

**REGULAR MEETING OF THE
CLINTON HOSPITAL AUTHORITY
WEDNESDAY, March 27, 2024, 12:00 P.M.**

A regular meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday, March 27, 2024 at 12:00 pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall the March 25, 2024. An amended agenda was filed on March 26, 2024 at 11:30 a.m.

TRUSTEES: Ken Baker, Chris Jones, Kelly Cornell, Kevin Wolters, Ernie Dowdell, *Ex Officio*

Chief Executive Officer: Len Lacefield

City Manager: Robert Johnston

Secretary/City Clerk: Amy Jones

City Treasurer: Debra Blanchard

Others: Chasity Richardson, Janae Chittum, Stephanie Bustos, and others.

I. CALL TO ORDER

Chairman Kenneth Baker called meeting to order at 12:04 pm

II. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS

A. Approval of Minutes February 28, 2024 Special Meeting

B. Consider Claims

C. Acknowledgement of Receipt of Financial Statement for the Month Ending February 28, 2024.

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and second by Chris Jones to approve the Consent Agenda

Chairman Kenneth Baker roll call vote:

Aye: Kevin Wolters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):

A. Administrative reports

1. Hospital Report Update

Mr. Lacefield, the Hospital CEO and Mr. Johnston City Manager spoke about the Intrafund Borrowing agreement between the Clinton Regional Hospital and City of Clinton that there would be two fund transfers of \$500,000.00 from Clinton General Fund and Clinton Public Works Authority to Clinton Regional Hospital to be used as operating expense for the Clinton Regional Hospital. The funds would be paid back with the Tbills that are available in June of 2024.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve the Intrafund Borrowing agreement from Clinton General Fund to Clinton Regional Hospital

Chairman Kenneth Baker roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

2. Intrafund Borrowing Agreement Between the Clinton General Fund and the Clinton Hospital Authority

City Manager Johnston presented the Intrafund Borrowing Agreement Between the Clinton General Fund and the Clinton Hospital Authority. He stated that the Hospital Authority would be borrowing \$500,000 from the general fund. This money would be paid back to the General Fund when the invested money comes due. If the invested money is taken out before the treasury bill matures in June there would be a loss on the sale of the treasury bill.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Chris Jones to approve the Intrafund Borrowing agreement from Clinton General Fund to Clinton Hospital Authority with the understanding the funds paid back to the General Fund when available.

Chairman Kenneth Baker roll call vote:

Aye: Kevin Wolters, Chris Jones, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

3. Intrafund Borrowing Agreement Between the Clinton Public Works Authority and the Clinton Hospital Authority

City Manager Johnston presented the Intrafund Borrowing Agreement Between the Clinton Public Works Authority. and the Clinton Hospital Authority. He stated that the Hospital Authority would be borrowing \$500,000 from the Public Works Authority. This money would be paid back to the Public Works Authority when the invested money comes due. If the invested money is taken out before the treasury bill matures in June there would be a loss on the sale of the treasury bill.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Chris Jones to approve the Intrafund Borrowing agreement from Clinton Public Works Authority to Clinton Hospital Authority with the understanding the funds paid back to the Public Works Authority when available.

Chairman Kenneth Baker roll call vote:

Aye: Kevin Wolters, Chris Jones, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

4. Budget Amendment Transfer Budgetary Appropriation from Specific Hospital Operation Line Items

The Budget Amendment for Transfer Budgetary Appropriation from Specific Hospital Operation Line Items was presented for review and approval. City Treasurer Debra Blanchard stated that the transfers need to be transferred from the contingency line to the specific hospital operation line items.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve Budget Amendment Transfer Budgetary Appropriation from Specific Hospital Operation Line Items

Chairman Kenneth Baker roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

5. Resolution HA 2024-01 – Government Entity/Municipality/Public Funds Bank 360 replacing Resolution HA2022-02 for Authorization of Power for the Expense Account and Revenue Account.

The Resolution No. HA2024-01 – Government Entity/Municipality/Public Funds Bank 360 replacing Resolution HA2022-02 for Authorization of Power for the Expense Account and Revenue Account was presented for review and approval. The Resolution documents the Financial Institution and those persons and their authority for the Clinton Hospital Authority banking powers. Those listed on the resolution are Leonard U. Lacefield, Jr. CEO, Chasity Richardson, Administrative Assistant, Stefanie Bustos, Accounts Payable/Accounts Receivable Director, Kevin Wolters, Trustee, and Debra Blanchard, City of Clinton Treasurer.

Motion was made by Trustee Kelly Cornell and seconded by Trustee Kevin Wolters to approve the Resolution HA 2024-01 – Government Entity/Municipality/Public Funds Bank 360 replacing Resolution HA2022-02 for Authorization of Power for the Expense Account and Revenue Account as presented.

Chairman Kenneth Baker roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

Financial Report

IV. Financial Report

A. Financial Statement

Mr. Lacefield, the Hospital CEO stated that the Trustees have received the financial Dashboard, the Financial Statement Summary, and the Financial Position/Cash and Investments for Month of February 2024

V. COMMITTEE/DEPARTMENT REPORTING

A. Review and Approval Utilization Review Committee Minutes 1/30/24 and 2/28/24

Utilization Review Committee Minutes from 1/30/24 and 2/28/24 were presented for review and approval.

Motion was made by Trustee Wolters and seconded by Trustee Chris Jones to approve the Utilization Review Committee Minutes from 1/30/24 and 2/28/24.

Chairman Kenneth Baker roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

B. Review and Approval of Quality Assurance/Performance Program Meeting Minutes 3/20/24

Quality Assurance/Performance Program Meeting Minutes from 3/20/24 were presented for review and approval.

Motion was made by Trustee Wolters and seconded by Trustee Chris Jones to approve the Quality Assurance/Performance Program Meeting Minutes from 3/20/24.

Chairman Kenneth Baker roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

C. Review and Approval Infection Control Committee Meeting Minutes 3/13/24

Infection Control Committee Meeting Minutes from 3/13/24 were presented for review and approval.

Motion was made by Trustee Wolters and seconded by Trustee Chris Jones to approve the Infection Control Committee Meeting Minutes from 3/13/24.

Chairman Kenneth Baker roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

VI. MEDICAL STAFF REPORT

Tabled will bring to next Clinton Authority Meeting

VII. NEW BUSINESS

Mr. Lacefield, the Hospital CEO updated that Lyle Miller Custer County Commissioner confirmed that they would not be able to give the \$40,000.00 that they thought they could donate to help repair the Hospital roof. We will reach bids for repairs to the roof and file a claim with the Facility Insurance Company.

VIII. ADJOURN

A motion was made by Trustee Kevin Wolters and second by Chris Jones to adjourn.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried and meeting adjourned at 12:20 pm.

Date Approved

Kenneth Baker, Chairman