

Robert Johnston

From: House, Timothy A (FAA) <Timothy.A.House@faa.gov>
Sent: Tuesday, August 30, 2022 10:22 AM
To: Tracy Yoder; Robert Johnston
Cc: Amy Jones; Toby Baker; Craig Boyer
Subject: Grant Announcements today!

The made a grant announcement today. The details can be found at the following link.

[Airport Grants Announced August 30, 2022 | Federal Aviation Administration \(faa.gov\)](#)

CLK was included in this announcement and the official grant offer will be sent out for electronic signature in the near future.

Please let me know if you have any questions.

State	City	Airport	LOCID	Project Description
NY	Watertown	Watertown International	ART	Acquire Snow Removal EquipmentExpand Access
OH	Celina	Lakefield	CQA	Acquire Land for Development
OH	Columbus	John Glenn Columbus International	CMH	Shift or Reconfigure Existing Taxiway
OH	Fostoria	Fostoria Metro	FZI	Reconstruct Terminal Building
OH	Kelleys Island	Kelleys Island Land Field	89D	Reconstruct Runway Lighting
OH	Mansfield	Mansfield Lahm Regional	MFD	Reconstruct Apron
OH	Newark	Newark-Heath	YTA	Construct or Improve Parking Lot
OK	Clinton	Clinton Regional	CLK	Rehabilitate Runway
OK	Duncan	Halliburton Field	DUC	Rehabilitate Taxilane
OK	Tulsa	Tulsa Riverside	RVS	Shift or Reconfigure Existing Taxiway
OR	Ashland	Ashland Municipal/Sumner Parker Field	S03	Reconstruct Apron

Tim A. House

Program Manager, AR/OK Airports District Office
FAA Southwest Region
817-222-5662
405-607-9949 (mobile)



World leaders in creating a safe and efficient system of airports!
We value Integrity, Collaboration and Innovation



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Arkansas/Oklahoma
District Office, Southwest Region

FAA ASW-630
10101 Hillwood Pkwy
Fort Worth, TX 76177-1524

September 2, 2022

The Honorable David Berrong
Mayor of Clinton
Clinton, Oklahoma

Dear Mayor Berrong:

The Grant Offer for Airport Improvement Program (AIP) Project No. **3-40-0021-019-2022** at Clinton Regional Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully.

You may not make any modification to the text, terms or conditions of the grant offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **September 14, 2022**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. **We expect you to submit payment requests for reimbursement of allowable incurred project expenses**

consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future grant offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit FAA Form 5100-140, Performance Report within 30 days of the end of the Federal fiscal year.
- For construction projects, you must submit FAA Form 5370-1, Construction Progress and Inspection Report, within 30 days of the end of each Federal fiscal quarter.

Audit Requirements. As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Timothy House, (817) 222-5662, Timothy.A.House@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,



Glenn Boles (Sep 2, 2022 07:59 CDT)

Glenn A. Boles, Manager
Arkansas/Oklahoma Airports
District Office