

**Clinton Regional Hospital**  
**MINUTES FOR THE SPECIAL CLINTON HOSPITAL AUTHORITY MEETING**  
**October 26, 2023, 2:00 P.M**

**Members Present:** Ken Baker, Kelly Cornell, Chris Jones, Kevin Wolters, Ernie Dowdell, Council Ex-Officio

**Members Absent:** None

**Others Present:** Robert Johnston, Amy Jones, Mike Thomas, Nydia Campbell, Janae Chittum, Jerry Hartman, and Chasity Richardson, Gustavo DeLeon, and others.

Called to order at 2:01 p.m.  
 Meeting adjourned at 3:07 p.m.

Agenda Item	Discussion	Action/Recommendations	Responsible Party	Projected Completion Date
<b>I. Call to Order</b>	<b>Chairman Baker called the meeting to order at 11:00 a.m.</b>			
<b>II. Review and Approval of Consent Agenda Items</b>	<b>Discussion</b>	<b>Action/Recommendation</b>	<b>Responsible Party</b>	<b>Projected Completion Date</b>
A. Minutes October 11, 2023, Special Meeting, October 18, 2023, Special Meeting B. Accept/Acknowledge the Resignation of Robert Blakeburn, M.D. from the Hospital Trust Authority	Chairman Baker asked if those Trustees have had the opportunity to review the Consent Agenda items presented. He asked for a motion to approve the Minutes October 11, 2023, Special Meeting, October 18, 2023, Special Meeting and to Accept/Acknowledge the Resignation of Robert Blakeburn, M.D. from the Hospital Trust Authority.	<p><b>Motion was made</b> by Trustee Chris Jones to approve the items on the consent agenda.</p> <p>Motion seconded by Trustee Kevin Wolters.</p> <p>Chairman Called for Roll call vote:                      Aye: Cornell, Jones, Wolters, Baker                      Nay: None                      Chairman Declared the motion carried.</p>	N/A	N/A

III. Business Items: Discussion, Consideration, and Possible Action Regarding:	Discussion	Actions Recommendations	Responsible Party	Projected Completion Date
A. Approval Nursing Department Policy and Procedures	The Nursing Department Policy and Procedures were presented for review and approval to the Board of Trustees. Mr. Lacefield stated that these have been reviewed by the staff and presented to the Quality and Infection Control Committee for review and approval as well.	<p><b>Motion was made</b> by Trustee Kevin Wolters to approve the Nursing Department Policy and Procedures.</p> <p><b>Motion seconded</b> by Trustee Kelly Cornell</p> <p>Chairman Called for Roll call vote:  Aye: Cornell, Jones, Wolters, Baker  Nay: None  Chairman Declared the motion carried.</p>	Len Lacefield, CEO	N/A
B. Approval Laboratory Policy and Procedures	The Laboratory Policy and Procedures were not available. This item is tabled and to be brought back as soon as available for review.	<b>No action taken.</b>	Len Lacefield, CEO	
C. Approval Human Resource Policy and Procedures	The Human Resources Policy and Procedures were presented for review and approval to the Board of Trustees. Mr. Lacefield stated that these have been reviewed by the staff and presented to the Quality and Infection Control Committee for review and approval as well.	<p><b>Motion was made</b> by Trustee Chris Jones approve the Human Resources Policy and Procedures.</p> <p><b>Motion seconded</b> by Trustee Kevin Wolters</p> <p>Chairman Called for Roll call vote:</p>	Len Lacefield, CEO	

		Aye: Cornell, Jones, Wolters, Baker Nay: none Chairman Declared the motion carried.		
<b>D. Approval Cardiopulmonary Policy and Procedures</b>	The Cardiopulmonary Policy and Procedures were presented for review and approval to the Board of Trustees. Mr. Lacefield stated that these have been reviewed by the staff and presented to the Quality and Infection Control Committee for review and approval as well.	<b>Motion was made by</b> Trustee Chris Jones approve the Cardiopulmonary Policy and Procedures.  <b>Motion seconded by</b> Trustee Kevin Wolters  Chairman Called for Roll call vote: Aye: Cornell, Jones, Wolters, Baker Nay: none Chairman Declared the motion carried.	Len Lacefield, CEO	
<b>IV. Administrative Reports</b>				
<b>A. Hospital Report – Discussion and Action</b>	Mr. Lacefield updated the Trustees on the current operations of the hospital. He reported that the Performa from CBIZ was not ready to present for this meeting. He is expecting it soon. He provided verbal information about how he charge master was being formed and that after many looks is satisfied with the final version. He stated that is important to get this right in the beginning so that when negotiating insurance payment contracts	Information only	Len Lacefield, CEO	

