

Clinton Regional Hospital
MINUTES FOR THE SPECIAL CLINTON HOSPITAL AUTHORITY MEETING
September 27, 2023, 12:00 P.M.

Members Present: Ken Baker, Robert Blakeburn, M.D., Kelly Cornell, Chris Jones, Kevin Wolters, Ernie Dowdell, Council Ex-Officio

Members Absent: None

Others Present: Robert Johnston, Amy Jones, Mike Thomas, Nydia Campbell, Janae Chittum, Jerry Hartman, and Chasity Richardson, Len Lacefield, Lois Schimmels, and others.

Called to order at 12:09 P.M.

Meeting adjourned at 1:16 P.M.

Agenda Item	Discussion	Action/Recommendations	Responsible Party	Projected Completion Date
1. Call to Order	Chairman Baker called the meeting to order at 12:09 P.M.			
2. Consideration Approval of Consent Agenda				
A. Minutes from September 13, 2023, Special Meeting B. Consider Claims 1. Wired HD (Direct TV Contractor) \$20,947.90 2. MDM Healthcare Patient Room TV's \$12,390.03 (30 TV's) 3. Accept Donation from Clinton Regional Hospital Auxiliary for Televisions in the amount of \$9,360.00 (26 TV's)	The Trustees reviewed the items presented for consideration and approval on the Consent Agenda.	Motion to approve the Consent Agenda Trustee Blakeburn Motion seconded by Trustee Wolters Chairman called for roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.	N/A	N/A

<p>4. Service Master Professional Cleaning \$2,331.51</p> <p>5. CBIZ Somerset – Financial Services and Health Care Consulting -Invoice \$15,000.00.</p> <p>C. Ratify Action Taken Under New Business at the 9/13/23 Special Meeting</p> <p>1. Engagement of CBIZ/Somerset to Conduct Feasibility Study</p> <p>2. Appointment of Mike Thomas as Interim CEO</p> <p>D. Lease Agreements for Physician Medical Building</p> <p>1. Oklahoma Heart Hospital</p> <p>2. Vic Fey, M.D.</p> <p>3. Mark Mann, M.D.</p>				
<p>3. Business Items: Discussion, Consideration, and Possible Action Regarding:</p>	<p>Discussion</p>	<p>Actions Recommendations</p>	<p>Responsible Party</p>	<p>Projected Completion Date</p>
<p>A. Request for Executive Session, Pursuant to Title 25 OK Statutes,</p>	<p>A request for Executive Session, Pursuant to Title 25 OK Statutes, Section 307 (B) 1 of the Oklahoma</p>	<p>Motion was made by Trustee Jones to request for Executive Session, Pursuant to Title 25 OK</p>	<p>N/A</p>	<p>N/A</p>

<p>Section 307 (B) 1 of the Oklahoma Open Meeting Act for Discussing the Employment, Hiring, Appointment, Promotion, Demotion, Disciplining or Resignation of Any Individual Salaried Public Officer or Employee: Chief Executive Officer</p>	<p>Open Meeting Act for Discussing the Employment, Hiring, Appointment, Promotion, Demotion, Disciplining or Resignation of Any Individual Salaried Public Officer or Employee: Chief Executive Officer. The Trustees entered Executive Session at 12:12 p.m.</p>	<p>Statutes, Section 307 (B) 1 of the Oklahoma Open Meeting Act for Discussing the Employment, Hiring, Appointment, Promotion, Demotion, Disciplining or Resignation of Any Individual Salaried Public Officer or Employee: Chief Executive Officer.</p> <p>Motion seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>		
<p>B. Reconvene from Executive Session</p>	<p>The meeting reconvened from Executive Session at 12:21 p.m.</p>	<p>Motion was made by Trustee Jones to Reconvene from Executive Session.</p> <p>Motion seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	

<p>C. Any Actions Arising Out of Executive Session</p>	<p>Chairman Baker gave a report of no actions taken during Executive Session.</p>			
<p>D. Chief Executive Officer – Contract Agreement</p>	<p>Chairman Baker presented the Chief Executive Officer Contract for Len Lacefield. The Contract was reviewed by the Trustees.</p>	<p>Motion was made by Trustee Wolters to approve the Chief Executive Officer Contract for Len Lacefield.</p> <p>Motion seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>		
<p>E. Hospitalist Agreement</p>	<p>The Hospitalist Agreement is requested to be tabled.</p>	<p>Motion was made by Trustee Jones to table the hospitalist agreement.</p> <p>Motion seconded by Trustee Wolters</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	
<p>F. Meeting Dates and Times for Remainder</p>	<p>Chairman Baker presented new meeting dates and times. The Clinton Hospital</p>	<p>Motion was made by Trustee Blakeburn to</p>	<p>Janae Chittum</p>	

