

**Clinton Regional Hospital
MINUTES FOR THE SPECIAL CLINTON HOSPITAL AUTHORITY MEETING
August 29, 2023, 7:00 A.M.**

Members Present: Ken Baker, Robert Blakeburn, M.D., Kelly Cornell, Chris Jones, Kevin Wolters

Members Absent: Ernie Dowdell, Council Ex-Officio

Others Present: Robert Johnston, Amy Jones, Debra Blanchard, Mike Thomas, Nydia Campbell, Reva Burton, Janae Chittum, Jerry Hartman, and Chasity Richardson.

Called to order at 7:00 A.M.
Meeting adjourned at 8:26 A.M.

Agenda Item	Discussion	Action/Recommendations	Responsible Party	Projected Completion Date
1. Call to Order	Chairman Baker called the meeting to order at 7:04 a.m.			
2. Consideration Approval of Consent Agenda				
A. Minutes from August 15, 2023, Regular Meeting B. Acknowledgement of Financial Statement Month Ending July 31, 2023 C. Proposal from G&S Clinical Laboratory Associates, LLC for creating and operation of laboratory in accordance with CLEA Certification requirements for complex Laboratory	The Trustees reviewed the items presented for consideration and approval on the Consent Agenda.	Motion to approve the Consent Agenda Trustee Jones Motion seconded by Trustee Wolters Chairman called for roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.	N/A	N/A

3. Discussion, Consideration, and Possible Action Regarding:	Discussion	Actions Recommendations	Responsible Party	Projected Completion Date
<p>A. Proposal of Radiology Equipment</p>	<p>Proposal of Radiology Equipment was presented to the Trustee's to review. Quotes for the purchase of C-Arm Z-ray System, Video Fluoroscopy Stretcher-Chair, 17x17 Cesium Digital Standard Detector, Bundle Pricing DEMO Samsung 40kW GM85 mobile digital radiographic unit, Used MedRad Injector, Samsung V8 Ultrasound Digital Radiography Equipment were presented to the Trustee's for review of the pricing for buying the equipment out right.</p>	<p>Motion was made by Trustee Blakeburn to approve the acquisition of the proposed radiology equipment in the amount of \$349,869.47.</p> <p>Motion seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	<p>Deposit paid 9/7/2023</p>
<p>B. Marketing Proposal</p>	<p>Discussion was held by the Trustee's regarding what is needed regarding marketing at this time. Discussion focused on a Logo and web page.</p>	<p>Motion was made by Trustee Wolters to table the topic of Marketing Proposal at this time.</p> <p>Motion seconded by Trustee Blakeburn</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	

<p>C. Jackson Mechanical Services Air Compressor Replacement</p>	<p>Mr. Thomas explained to the Trustees that this is the controlled air through the hospital. The proposal for the Air Compressor Replacement is for \$11,722.13.</p>	<p>Motion was made by Trustee Cornell to approve the quote from Jackson Mechanical Services for Air Compressor Replacement for \$11,722.13.</p> <p>Motion seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Nay: None Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	
<p>D. Jackson Mechanical Services Labor and Materials to replace 2.5” fast acting gas valve</p>	<p>Mr. Thomas presented the information regarding the Jackson Mechanical Services labor and materials quote to replace the 2.5” fast acting gas valve. This replacement is a repair that needs to be completed on the OB Wing Unit.</p>	<p>Motion was made by Trustee Cornell for Jackson Mechanical Services labor and materials quote to replace the 2.5” fast acting gas valve.</p> <p>Motion seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	
<p>E. Acknowledge Approval of the McKesson Proposal</p>		<p>Motion was made by Trustee Wolters to approve the McKesson Proposal for</p>	<p>Mike Thomas</p>	

<p>of Laboratory Equipment – Hematology Sysmex \$94,950.00</p>	<p>Ms. Burton stated that this is a new piece of equipment that is needed in the Laboratory and the proposal was provided for review.</p>	<p>Laboratory Equipment – Hematology Sysmex \$94,950.00.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
<p>F. Acknowledge the approval of the McKesson Proposal for Laboratory Equipment – Chemistry -Ortho Clinical Diagnostics \$93,750.00</p>	<p>Ms. Burton reported that the Chemistry-Ortho Clinical Diagnostics equipment is currently a piece of equipment that was left in the laboratory. It is in good condition and will need to be recalibrated and brought online. She stated that this equipment was previously leased. The Authority can purchase this piece of equipment for \$94,3750.</p>	<p>Motion was made by Trustee Blakeburn to approve the McKesson Proposal for Laboratory Equipment – Chemistry - Ortho Clinical Diagnostics \$93,750.00.</p> <p>Motion was seconded by Trustee Jones.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	<p>Mike Thomas</p>	
<p>G. Anders Staffing Agreement for Laboratory Personnel</p>	<p>Mr. Thomas explained that this staffing agreement with Anders Staffing Agreement for Laboratory Personnel is for Laboratory Personnel that may be needed in the event staff are not available.</p>	<p>Motion was made by Trustee Jones to approved Anders Staffing Agreement for Laboratory Personnel.</p>	<p>Mike Thomas</p>	

