

**MINUTES OF HOSPITAL AUTHORITY REGULAR MEETING  
JUNE 6, 2023**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Hospital Authority, City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, June 6, 2023, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on May 12, 2023, at 3:00 p.m.

Chairman David Berrong called the meeting to order at 5:32 p.m. with the following present:

**CHAIRMAN:** David Berrong

**TRUSTEES:** Patch McComas, Ernie Dowdell, Arthur Lloyd, Ernesto Villanueva

**MANAGER:** Robert Johnston

**CITY TREASURER:** Debra Blanchard

**CITY ATTORNEY:** Ryan Meacham

**CITY CLERK:** Amy Jones

**NEWS MEDIA:** Nydia Campbell, Mike Smith

**OTHERS:** Paul Rinkel, Danny Tharp, Don Miller, Temple Diehl, Julie Caldwell, Traci Heerwald, and others.

Temple Diehl, Pastor, First United Methodist Church opened the meeting with prayer and Don Miller, Post Commander, American Legion Post 41 led the Pledge of Allegiance.

**AGENDA ITEM NO. 2: CONSENT AGENDA**

- A. Minutes from May 16, 2023, Regular Meeting
- B. Consider Claims
- C. Acknowledgement of Financial Reports from month ending 4/30/2023

Motion was made by Trustee McComas and seconded by Trustee Lloyd that the Consent Agenda Items be approved.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 3 Discussion, Consideration, and Possible Action Regarding:**

- A. Request for Executive Session pursuant to Section 307 B (4) of the OK Open Meeting Act Confidential Communications between a Public Body and its**

**attorney Regarding Clinton HMA LLC, Plaintiff and the Clinton Hospital Authority, Defendant**

Motion was made by Trustee McComas and seconded by Trustee Dowdell to go into Executive Session at 5:33 p.m. pursuant to Section 307 B (4) of the OK Open Meeting Act Confidential Communications between a Public Body and its attorney; regarding Clinton HMA LLC, Plaintiff and the Clinton Hospital Authority, Defendant and to invite Manager Robert Johnston and City Attorney Ryan Meacham.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the motion carried.

**A. Reconvene from Executive Session**

Motion was made by Trustee McComas and seconded by Trustee Dowdell to reconvene to the regular meeting at 5:59 p.m.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the motion carried.

**B. Any Actions Arising Out of the Executive Session**

Mayor Berrong gave a report of No Action.

**AGENDA ITEM NO. 4: NEW BUSINESS (If any, pursuant to Section 311.9 of the Oklahoma Meeting Act.)**

None

**AGENDA ITEM NO. 5: TRUSTEE REPORT**

None.

**AGENDA ITEM NO. 6: CITY MANAGER'S REPORT**

None

**AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION (According to Audience Participation Decorum Guidelines at Clinton City Council Public Meetings effective: 2/14/2017)**

None

**AGENDA ITEM NO. 7: ADJOURNMENT**

Moved by Trustee Dowdell and seconded by Trustee Villanueva the meeting.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the meeting adjourned at 5:59 pm.

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Date Approved

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David D. Berrong, Chairman

**MINUTES OF A SPECIAL JOINT MEETING OF THE CLINTON HOSPITAL  
AUTHORITY AND THE CLINTON REGIONAL HOSPITAL GOVERNING BOARD  
JUNE 13, 2023**

Minutes of the special joint meeting of the Clinton Hospital Authority, City of Clinton, Oklahoma, and the Clinton Regional Hospital Governing Board was held in the City Council Room, City Hall on Tuesday, June 13, 2023, at 4:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on June 9, 2023, at 4:30 p.m.

Chairman David Berrong called the Clinton Hospital Authority Meeting to order at 4:36 p.m. and Chairman Ken Baker called the Clinton Governing Board Meeting to order at 4:36 pm with the following present:

**CHAIRMAN:** David Berrong

**TRUSTEES:** Patch McComas, Ernie Dowdell, Arthur Lloyd, Ernesto Villanueva

**HOSPITAL GOVERNING BOARD MEMBERS:** Ken Baker, Kelly Cornell, Chris Jones, David Mosburg, Kevin Wolters

**MANAGER:** Robert Johnston

**CITY TREASURER:** Debra Blanchard

**CITY ATTORNEY:** Ryan Meacham (absent)

**CITY CLERK:** Amy Jones

**NEWS MEDIA:** Nydia Campbell, Mike Smith

**OTHERS:** Jill Atchley, Johnnie Ward, Reva Burton, Cori Loomis, Mike Thomas, Gene McCullough, Josh McGuire, Brenda Jennings, Sarah Roland, and others.

