



Agenda Commentary

Item Title/ Subject: Letter of Agreement with Action Associates, Inc.

Staff Source: Debra Blanchard, City Treasurer

History/Background Information: The City has had a letter of agreement with Action Associates, Inc. since FY 2004-2005, and at the current funding level for the last 8 years.

Item/Subject Summary: Letter of Agreement between Action Associates and City of Clinton. AA will accept referrals from the Clinton Police Department whenever an individual or individuals need shelter or assistance in the form of a safe haven. In exchange, the City of Clinton will contribute an annual amount towards the operations of the facility and service.

Price/Cost: \$20,000

Recommendation: I would recommend the approval of this agreement for the FY 20-21 as has been done in the past several years. This was approved in the Governing Board part of the General Fund annual budget for FY 20-21.

David Berrong, Mayor
Chris Jones, Ward 1
Ernie Dowdell, Ward 2
Patch McComas, Ward 3
Bobby Stewart, Ward 4

Office of the City Manager

Gene McCullough, Interim City Manager
City of Clinton, Oklahoma

August 10, 2020

Haley Andrews
Action Associates, Inc.
P.O. Box 1534
Clinton, Oklahoma 73601

Dear Ms. Andrews,

Please review and, if acceptable, sign this letter of agreement between Action Associates and the City of Clinton.

Action Associates, Inc. will accept referrals from the Police Department of the City of Clinton, whenever, in the opinion of a representative of the City's Police Department an individual or individuals need shelter or assistance, said representative shall refer such persons to Action Associates, Inc., and Action Associates Inc., shall provide a safe haven for such referrals.

Action Associates, Inc., shall provide semi-annual reports to the City of Clinton, covering the number of referrals received as a result of city action.

In return for accepting referrals from the City of Clinton, the city will contribute not less than \$20,000.00 per budget year, or an amount as appropriated by the City Council. Action Associates, Inc. will present their annual request to the city in writing, by March 1, of each year, in order that said request may be reviewed by the city staff and City Council during the annual budget process.

If the general conditions outlined above are acceptable, please sign and return to the office of the City Manager for presentation to the Clinton City Council.

Respectfully,

Gene McCullough
Acting City Manager

Approved by City of Clinton Council on _____

For Action Associates

Date

For City of Clinton, Mayor

Date

The City of Clinton is an Equal Opportunity Provider

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