

**REGULAR MEETING OF THE
CLINTON HOSPITAL AUTHORITY
WEDNESDAY, FEBRUARY 28, 2024, 12:00 P.M.**

A regular meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday, February 28, 2024 at 12:00 pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall the 26th Day of February 2024.

Members: Ken Baker, Chris Jones, Kelly Cornell, Kevin Wolters; Ernie Dowdell, *Ex Officio*

Chief Executive Officer: Len Lacefield

City Manager: Robert Johnston(absent)

Secretary/Clerk: Amy Jones

Others: Chasity Richardson, Debra Blanchard, Janae Chittum, Brenda Jennings, Cris Hickerson, Stephanie Bursos, and others.

I. CALL TO ORDER

Chairman Kenneth Baker called meeting to order at 12:03 pm

II. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS

- A. Approval of Minutes January 24, 2024, Special Meeting**
- B. Consider Claims**
- C. Acknowledgement of Receipt of Financial Statement for the Month Ending January 31, 2023.**
- D. Ratification of Texas Hospital Insurance Exchange/First Insurance Funding \$121,458.00**

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and second by Kelly Cornell to approve the Consent Agenda

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

III. **BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):**

A. Administrative reports

1. Hospital Report Update

Mr. Lacefield, the Hospital CEO updated the trustees on Medicare approval letter and spoke of how the OK State Health Department will support and help us in any way. Currently in process of applying for Medicaid and Blue Cross and Blue shield contracts to start billing insurance companies.

2. Contract with Northeast Oklahoma Management Services Organization, LLC

Mr. Len Lacefield presented the Contract with Northeast Oklahoma Management Service Organization for review and approval. He stated that this is necessary for the Life Safety/Building Maintenance requirements of the Hospital; this would be for \$2,000 per month.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve the **Contract with Northeast Oklahoma Management Services Organization, LLC**

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

B. Amendment to the Declaration of Trust for the Purpose of Removing the Required Physician Member Position as Described in Article VII (1)(a) of the Declaration of Trust.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to recommend to the City Council to Amend the **Declaration of Trust for the Purpose of Removing the Required Physician Member Position as Described in Article VII (1)(a) of the Declaration of Trust.**

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Walters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

C. Amendment to the Clinton Hospital Authority Board Bylaws "The Required" Committees Page 3 of 13.

Mr. Lacefield presented the Amendment to the Clinton Hospital Authority Board Bylaws “The Required” Committees Page 3 of 13. He explained that his change was a recommendation from the survey to ensure the proper documentation was in the Hospital Authority Board Bylaws.

Motion was made by Trustee Kelly Cornell and seconded by Trustee Chris Jones to approve the **Amendment to the Clinton Hospital Authority Board Bylaws “The Required” Committees Page 3 of 13.**

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Walters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

D. Amendment to the Clinton Hospital Authority *dba* Clinton Regional Hospital Employee Handbook Page Forty-eight (48) Licensure.

Mr. Lacefield presented the Amendment to the Clinton Hospital Authority *dba* Clinton Regional Hospital Employee Handbook Page Forty-eight (48) Licensure He explained that his change was a recommendation from the survey to ensure the proper documentation was in the Hospital Employee Handbook.

Motion was made by Trustee Kelly Cornell and seconded by Trustee Chris Jones to approve the **Amendment to the Clinton Hospital Authority *dba* Clinton Regional Hospital Employee Handbook Page Forty-eight (48) Licensure.**

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

IV. Financial Report

A. Financial Report

Mr. Lacefield, the Hospital CEO stated that the Trustees have received the financial Dashboard, the Financial Statement Summary, and the Financial Position/Cash and Investments

B. Committee/Department Reporting

- 1. Review and Approval Monthly Safety/Emergency Committee 2/14/2024 Meeting Minutes.**

Motion was made by Trustee Kevin Wolters and second by Chris Jones to approve the Monthly Safety/Emergency Committee 2/14/2024 meeting minutes.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

2. Review and Approval of Quality Assurance/Performance Program 2/21/2024 Meeting Minutes.

Motion was made by Trustee Chris Jones and second by Kevin Wolters to approve the Quality Assurance/Performance Program 2/21/2024 meeting minutes.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Kevin Wolters, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried.

3. Review and Approval Pharmacy and Therapeutics Committee 2/14/2024 Meeting Minutes.

Motion was made by Trustee Kelly Cornell and second by Kevin Wolters to approve the Pharmacy and Therapeutics 2/14/2024 meeting minutes

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

V. POLICY AND PROCEDURE

A. Review and Approval of the Quality Assurance/Quality Improvement Plan

Motion was made by Trustee Kelly Cornell and second by Kevin Wolters to approve the Quality Assurance/Quality improvement plan.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

B. Review and Approval of the Patient Rights Grievance and Complaints

Motion was made by Trustee Kelly Cornell and second by Kevin Wolters to approve the Patient Rights Grievance and Complaints Policy

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

C. Review and Approval of the Human Resources Termination of Employment

Motion was made by Trustee Kelly Cornell and second by Kevin Wolters to approve the Human Resources Termination of Employment Policy

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

D. Review and Approval of the Mortality Review Committee

Motion was made by Trustee Kelly Cornell and second by Kevin Wolters to approve the Mortality Review Committee

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

VI. MEDICAL STAFF REPORT

A. Recommend Approval of Changes to the Bylaws of the Medical Staff of Clinton Regional Hospital Page Two (2) Preamble D., E. F

Motion was made by Trustee Kevin Wolters and second by Chris Jones to approve the Medical Staff of Clinton Regional Hospital changes in Bylaws of the Medical Staff of Clinton Regional Hospital Page Two (2) Preamble D., E. F.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Kelly Cornell, Ken Baker

Nay: none

Chairman declared the motion carried

B. Recommend Approval of Changes to the of Definitions Page 4, Number Thirty (30) The Required Committees

A motion was made by Trustee Kelly Cornell and Second by Kevin Wolters to approve the Recommend Approval of Changes to the of Definitions Page 4, Number Thirty (30) The Required Committees.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kelly Cornell, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried

VII. NEW BUSINESS

Mr. Lacefield, the Hospital CEO updated that we would have a Cardiologist starting in Mid-March and will be on call for Emergency Room and Acute Care patients and seeing outpatient patient in the Physicians clinic. Mr. Lacefield also states Hospital will start the process of opening our surgery center this process will also have to go through an accreditation process. Mr. Lacefield also shared with the Trustees that we have now opened our Cafeteria introduction of Terea Nobles Dietary Manger. Tera shared with Trustees the menus for patients and spoke about opening to the public for serving meals.

VIII. ADJOURN

A motion was made by Trustee Kevin Wolters and second by Kelly Cornell to .
adjourn.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Kelly Cornell, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried and meeting adjourned at 1:06pm.

Date Approved

Kenneth Baker, Chairman