**AGENDA ITEM NO. 2: CONSENT AGENDA**

- A. Ratify City Manager's Engagement of Health Facilities Group (HFG), LLC for Architectural Service Related to the CRH Life Safety Planning Project.
- B. Ratify City Manager's Execution of Consultant Service Agreement with Reva Burton to Serve as Interim CEO.

Motion was made by Trustee Dowdell and seconded by Trustee Lloyd that the Consent Agenda Items be approved.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the motion carried.

Motion was made by Member Wolters and seconded by Member Jones that the Consent Agenda items be approved.

Chairman put the motion to a roll call vote:

Aye: Cornell, Jones, Mosburg, Wolters, and Baker

Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 3 Discussion, Consideration, and Possible Action Regarding:**

A. Report from Attorney Cori Loomis and Consultant Mike Thomas regarding actions to be Taken to Reopen Clinton Regional Hospital:

- i. Review of Trust Indenture from City Attorney
- ii. Review Communications with OSDH
- iii. Outline need for financial feasibility analysis
- iv. Discuss Life Safety, accreditation and building plan issues.

City Manager Johnston introduced attorney Cori Loomis, interim CEO Reva Burton and health care consultant Mike Thomas who have all been retained to work on obtaining the required OSDH license to reopen Clinton Regional Hospital as soon as practicable.

Ms. Loomis presented a review of the original Trust Indenture which she had prepared in consultation with City Attorney Ryan Meacham who is absent today due to a funeral. She stated that the original Hospital Authority Trust Indenture was dated May 1972 and needs to be updated. The Trust Indenture must very clearly identify who the legal governing body of the hospital in order that it may approve many actions and sign many documents before and as the hospital reopens. She asked the Trustees and board members to review the draft indenture and be prepared to act on amending it at the next Hospital Authority meeting on 6/20/2023. She encouraged them to ask questions today and prior to the next meeting as well.

Loomis continued to report on recent communications with the Oklahoma State Department of Health. She reported that the application of the newest standards have been mentioned by the OSDH in conversations since 1/1/23, and that herself and Mr. Thomas believe that there are some standards which can be "grandfathered" in and others we would be asking for waivers as needed. The Oklahoma State Department of Health will be here on Monday June 19, 2023, for another walk through. Hopefully, some resolution of the standards issue will become clearer after that meeting occurs. A representative of the Health Facilities Group (HFG) architecture firm was here earlier today and will be here for next Monday's walk through as they are working on the life safety and building plan issues.

Mr. Thomas reported that he will likely recommend initially submitting a license application for 22 beds – 11 medical/surgical, 2 intensive/critical care (ICU/CCU) and 9 rehab beds. Once the initial walk through occurs, he will recommend that a financial feasibility study be conducted to confirm the number of beds that are economically justified.

Information only, no action taken.

**B. Transition Expenses Report & Additional Expenditures**

Mr. Thomas presented a spreadsheet of expenses identified from May 1, 2023, to June 13, 2023. He emphasized the necessity of the items on the spreadsheet and asked the Authority to approve the expenditures that totaled as much as \$587,949.04. Some of these may come in less than expected. This spreadsheet identifies work and staff needed to start preparing for relicensing of the hospital. See attached spreadsheet for detail.

Motion was made by Trustee Dowdell and seconded by Trustee Villanueva to approve the spreadsheet of expenditures as outlined by Mr. Thomas for an estimated expense of \$587,949.04.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the motion carried.

**C. Report from HFG Architect Representative(s) No report provided at this time.**

None.