<p>of the Calendar Year 2023</p>	<p>Authority will regularly meet on the second and Fourth Wednesday's at 12:00 p.m.</p>	<p>approve the Meeting Dates and Times for the remainders of the Calendar Year 2023.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<p>G. Proposal for Copier and Printers from Standley Systems</p>	<p>Proposal for Copier and Printers from Standley Systems and SPC were presented for review and discussion. Chasity Richardson provided the proposals and requests that the SPC proposal be approved by the Authority.</p>	<p>Motion was made by Trustee Wolters to approve the SPC Copier and Printer Proposal.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>Chasity Richardson</p>	
<p>H. Proposals from DIA – Radiologist Agreement</p>	<p>Radiology Director David Barnett presented the proposal for Diagnostics Imaging Associates, INC (DIA). He explained that this is the group that was used before, and this is a one year agreement. Dr. Blakeburn stated that the turnaround on readings of x-ray procedures is timely and is usually faster than the time allowed by</p>	<p>Motion was made by Trustee Jones to approve the proposal for Diagnostics Imaging Associates, INC (DIA).</p> <p>Motion was seconded by Trustee Cornell.</p>	<p>Mike Thomas</p>	

	the contract. He stated that the physicians have good communication with the radiologists with DIA. The Trustee's discussed the agreement and the terms.	Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Chairman Declared the motion carried.		
I. Helipad	Helipad Repair proposal was presented. This was tabled.	No Action	Mike Thomas	
J. Proposal for Dietician Agreement	Mr. Thomas presented for approval the proposal from Keith & Associates, INC. for Providing Medical Nutrition Therapy for Clinton Regional Hospital. Mr. Thomas explained that this agreement provides the hospital with a licensed dietician that is needed. The terms of the contract were reviewed by the Trustees. Discussion regarding the meals for patients was also discussed. Mr. Thomas stated the plan for patient meals is still coming together at this time.	Motion was made by Trustee Wolters to approve the proposal from Keith & Associates, INC. for Providing Medical Nutrition Therapy. Motion was seconded by Trustee Jones Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Chairman Declared the motion carried.	Mike Thomas	
K. <u>Emergency Department Staffing Agreement GBIZ Somerset Financial Services and Health Care Consulting Invoice</u>	The Trustees request to table this agreement for further review.	Motion was made by Trustee Wolters to table the Emergency Department Staffing Agreement. Motion was seconded by Trustee Cornell Chairman Called for Roll call vote:	Mike Thomas	

		Aye: Blakeburn, Cornell, Jones, Wolters, Baker Chairman Declared the motion carried.		
L. Marketing Update/ Proposals/Signage	Chasity Richardson stated that she was working with Jeanie Stucker who was creating the logo like the City of Clinton and presented the logo to the Trustees today. The Trustees preferred the block lettering logo. No action was taken she will bring back additional information as needed.	Information only. No action taken.	Chasity Richardson	
M. Community Volunteer Committee to assist with duties such as connection to the community, opening party, community involvement, recruiting staff and physicians, etc.	Chairman Baker presented Community Volunteer Committee to assist with duties such as connection to the community, opening party, community involvement, recruiting staff and physicians, etc. He asked Dr. Blakeburn to speak regarding this topic. Dr. Blakeburn stated that this would be a committee that would assist the hospital with connection to the Community. Len Lacefield, CEO stated he would like to be involved with this effort. Chairman Baker suggested that Dr. Blakeburn and Mr. Lacefield meet to identify the details of this Community Committee for the Hospital.	Information only. No action taken.	Robert Blakeburn, M.D. / Len Lacefield	
N. Open House Party	Chairman Baker stated that this could be something the Committee works on after it is formed, and it does not need to be discussed as of yet.	Information only. No action taken.	Robert Blakeburn, M.D. / Len Lacefield	
O. <u>Clinton Regional Hospital Organizational Charts</u>	Mike Thomas presented the Organization Charts for the Clinton Regional Hospital. The organization chart was reviewed with the Trustees.	Motion was made by Trustee Blakeburn to approve the Organizational Chart.	Mike Thomas	