	the charge master reflects accurate charges in the best interest of the hospital.			
<b>V. Medical Staff Committee</b>				
<b>A. Medical Staff Committee Reports – Discussion and Action</b>	<p>Len Lacefield, CEO provided an update regarding the Medical Staff Credentialing process. He provided a “Directive” to request the Board make a motion and approve Medical Staff Privileges to all Physicians and qualifying Practitioners Temporary Privileges with voting rights as Members to and of the Medical Staff. He stated as a new start-up, none of our local or contracted Physicians or qualifying Practitioners currently hold privileges of any type rendering it impossible to form a Medical Executive Committee. Therefore, no MEC currently legally exists. (Article 4.1 Membership). Legal Counsel Cori Loomis validated these truths and a rebuilding strategy that all physicians will require onboarding as we are starting from a zero-based medical staff foundation. Mr. Lacefield is recommending to the governing the appointment of those staff members listed to be “Core Members” granted temporary privileges and medical staff membership by the Board of Trustees. He stated that full credentialing should be completed in 60 days.</p>	<p><b>Motion was made by</b> Trustee Chris Jones approve the “Directive” to request the Board make a motion and approve Medical Staff Privileges to all Physicians and qualifying Practitioners Temporary Privileges with voting rights as Members to and of the Medical Staff temporarily due to the current situation of the hospital as “start-up” with no legal Medical Executive Committee at this time.</p> <p><b>Motion seconded by</b> Trustee Kevin Wolters</p> <p>Chairman Called for Roll call vote:  Aye: Cornell, Jones, Wolters, Baker  Nay: none  Chairman Declared the motion carried.</p>	Len Lacefield, CEO	

<p><b>B. Approval/Acceptance/Appointment Letter for Hospitalist Medical Director</b></p>	<p>Mr. Lacefield, CEO presented the approval/acceptance letter for the Hospitalist Medical Director, Dr. Mayank Dave', MD.</p>	<p><b>Motion was made by</b> Trustee Kevin Wolters approve to the approval/acceptance letter for the Hospitalist Medical Director Dr. Mayank Dave', MD.</p> <p><b>Motion seconded by</b> Trustee Chris Jones.</p> <p>Chairman Called for Roll call vote:  Aye: Cornell, Jones, Wolters, Baker  Nay: none  Chairman Declared the motion carried.</p>	<p>Len Lacefield, CEO</p>	
<p><b>C. Approval/Acceptance/Appointment Letter for Emergency Department Director</b></p>	<p>Mr. Lacefield, CEO presented the Approval/Acceptance /Appointment Letter for Emergency Department Director Bob Abernathy.</p>	<p><b>Motion was made by</b> Trustee Kevin Wolters to approve the approval/acceptance letter for the Emergency Department Director Bob Abernathy.</p> <p><b>Motion seconded by</b> Trustee Chris Jones.</p> <p>Chairman Called for Roll call vote:  Aye: Cornell, Jones, Wolters, Baker  Nay: none  Chairman Declared the motion carried.</p>	<p>Len Lacefield, CEO</p>	

<p><b>D. Consideration of the Recommendation of Application for Initial Appointment: Active Staff Membership and Clinical Privileges</b></p>	<p>Mr. Lacefield presented a list of applicants for Consideration of the recommendation of the application for Temporary appointment of Core Staff Membership and Temporary Privileges.</p>	<p><b>Motion was made</b> by Trustee Kevin Wolters to approve the list of applicants for Consideration of the recommendation of the application for Temporary appointment of Core Staff Membership and Temporary Privileges.</p> <p><b>Motion seconded</b> by Trustee Chris Jones.</p> <p>Chairman Called for Roll call vote: Aye: Cornell, Jones, Wolters, Baker Nay: none Chairman Declared the motion carried.</p>	<p>Len Lacefield, CEO</p>	
<p><b>E. Consideration of the Recommendation of Application for Initial Appointment: Consulting Staff Membership and Clinical Privileges</b></p>	<p>Mr. Lacefield presented a list of applicants for Consideration of the recommendation of the application for Temporary appointment of Ancillary Staff Membership and Temporary Privileges.</p>	<p><b>Motion was made</b> by Trustee Kevin Wolters to approve the list of applicants for Consideration of the recommendation of the application for Temporary appointment of Ancillary Staff Membership and Temporary Privileges.</p> <p><b>Motion seconded</b> by Trustee Chris Jones.</p> <p>Chairman Called for Roll call vote: Aye: Cornell, Jones, Wolters, Baker</p>	<p>Len Lacefield, CEO</p>	