**D. Recommendation(s) from Medical Executive Committee:**

Reva Burton, Interim CEO, presented information from Medical Executive Committee. The physicians representing the Medical Executive Committee are Robert Blakeburn, M.D., Mark Mann, M.D., and Ejeechi Umobuarie, M.D. Ms. Burton reviewed in detail the Medical Executive Committee meeting minutes and requested that the following items be approved as recommended from the Medical Executive Committee

- i. Adoption of Medical Staff Bylaws, Patient Rights & Leadership Policies
- ii. Updated Organizational Chart
- iii. Credentialing
- iv. Patient Care Bed Locations
- v. Feasibility Study to Determine Number of Patient Beds
- vi. Provision of 9 Rehab Beds
- vii. Provision of Swing Beds
- viii. Engagement of Emergency Physicians Service Group
- ix. Employment of Temporary Staff
- x. New/Pending Privileges – Recommendation from Robert Blakeburn, M.D to send credentialing packets to the following physicians for privileges:

- Robert Blakeburn, M.D.
- Thomas E. Cashero, M.D.
- Victor L. Fey, M.D.
- Mark B. Mann, M.D.
- Ejeechi Umobuarie, M.D.
- Michael Kalchic, M.D.

Motion was made by Trustee Patch McComas and seconded by Trustee Dowdell to approve the preceding items as recommended by the Medical Executive Committee.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong  
 Nay: None

Chairman declared the motion carried.

Ms. Burton reported that additional physicians would soon be invited to submit their credentialing documents for review and that the following appointments will also be presented for action at a future meeting:

xi.Upcoming Appointments

- a) Chief of Medical Staff – Robert Blakeburn, M.D.
- b) Vice-Chief of Medical Staff – Mark Mann, M.D.
- c) Secretary of Medical Staff – Victor Fey, M.D.
- d) Chief Executive Officer – Reva Burton
- e) Director of Nursing --
- f) Quality Assurance/Performance Improvement/Infection Control
- g) Life Safety Officer
- h) Antibiotic Stewardship Leader
- i) Medical Records Director Credentials Committee Chairperson
- j) Joint Conference Committee
- k) Performance Improvement/Quality Committee
- l) Utilization Committee
- m) Pharmacy & Therapeutic Committee

**.AGENDA ITEM NO. 4: NEW BUSINESS (If any, pursuant to Section 311.9 of the Oklahoma Meeting Act.)**

None

**AGENDA ITEM NO. 5: TRUSTEE REPORT**

None.

**AGENDA ITEM NO. 6: CITY MANAGER'S REPORT**

None

**AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION (According to Audience Participation Decorum Guidelines at Clinton City Council Public Meetings effective: 2/14/2017)**

None

**AGENDA ITEM NO. 7: ADJOURNMENT**

Moved by Trustee Dowdell and seconded by Trustee Villanueva to adjourn the Hospital Authority meeting.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the meeting adjourned at 5:32 pm.

Moved by Board Member Kelly Cornell and seconded by Board Member David Mosburg to adjourn the Hospital Governing Board Meeting.

Chairman put the motion to a roll call vote:

Aye: Cornell, Jones, Mosburg, Wolters, and Baker

Nay: None

Chairman declared the motion carried and meeting adjourned at 5:32 p.m.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
David D. Berrong, Chairman,  
Clinton Hospital Authority

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Ken Baker, Chairman  
CRH Hospital Governing Board

**MINUTES OF A REGULAR MEETING OF THE CLINTON HOSPITAL AUTHORITY  
JUNE 20, 2023**

Minutes of the regular meeting of the Clinton Hospital Authority, City of Clinton, Oklahoma, was held in the City Council Room, City Hall on Tuesday, June 20, 2023, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on June 16, 2023, at 4:00 p.m.

Chairman David Berrong called the Clinton Hospital Authority Meeting to order at 5:30 p.m. with the following present:

**CHAIRMAN:** David Berrong

**TRUSTEES:** Patch McComas, Ernie Dowdell, Arthur Lloyd, Ernesto Villanueva (absent)

**MANAGER:** Robert Johnston

**CITY TREASURER:** Debra Blanchard

**CITY ATTORNEY:** Ryan Meacham

**CITY CLERK:** Amy Jones

**NEWS MEDIA:** Nydia Campbell, Mike Smith

**OTHERS:** Mark Switzer, Stormie Hill, Dan Day, Bobby Stewart, Judy Stewart, Reva Burton, Gene McCullough, Josh McGuire, Amanda Arvizo, Chris Roland, Don Miller, Kelly Cornell, and others.