		<p>Motion was seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>		
P. Humidifier Proposal from Matherly	<p>Mike Thomas presented the Matherly Mechanical Contractors, LLC proposal to install 5 Humidifiers and 5 dispersion tubes with associated piping (steam, cold water, and condensate drain). Demo and replace damaged insulation on the roof. Base Bid Amount \$99,100.00. Alternate Additional Bid \$43,960.00</p> <p>Discussion was held regarding the issues. This is specifically related to the humidity in specific areas and the need to control the humidity in those areas. This repair is necessary and needed. He stated that he believes the second alternate additional bid is high and would like to look for additional vendors for the repair of that issue.</p>	<p>Motion was made by Trustee Wolters to approve the base bid of \$99,100.00 for the proposal to install 5 humidifiers and 5 dispersion tubes with associated piping (steam, cold water, and condensate drain). As stated in the proposal.</p> <p>Motion was seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>	Mike Thomas	
Q. DLO – Laboratory “Send Out Testing” Agreement	The proposed Diagnostic Laboratory of Oklahoma (DLO) agreement for lab tests that will need to be sent to the reference lab as those procedures are not performed	Motion was made by Trustee Blakeburn to approve the Diagnostic	Mike Thomas	

	<p>in the in-house laboratory. Information was provided to the Trustees for review. Discussion was held regarding the need for this service.</p>	<p>Laboratory of Oklahoma (DLO) agreement.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>		
<p>R. Ameri-Path Pathology Agreement</p>	<p>The proposed Ameri-Path Pathology Agreement was presented for review to the Trustees. This agreement provides for a duly licensed and qualified, board-certified pathologist reasonably acceptable to Client, who shall act as the laboratory director. Ameri-Path would appoint any of its qualified professionals to serve as or assist the laboratory director. Discussion was held by the Trustees regarding this agreement.</p>	<p>Motion was made by Trustee Blakeburn to approve the Ameri-Path Pathology agreement.</p> <p>Motion was seconded by Trustee Wolters</p> <p>Chairman Called for Roll call vote: Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>		
<p>S. Medical Emergency Response Center (MERC) Letter</p>	<p>Mike Thomas presented the Medical Emergency Response Center (MERC) Letter to the Trustees for review. He</p>	<p>Motion was made by Trustee Blakeburn to approve the Medical</p>		

<p>Emergency Preparedness</p>	<p>explained that this was necessary for emergency preparedness.</p>	<p>Emergency Response Center (MERC) Letter</p> <p>Motion was seconded by Trustee Wolters</p> <p>Chairman Called for Roll call vote: Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>		
<p>T. Apex Medical Agreement – Physicist Agreement for Radiology</p>	<p>David Barnet, Director of Radiology presented the information for the Apex Medical Agreement and the Physicist Agreement. He explained that these are two different agreements and would need to approve separately.</p> <ol style="list-style-type: none"> 1. The Archmedical agreement is to bring all current equipment update and preventive maintenance service \$23,800. 2. The Apex Medical Physics, LLC is to provide a physicist that will do the testing needed on radiology equipment. A fee schedule was provided. <p>Discussion was held regarding the radiology requests. Mr. Barnett</p>	<p>Motion was made by Trustee Blakeburn to approve the Archmedical agreement is to bring all current equipment update and preventive maintenance service \$23,800.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>		

		<p>Motion was made by Trustee Blakeburn to approve the Apex Medical Physics, LLC is to provide a physicist that will do the testing needed on radiology equipment. A fee schedule was provided.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: none</p> <p>Chairman Declared the motion carried.</p>		
IV. Administrative Reports				
A. Hospital Report Discussion and Action	None			
V. Medical Staff Committee A. Medical Staff Committee Reports	None		Mike Thomas	

<p>Discussion and Action</p> <p>B. Delineation of Privileges – Discussion and Action</p> <p>C. Medical Staff Policy (state policy name) Discussion and Action</p>				
<p>VI. Committee Reports</p> <p>A. Finance Committee- Discussion and Action</p> <p>B. Capital Expenditures – Discussion and Action</p>	<p>Len Lacefield, CEO stated that his goal is to begin looking at the “burn rate” for the hospital. The Evident software will provide modules for central supply, charge data, pharmacy, and payroll.</p>	<p>Information only</p>	<p>Len Lacefield, CEO</p>	
<p>VII. New Business (If any, pursuant to Section 311.9 of the Oklahoma Open Meeting Act.)</p>			<p>n/a</p>	
<p>VIII. Adjourn</p>				

	Meeting adjourned at 1:16 P.M.	<p>Motion to adjourn was made by Trustee Wolters</p> <p>Motion was seconded by Trustee Blakeburn.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<p>Minutes Signed by:</p> <p>_____</p> <p>Kenneth Baker, Chairman</p>	<p>Date Approved:</p> <p>_____</p>			