenda Jennings, all in favor. Yea		Life Safety Minutes and Documentation will be forwarded to Medical Staff Committee for review and approval