**AGENDA ITEM NO. 2: CONSENT AGENDA**

- A. Minutes from the June 6, 2023, Regular Meeting
- B. Approval of Dewberry Architecture Invoice #2278031 (final) in the amount of \$52,727.26 for professional services at Clinton Regional Hospital

Motion was made by Trustee Dowdell and seconded by Trustee McComas that the Consent Agenda Items be approved.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Berrong

Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 3 Discussion, Consideration, and Possible Action Regarding:**

- A. Resolution HA2023-02 - Dissolving the Clinton Regional Hospital Governing Board as Previously Reconstituted by Resolution HA2022-01

Manager Johnston presented the Resolution HA2023-02 - Dissolving the Clinton Regional Hospital Governing Board as Previously Reconstituted by Resolution HA2022-01. He explained to the Council that to move forward with the changes to the Trust

Indenture that will be presented in the next agenda item this resolution should be approved. Members of the hospital governing board will likely begin serving as one of the five (5) Clinton Hospital Authority Trustees.

Motion was made by Trustee McComas and seconded by Trustee Dowdell to approve Resolution HA2023-02 - Dissolving the Clinton Regional Hospital Governing Board as Previously Reconstituted by Resolution HA2022-01.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Berrong

Nay: None

Chairman declared the motion carried.

B. Approval of Second Amended Declaration of Trust of the Clinton Hospital Authority, Including the Appointment of Trustees per Article VII (1) of the Trust Indenture

Manager Johnston presented the Second Amended Declaration of Trust of the Clinton Hospital Authority, including the Appointment of Five (5) Trustees per Article VII (1) of the Trust Indenture.

City Attorney Meacham discussed the changes again that Attorney Cori Loomis presented at the previous joint meeting with the Hospital Governing Board. The Trust Indenture has been updated as needed for now.

Chairman Berrong asked the Trustees if they were prepared to appoint four (4) Trustees based upon this Second Amended Declaration of Trust. He noted that the medical staff will elect a physician to serve as a Trustee and the Council will select one of its members by resolution as an Ex-officio Trustee serving while they are still on the City Council.

Motion was made by Trustee Dowdell and seconded by Trustee McComas to approve the Second Amended Declaration of Trust of the Clinton Hospital Authority, Including the Appointment of Trustees per Article VII (1) of the Trust Indenture with the following appointees: David Mosburg, Kelly Cornell, Kevin Wolters, and Ken Baker.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Berrong

Nay: None

Chairman declared the motion carried.

The designation of the physician to serve as a Trustee and the designation of the Ex-officio member will occur at the next meeting.

- C. Budget Amendment – Supplemental Appropriation to the Budget portion of Fund Balance for Hospital Operations and Facility Costs, including Personnel cost, Utilities, Insurance, Contractual Service, Facility Maintenance, and Fixed Asset Purchases

Treasurer Debra Blanchard explained the expenditures and the need to approve the budget amendment.

Motion was made by Trustee McComas and seconded Trustee Lloyd to approve the Supplemental Appropriation to the budget portion of fund balance for Hospital Operations and Facility Costs, including Personnel cost, Utilities, Insurance, Contractual Service, Facility Maintenance, and Fixed Asset Purchases as presented.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Berrong

Nay: None

Chairman declared the motion carried.

- D. Request for Executive Session Pursuant to Section 307 B (4) of the OK Open Meeting Act Confidential Communications Between a Public Body and Its Attorney Regarding Clinton HMA, LLC, Plaintiff and the Clinton Hospital Authority, Defendant

City Attorney Meacham stated that there is not a reason to go into Executive Session at this time.

- E. Reconvene from Executive Session

None

- F. Any Action(s) Arising Out of the Executive Session

None

**AGENDA ITEM NO. 4: NEW BUSINESS (If any, pursuant to Section 311.9 of the Oklahoma Meeting Act.)**

None

**AGENDA ITEM NO. 5: TRUSTEE REPORT**

None.

**AGENDA ITEM NO. 6: MANAGER’S REPORT**

Manager Johnston reported that representatives from the Oklahoma State Department of Health recently visited the facility for another in-depth look at its present condition. The visit is another step in the right direction and provided some clarity for the reopening of the hospital. He stated that Mike Thomas and Reva Burton, Interim CEO, are actively reviewing electronic medical record software for the hospital which are cost effective and will meet the needs of the hospital when it opens.

**AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION (According to Audience Participation Decorum Guidelines at Clinton City Council Public Meetings effective: 2/14/2017)**

None

**AGENDA ITEM NO. 7: ADJOURNMENT**

Moved by Trustee Dowdell and seconded by Trustee McComas to adjourn the Hospital Authority meeting.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the meeting adjourned at 5:45 pm.

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Date Approved

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David D. Berrong, Chairman,