

**Clinton Regional Hospital  
MINUTES FOR THE SPECIAL CLINTON HOSPITAL AUTHORITY MEETING  
September 13, 2023, 4:00 P.M.**

**Members Present:** Ken Baker, Robert Blakeburn, M.D., Kelly Cornell, Chris Jones, Kevin Wolters, Ernie Dowdell, Council Ex-Officio

**Members Absent:** None

**Others Present:** Robert Johnston, Amy Jones, Mike Thomas, Nydia Campbell, Janae Chittum, Jerry Hartman, and Chasity Richardson.

Called to order at 4:04 P.M.  
Meeting adjourned at 5:48 P.M.

Agenda Item	Discussion	Action/Recommendations	Responsible Party	Projected Completion Date
1. Call to Order	Chairman Baker called the meeting to order at 4:04 P.M.			
2. Consideration Approval of Consent Agenda				
1. Minutes from August 29, 2023, Special Meeting 2. Consider Claims 3. Acceptance Letters 4. Approval of Proposal of Credentialing Services 5ACVO/Fifth Avenue Healthcare	The Trustees reviewed the items presented for consideration and approval on the Consent Agenda.	Motion to approve the Consent Agenda Trustee Blakeburn Motion seconded by Trustee Wolters Chairman called for roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None  Chairman Declared the motion carried.	N/A	N/A

3. Business Items: Discussion, Consideration, and Possible Action Regarding:	Discussion	Actions Recommendations	Responsible Party	Projected Completion Date
<p><b>A. Establish Meeting Dates and Times for the Remainder of the Calendar Year</b></p>	<p>Chairman Baker entertained the proposal of meeting dates for the Authority for the remainder of the calendar year. Discussion was held on dates that work for those who attend the meeting.</p>	<p><b>Motion was made</b> by Trustee Wolters to establish the meeting dates for the Clinton Hospital Authority as the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 12:00 p.m.</p> <p><b>Motion seconded</b> by Trustee Blakeburn</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>	<p>N/A</p>	<p>N/A</p>
<p><b>B. Clinton Regional Hospital Mission Statement</b></p>	<p>Consultant Mike Thomas presented the proposed Hospital Mission Statement to the Trustee's. "Clinton Regional Hospital is an acute care hospital with the mission to provide accessible, quality health care services to the community that are quality-driven customer focused and cost effective. Working together with the medical staff and community partners, the Authority will strive to deliver and integrated system of broad based, high quality, and cost-efficient health care services and to promote wellness and disease prevention.</p>	<p><b>Motion was made</b> by Trustee Wolters approve the Clinton Regional Hospital Mission Statement.</p> <p><b>Motion seconded</b> by Trustee Jones</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	

<p><b>C. Approval of Linen King Proposal</b></p>	<p>Consultant Mike Thomas presented approval of the Linen King Proposal. He presented proposals from Linen King, Superior Linen Service, Searchlight Center, Image First Healthcare Laundry Specialist. He explained that local cleaners did not meet the needs of the hospital and did not provide a quote. The Linen King proposal is recommended to the Trustee's for approval as it will best meet the needs of the facility at this time.</p>	<p><b>Motion was made</b> by Trustee Blakeburn to approve the quote from Linen King.</p> <p><b>Motion seconded</b> by Trustee Jones.</p> <p>Chairman Called for Roll call vote:  Aye: Blakeburn, Cornell, Jones, Wolters, Baker  Nay: None  Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	
<p><b>D. Approval of Agreement Emergency Physicians of Midwest City, LLC</b></p>	<p>Mr. Thomas presented the agreement with Emergency Physicians of Midwest City, LLC to the Authority. He reported that Cori Loomis, Attorney had reviewed the agreement and revised it as well. The agreement needs to have hospitalist services deleted as those will be provided by a different vendor. The agreement is not ready for final approval yet.</p> <p>Questions were asked by Trustees regarding the planned starting date of October 30, 2023. Dr. Blakeburn explained that the physicians who work emergency rooms schedule months out and therefore it is necessary to schedule it this way to ensure physician coverage in the emergency room.</p>	<p><b>Motion was made</b> by Trustee Jones to acknowledge that the agreement with the Emergency Physicians of Midwest City, LLC is not ready for action and that the hospitalists services will be removed from the agreement.</p> <p><b>Motion seconded</b> by Trustee Wolters</p> <p>Chairman Called for Roll call vote:  Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	