		Nay: none Chairman Declared the motion carried.		
<b>F. Consideration of the Recommendation of Application for Initial Appointment: Allied Health Practitioners/Advanced Practice Providers Staff Membership and Clinical Privileges</b>	Mr. Lacefield presented a list of applicants for Consideration of the recommendation of the application for Temporary appointment of Allied Health and Advanced Practice Providers Staff Membership and Temporary Privileges.	<b>Motion was made by</b> Trustee Kevin Wolters to approve the list of applicants for Consideration of the recommendation of the application for Temporary appointment of Allied Health and Advanced Practice Providers Staff Membership and Temporary Privileges.  <b>Motion seconded by</b> Trustee Chris Jones.  Chairman Called for Roll call vote: Aye: Cornell, Jones, Wolters, Baker Nay: none Chairman Declared the motion carried.	Len Lacefield, CEO	
<b>G. Medical Staff Standing Orders</b>	Not available currently.	No actions	Len Lacefield, CEO	
<b>VI. Committee Reports</b>				
<b>A. Finance Committee Discussion</b> <b>1. Financial/Statistical Report -</b>	No Report	No action	Len Lacefield, CEO	

<p><b>Discussion and Action</b>  <b>2. Capital Expenditures – Discussion and Action</b></p>				
<p><b>B. Quality Assurance/Performance Program</b>  <b>1. Approval of the Life Safety Plan</b>  <b>2. Approval of the Emergency Preparedness Plan</b></p>	<p>Mr. Lacefield presented the minutes from the Quality Assurance/Performance Program Meeting from October 18, 2023.</p>	<p><b>Motion was made</b> by Trustee Chris Jones to approve the minutes from October 18, 2023, Quality Assurance/Performance Program.</p> <p><b>Motion seconded</b> by Trustee Kevin Wolters.</p> <p>Chairman Called for Roll call vote:  Aye: Cornell, Jones, Wolters, Baker  Nay: none  Chairman Declared the motion carried.</p>	<p>Len Lacefield,  CEO</p>	
<p><b>C. Personnel Committee- Discussion and Action</b></p>	<p>It was reported that there is approximately 49 full-time and prn staff at this time.</p>	<p>Information only.</p>	<p>Len Lacefield,  CEO</p>	
<p><b>VII. Department Reports</b></p>				
<p><b>A. Laboratory Report – Gustavo DeLeon</b></p>	<p>Mr. DeLeon reported that a lab manager was hired on November 9. He stated that morning technicians and a phlebotomist are hired. Working on entering standing orders for specific tests. The lab is still running on a skeleton crew.</p>	<p>Information only.</p>	<p>Gustavo DeLeon</p>	
<p><b>VIII.</b></p>				

IX. New Business				
	<p>Additional Information was presented to the Trustees regarding:</p> <p>Summitt Life Safety for \$13,400.</p> <p>David Barnett was appointed as the Radiology Safety Officer.</p> <p>Space lab Monitors and Philips Telemetry Centralized monitory of patients. Mr. Lacefield presented an agreement.</p> <p>He reported on Friday October 27, 2023, there will be a hospital open house and chamber of commerce ribbon cutting. Tours of the facility will be given.</p> <p>Chairman Baker recognized the hard work of the staff and said thank you to those who have been vital in the reopening of the hospital.</p>	<p>No action was taken. Information only.</p>		
X. Adjourn				
	<p>Meeting adjourned at 3:07 A.M.</p>	<p>Motion to adjourn was made by Trustee Jones</p> <p>Motion was seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p>		

		Chairman Declared the motion carried.		
<b>Minutes Signed by:</b>	<b>Date Approved:</b>			
_____ Kenneth Baker, Chairman	_____			