		<p>Motion was seconded by Trustee Wolters.</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>		
H. Consideration for Management of IT Services from Sooner Technology Services	<p>Mr. Thomas introduced Mr. Jerry Hartman with Sooner Technology. He provided a prepared quote for IT services for the hospital. This includes the complete IT structure for the hospital including but not limited to computers, phones, switch points, passwords, firewalls for the network, connections and security for the EMR. He will provide onsite management for the hospital until the network and EMR on operational. The amount of labor of 688 hours at \$140/hour of \$96,320 is a not to exceed amount. Other equipment proposed by Sooner Technology includes SonicWall, 30 Wireless Access Points, Switches, cables, computers, and keyboards/mouse.</p>	<p>Motion was made by Trustee Jones to approve the Sooner Technology Agreement not to exceed the amount of \$96,320.</p> <p>Motion was seconded by Trustee Cornell</p> <p>Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker</p> <p>Chairman Declared the motion carried.</p>	Mike Thomas	
I. Proposal for Feasibility Study from FORV/S Accounting Firm Tulsa	<p>Mr. Thomas, Reva Burton, and Trustee Wolters stated that they had a phone conference with an Accounting Firm for a discussion of a feasibility study. Discussion centered around the firm's ability to commit to a feasibility study. It was anticipated that the firm would be able to guide the Trustee's in decisions about services, expected revenues, and possible expenses. However, Trustee Wolters</p>	No action	Mike Thomas	

	would like to consider a phone conference with Attorney Loomis' recommendation for a feasibility study. The Authority requests that Trustee Wolters and Trustee Jones to gather further information on the feasibility study.			
J. Proposal for Fire Wall Patching from ALPHA Insulation and Waterproofing	Mr. Thomas presented the proposal for Fire Wall Patching from ALPHA Insulation and Waterproofing for \$70,524. He stated that these repairs are necessary for the Life Safety inspection of the building.	Motion was made by Trustee Wolters to approve the proposal for Fire Wall Patching from ALPHA Insulation and Waterproofing for \$70,524. Motion was seconded by Trustee Jones Chairman Called for Roll call vote: Aye: Blakeburn, Cornell, Jones, Wolters, Baker Chairman Declared the motion carried.		
K. Proposal from Rural Health +	Mr. Thomas presented information regarding the proposal from Rural Health + organization. This organization is instrumental in helping rural facilities with legislative issues in the state. This is a cost of \$1,500 per month. Discussion was held and Trustee's recommend that we hold off on joining this organization until we have a revenue stream.	Motion was made to		
L. Proposal for Dosimetry Services	Ms. Reva Burton presented the proposal for the Dosimetry Services. She explained that this is for the hospital safety badges in the radiology department. These badges are rotated on quarterly basis.	The motion was made by Trustee Blakeburn to approve the proposal with Dosimetry Services for		

		safety badges for the radiology department.		
4. Standing Reports				
A. CEO Report	<p>Ms. Reva Burton provided a written report to the Trustees. She explained that at this time there is not any data to share, just information regarding the preparations to open the hospital. She reported that the hospital is “coming to life”. Daily progress is being made to re-open the initial service lines of Med-Surg and ER. She announced that Cris Hickerson has resumed the position as Pharmacy Director, Brenda Jennings, RN, Quality/Infection Control, Chasity Richardson, Administrative Secretary/Human Resources/Physician Credentialing, David Barnett, Director of Radiology. Employees have been hired in the environmental services department and are doing an amazing job. The Electronic Medical Records is moving forward. Renovations continue in the emergency room and radiology department. Policy and Procedures are been developed and the goals and standards for ACHC (Accreditation Commission for Health Care) are being considered as we are working through these processes. The required committees including Infection Control, Quality, Life Safety, Performance Improvement and Pharmacy and Therapeutics have begun this month.</p>	Information Only		
B. Financial Report	Financial Information was sent to Trustees and provided at the meeting.	Information only		

C. Chief Nursing Officer Report	Janae Chittum, RN, stated that staff continues to be hired in the areas for the ER, Admissions, Pharmacy, Environmental Services, Nursing, Laboratory Technicians.	Information Only		
D. Supply Chain Management	No report			
E. Radiology	No report			
F. Pharmacy	No report			
G. Contracted Services	No report			
H. Education	No report			
I. EOC/Disaster Preparedness	No report			
J. Policy and Procedures /Forms	No report			
K. Physical Plant Report	No report			
5. New Business (If any, pursuant to Section 311.9 of the Oklahoma Open Meeting Act.)	None		n/a	
6. Trustee Comments	None			
7. Management Comments	Discussion	Actions Recommendations	Responsible Party	
	Mr. Mike Thomas reported to the Authority that the hospital's progress continues to move forward for opening. He reported that there are many things happening simultaneously. He stated that he expects the ACHC survey to happen in November and then corrective plan for the deficiencies will be made and submitted. He anticipates that the earliest billing for reimburse could begin in January 2024, but would include charges from the time we received the letter for accreditation. He reported he is working on a contract for ER physicians.	No actions needed.	Mike Thomas	

	<p>Mr. Thomas stated that a search will need to be done for a permanent CEO/CFO. And that the feasibility study when completed will be the guide for expenditures and revenues.</p> <p>Ms. Burton reported she submitted an application for GAP funding but this is not awarded until April of 2024.</p> <p>City Manager Robert Johnston stated that the insurance and benefits for the hospital employees will need to be addressed and the hospital should be ready to transition payroll and accounting functions by December 31, 2023. He reported that we have scheduled meetings for employee benefits with resources available to the City for staff to meet with and consider benefit plans.</p>			
Audience Participation (According to Audience Participation Decorum Guidelines at Clinton City Council Public Meetings Effective:2/14/2017)	None			
8.				
Adjourn				
9.	Meeting adjourned at 8:26 a.m.	<p>Motion to adjourn was made by Trustee Cornell</p> <p>Motion was seconded by Trustee Wolters.</p> <p>Chairman Called for Roll call vote:</p>		

		Aye: Blakeburn, Cornell, Jones, Wolters, Baker Chairman Declared the motion carried.		
Minutes Signed by: _____ Kenneth Baker, Chairman	Date Approved: _____			