<p><b>E. Health Stream Educational System \$57,000 for 3 years</b></p>	<p>Director of Nurses Janae Chittum presented the agreement and information for the Health Stream Education System. This is a education system that is online based and provides the software and the tools needed to ensure the needed educational requirements are met for hospital staff.</p>	<p><b>Motion was made</b> by Trustee Blakeburn to approve the agreement with Health Stream Educational System at \$57,000 for 3 years.</p> <p><b>Motion was seconded</b> by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>Janae Chittum</p>	
<p><b>F. Purchase I-Stat – Laboratory Equipment</b></p>	<p>Consultant Mike Thomas presented the information on the I-Stat equipment for the laboratory. Dr. Blakeburn stated that this is the standard of care. The purchase price with a three-year warranty is \$13,287.65 was recommended by the Trustees after discussion was held.</p>	<p><b>Motion was made</b> by Trustee Jones to approve the McKesson Proposal for I-Stat Laboratory Equipment with a 3-year warranty for \$13,487.65.</p> <p><b>Motion was seconded</b> by Trustee Cornell.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	
<p><b>G. Hospitalist Agreement</b></p>	<p>This item was tabled.</p>		<p>Mike Thomas</p>	

<b>H. Helipad Repair</b>	Helipad Repair proposal was presented. This was tabled.	No Action	Mike Thomas	
<b>I. Approval of Clinton Hospital Authority Board of Trustee Bylaws</b>	Mr. Thomas presented for approval the Clinton Hospital Authority Board of Trustee Bylaws. These bylaws were reviewed by City Attorney Ryan Meacham.	<p>Motion was made by Trustee Wolters to approve the Clinton Hospital Authority Board of Trustees Bylaws.</p> <p>Motion was seconded by Trustee Jones</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	Mike Thomas	
<b>J. Approval of the Clinton Regional Hospital Medical Staff Bylaws</b>	Mr. Thomas presented for approval the Clinton Regional Hospital Medical Staff Bylaws.	<p>Motion was made by Trustee Blakeburn to approve the Clinton Regional Hospital Medical Staff Bylaws.</p> <p>Motion was seconded by Trustee Jones</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	Mike Thomas	
<b>K. Proposal from Direct TV for Services</b>	Mr. Thomas presented information regarding the proposal from Direct TV for Services. Jerry Hartman stated that the	Motion was made by Trustee Wolters to approve Direct TV for Services.	Mike Thomas	

	proposal is starting with 50 TVs and is \$1,085 using the current coaxial cable that is in the hospital. Discussion was held regarding the TV service and the possibility of streaming TV services or coaxial service.	<p>Motion was seconded by Trustee Jones</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<b>L. Proposal from Sooner Technology for VOIP Hosted Phone System</b>	Mike Thomas introduced Jerry Hartman to present the proposal from Sooner Technology for VOIP Hosted Phone System. Mr. Hartman explained his proposal for phone service to the Trustees. The phone plan includes the VOIP phones for the hospital. He explained the services that are not included such as call recording, texting to hospital numbers (these services can be added for additional charge). He explained that City staff had met with AT&T regarding current agreements that are in place and are being reviewed at this time for the ability to discontinue/modify the agreements.	<p>The motion was made by Trustee Cornell to approve the proposal with Sooner Technology for VOIP Hosted Phone System.</p> <p>Motion was seconded by Trustee Jones</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	Mike Thomas	
<b>M. Proposal from Dobson fiber- Internet Redundancy</b>	Mr. Hartman explained to the Trustees the need for fiber-internet redundancy at the hospital. This ensures internet accessibility when one service may not be available.	<p>The motion was made by Trustee Wolters to approve the proposal from Dobson for Fiber-Internet Redundancy.</p> <p>Motion was seconded by Trustee Jones</p> <p>Chairman Called for Roll call vote:</p>	Mike Thomas	

