

**MINUTES OF THE CLINTON CITY COUNCIL REGULAR MEETING  
DECEMBER 21, 2021**

Minutes of the meeting of the Mayor and Council of the Clinton City Council, City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, December 21, 2021, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on December 17, 2021, at 4:30 p.m.

Mayor David Berrong called the meeting to order at 5:43 p.m. with the following present:

**MAYOR:** David Berrong

**COUNCILMEN:** Patch McComas, Ernie Dowdell, Arthur Lloyd, Ernesto Villanueva

**MANAGER:** Robert Johnston

**CITY TREASURER:** Debra Blanchard

**CITY ATTORNEY:** Ryan Meacham (absent)

**CITY CLERK:** Amy Jones

**NEWS MEDIA:** Kelcie Hartley-Wolfe, Logan Moser

**OTHERS:** Gene McCullough, Brett Russell, Lana Johnston, Paul Rinkel, Billy Goodwin, Dacia Phillips, James Kuykendall, Don Miller, Rick Robart, Tyler Wolfe, Julie Caldwell, Pat Cornell, Sue Cornell and others.

Rick Robart, Pastor, First United Methodist Church opened the meeting with prayer and Don Miller, Post Commander. American Legion Post 41 led the Pledge of Allegiance.

**AGENDA ITEM NO. 2: CONSENT AGENDA**

A. Minutes of the December 7, 2021 Regular Meeting

Motion was made by Councilman McComas and seconded by Councilman Lloyd that the Consent Agenda Items be approved.

Mayor put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Mayor declared the motion carried.

**AGENDA ITEM NO. 3 DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ITEMS:**

- A. **Ordinance No. 1012 – Providing for a Fee, Pursuant to Title 11, Oklahoma Statutes Section 22-138, to Defray the Cost of Collecting Delinquent Receivables**

City Manager Johnston presented Ordinance No. 1012 – Providing for a Fee, Pursuant to Title 11, Oklahoma Statutes Section 22-138, to Defray the Cost of Collecting Delinquent Receivables to the Council for review and approval. He stated that as we are reviewing accounts receivable a resolution was warranted to allow for a contract with an outside agency and impose an additional fee at the statutory maximum of 35%. The administration of the collection process will be delegated to the City Manager to select and retain a third-party collection agent to provide services for collection of debts and account receivables, ie: fines, fees, court costs, utilities, restitution, and other debts due the City of Clinton. Johnston and City Treasurer Debra Blanchard answered questions from the Council regarding the areas that we have current collections.

The motion was made by Councilman McComas and seconded by Councilman Lloyd to approved Ordinance No. 1012 – Providing for a Fee, Pursuant to Title 11, Oklahoma Statutes Section 22-138, to Defray the Cost of Collecting Delinquent Receivables.

Mayor put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Mayor declared the motion carried.

**B. Emergency Provision for Ordinance NO. 1012**

Motion was made by Councilman McComas and seconded by Councilman Dowdell to approve Ordinance 1012 declaration of emergency

Mayor put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Mayor declared the motion carried

**C. FYE 21 Financial Audit Presentation – Britton, Kuykendall and Miller, CPA's**

City Manager Johnston introduced James Kuykendall with Britton, Kuykendall and Miller, CPAs who will present the FYE 21 Financial Audit Report.

Bound copies of the audit report prepared by Mr. Kuykendall's firm were provided for the Council members. Kuykendall stated that it was a was overall a good report. The sales and use tax increase, more grant revenue and expenses were down compared to the previous year. He reported the City's procedures and internal controls are working as intended.

The motion was made by Councilman Dowdell and seconded by Councilman McComas to accept the FYE 21 Financial Audit prepared by Britton, Kuykendall and Miller CPA's.

Mayor put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Mayor declared the motion carried

**D. Supplemental Budget Appropriations Capital Improvement Fund**

City Treasurer Debra Blanchard presented the Budget Amendment Form for the FYE 22 Capital Improvement Fund. Approval is needed for supplemental appropriations for unbudgeted grants awarded, projects approved since 7/1/21 and the proceeds from the recent sale of surplus fire equipment to the fire department capital budget for purchases that were not approved in the FYE 22 budget. The grants are for an Exhaust System Source Capture System for the Fire Department and a JAG Grant for the police department for in car computers

Motion was made by Trustee McComas and seconded by Trustee Dowdell to approve the supplemental Budget Appropriation Form for the capital improvement fund as presented.

Chairman put the motion to a roll call vote:

Aye: Dowdell, Lloyd, McComas, Villanueva, Berrong

Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 5 COUNCIL COMMENTS**

None

**AGENDA ITEM NO. 6 CITY MANAGER'S COMMENTS**

City Manager Johnston stated that cookies are punch are available and Merry Christmas.

**AGENDA ITEM NO. 8: ADJOURNMENT**

Moved by Councilman McComas and seconded by Councilman Dowdell to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Dowdell, Jones, McComas, Villanueva, Berrong

Nay: None

Mayor declared the meeting adjourned at 6:00 P.M.

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Date Approved

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David D. Berrong, Mayor