		Aye: Blakeburn, Cornell, Jones, Wolters, Baker  Chairman Declared the motion carried.		
<b>N. Proposal of Employee Benefits</b> <b>1. Employee Health Insurance</b> <b>2. Employee Retirement</b>	<p>1. Chasity Richardson, HR presented information regarding the Employee Health Insurance. She recommends that the hospital go with the same proposed insurance that the City employees currently have. Information presented showed different percentages for the Trust Authority to pay and the employee to pay. Discussion was held regarding premiums.</p> <p>2. Employee Retirement was also presented by Chaisty Richardson. She provided information from the City Retirement OMRF. She was asked to consult with some additional brokers at the local level.  <b>This item was tabled.</b></p>	<p>1. The motion was made by Trustee Wolters to approve the proposal for insurance with the Clinton Hospital Authority paying 80% and the employee paying 20% of the premium as presented for medical - Kempton Health Insurance.</p> <p>Motion was seconded by Trustee Jones</p> <p>Chairman Called for Roll call vote:  Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<b>IV. Administrative Reports</b>				
<b>A. Hospital Report Discussion and Action</b>	Mr. Mike Thomas presented a verbal report regarding the status of the hospital. He reported that the radiology equipment is coming along, the EMR system will meet our date and will provide other services	Information Only		

	such as payroll and accounting needs. The system will interface with the departments of the hospital and with the physician offices. Information is being gathered for a kiosk for clocking in and out. Chris Hickerson has received the initial license for the hospital pharmacy and will be planning for the initial inspections and working to get the OBNDD and DEA licensures.			
<b>V. Medical Staff Committee</b> <b>A. Medical Staff Committee Reports Discussion and Action</b> <b>B. Delineation of Privileges – Discussion and Action</b> <b>C. Medical Staff Policy (state policy name) Discussion and Action</b>	<p>A. Mr. Thomas verbally presented reports from the Pharmacy and Therapeutics Committee, Infection Control Committee, and the Life Safety Committee. The report included information on the development of the committees and personnel Cris Henrickson, Directory of Pharmacy and Brenda Jennings as Infection Control.</p> <p>B. Chasity Richardson stated that she is working with the physician credentialing company and that packets have been mailed out. No action.</p> <p>C. The Medical Staff reviewed information and policy for emergency preparedness, IV pumps, and the Health Stream Education proposal. Information only.</p>	<p>The motion was made by Trustee Dr. Blakeburn to accept the reports as presented by Mr. Thomas.</p> <p>The motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	Mike Thomas	
<b>VI. Committee Reports</b> <b>A. Finance Committee-Discussion and Action</b>	<p>A. Trustee Jones and Trustee Wolters spoke to the feasibility study and CBIZ/Somerset. The initial cost for the feasibility study is \$35,000. This is the development of management use only projection pro-formas for 2-5 years. The development of</p>	<p>The motion was made by Trustee Chris Jones to approve the proposal from CBIZ Somerset for Financial Services and Health Care Consulting.</p>	Mike Thomas	

<p><b>B. Capital Expenditures – Discussion and Action</b></p>	<p>managemt use only monthly 12 months budget proformas is \$85,000, A proposal was provided to the Trustees. For Financial Service and Health Care Consulting.</p> <p>B. Mr. Thomas stated that he would be bringing information regarding the Humidification Project of the OR Rooms, MRI Equipment, Roof, and Linear Accelerator. Information only</p>	<p>The motion was seconded by Trustee Cornell.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<p><b>VII. New Business (If any, pursuant to Section 311.9 of the Oklahoma Open Meeting Act.)</b></p>	<p>Trustee Wolters inquired regarding the matter of a new interim Chief Executive Officer.</p>	<p>Trustee Wolters made the motion to have Mike Thomas be the Interim Chief Executive Officer.</p> <p>The motion was seconded by Trustee Cornell.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>n/a</p>	
<p><b>VIII.</b></p>				
<p><b>Adjourn</b></p>				

IX.	Meeting adjourned at 5:48 P.M.	<p>Motion to adjourn was made by Trustee Wolters</p> <p>Motion was seconded by Trustee Blakeburn.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<b>Minutes Signed by:</b>  <hr/> <b>Kenneth Baker, Chairman</b>	<b>Date Approved:</b>  <hr/>			