

**MINUTES OF A SPECIAL MEETING OF CLINTON CITY COUNCIL, CLINTON PUBLIC WORKS AUTHORITY, CLINTON HOSPITAL AUTHORITY, CLINTON SOLID WASTE AUTHORITY, CLINTON RECREATIONAL AUTHORITY, CLINTON AIRPORT AUTHORITY AND CLINTON INDUSTRIAL AUTHORITY**

**TUESDAY, MAY 19, 2020**

Minutes of a special meeting of the Mayor/ Chairman and Council/Trustees of the City of Clinton, Oklahoma, Custer County, held at City Hall on Tuesday, May 19, 2020, 10:00 A.M. A notice of this meeting with agenda was posted on the bulletin board in the lobby of the Clinton City Hall on May 15, 2020.

Mayor/Chairman David Berrong called the meeting to order with the following present:

**Trustee/ Council:** Bobby Stewart, Patch McComas, Ernie Dowdell

**Absent:** Chris Jones

**Acting City Manager:** Gene McCullough

**City Clerk:** Lisa Anders

**News Media:** Todd Bruner and Rod Serfoss

**Others:** Debra Blanchard, Brett Russell, Paul Rinkle, Morgan Bonnarens, Donnie Phipps, Gary Kluckner, Johnny O'Connor, Toby Anders, Leonard Jackson, Amy Jones, Julie Caldwell, Kent Miller, Roland Mower, Rachel Swanson, and others.

**2. CONSIDER AND TAKE ACTION ON 2020-2021 BUDGET**

City Treasurer Debra Blanchard explained that budget letter for the General Fund and Capital Improvement fund which is funded by sales tax. She said that sales tax is proposed with a 20% decrease and the budget includes a 15% increase in health insurance cost. He said the Public Works and Solid Waste Authority have a 3.2% Consumer Price Index rate increase which is automatically implemented due to a resolution from several years ago. She reported there are no Cost of Living increases budgeted for employees.

Blanchard said the half penny sales tax designated to the General Fund for operations is a benefit to the city and she reported that the Use Tax payments to the Oklahoma Tax Commission have been completely repaid. She said this payment process began in 2014.

**GENERAL FUND**

City Treasurer Blanchard said the number of employees budgeted for is status quo. She said the health insurance for employees had originally been quoted with a 22% rate increase but through negotiations, the increase has been reduced to a 15% increase.

Human Resource Officer Anita Fransen said that an insurance broker had shopped three different insurance companies and ultimately BCBS has bundled the life insurance with the health and reduced the rates increase by 7%.

Blanchard said the demolition line item in the Building Inspector Department has been increased to account for the Glancy Motel demolition.

Blanchard said the revenue for the swimming pool has been decreased due to the facility not being open for the full season. It was noted that the labor cost should decrease since the opening date is later.

### **CAPITAL IMPROVEMENT**

Treasurer Blanchard said the Capital improvements are requests from each department.

### **POLICE**

Capital Improvement includes the purchase of three units and equipment for them. Chief Paul Rinkel said that units estimated life is three to five years.

### **FIRE**

Treasurer Blanchard said the brush truck is budgeted for \$140,000 but the county is reimbursing the city with \$120,000.00.

### **PARKS**

Capital Improvement funds carried over from 2019-2020 budget for completion of the soccer building is included in the budget.

Treasurer Debra Blanchard said that \$159,000.00 is set aside for the beautification project from the 2019-2020 budget.

There was discussion regarding where contract mowers are paid from. Operating cost can't be funded from Capital Improvement

Mayor Berrong said the Beautification Committee is working on entry greeting signs. He reviewed some of the completed projects at McLain Rogers Park they have worked on.

### **POOL**

Morgan Bonnarens reported that bids have been received for the splash pad

### **STREET**

Traffic signal upgrades are budgeted for \$200,000.00. Public Works Director Leonard Jackson said the city owns the traffic signals and does the maintenance on them. He said the budgeted funds are to replace with LED lights and lenses.

### **PUBLIC WORKS**

Treasurer Blanchard said the Public Works has budgeted a rate increase of 3.2% Capital request for Water Department is \$600,000.

Blanchard said the sewer rate if based on water consumption and the Capital request for the Wastewater Department is \$375,000.00.

Blanchard said that bond money is remaining and the painting of the water tower, the engineering and other water related items can be paid from this. She said the City's matching portion of the CDBG grant for the carbon system would be an eligible expense from the bond money.

Councilman Dowdell asked about the contract with Inframark.

Acting City Manager Gene McCullough said the contract had an automatic renewal date of May 1. He said it is a five year contract.

### **SOLID WASTE**

Treasurer Blanchard said the Solid Waste has budgeted a 3.2% rate increase. Republic Service has a contract with the city for solid waste services. Funds are available for replacement of dumpsters and polycarts as needed.

Solid Waste Superintendent Donnie Phipps said the rental of roll-offs remains steady. He said that seven roll-offs were purchased in the last fiscal year.

### **AIRPORT**

Treasurer Blanchard said that CARE funds in the amount of \$30,000.00 are expected to cover the cost of fuel purchases. She said that a subsidy from the General Fund of \$60,000.00 was included in the 2019-2020 budget and that \$100,000.00 is included in the 2020-2021 budget.

A FAA grant and an Oklahoma Aeronautics Commission grant have been applied for and the City would be responsible for the matching on the two projects. The FAA grant requires a 10% matching and the OAC requires a 5% match.

### **RECREATIONAL AUTHORITY**

The budgeted subsidy of \$190,000 is included.

### **INDUSTRIAL AUTHORITY**

#### **FRISCO CENTER**

Treasurer Debra Blanchard said lodging tax and rental revenue provide the income for the Frisco Center. She said the contract mowing services are paid from the Industrial Authority.

Blanchard said the estimated lodging tax revenues for the fiscal year are lowered due to the virus. She said the 5% room rental lodging tax is received monthly. 15% is designated for the tourism grants and 85% is designated to the Frisco Center.

The Capital request for the Frisco Center is for the replacement of furniture.

Blanchard said the Tourism grants have been budgeted for \$63,000.

Blanchard reported that the Fire Department construction had been paid off.

Redlands Addition is in the Industrial Authority. Originally fifteen lots were sold and developed. The City owns the remaining lots and is mowing them.

### **ECONOMIC DEVELOPMENT FUND**

Treasurer Blanchard said the commitment to the Economic Development Authority for \$500,000 for a five year period has been paid. She said sales tax has been committed to the Economic Development Fund and interest on the funds are on hand.

She said the adjustment to will be made to the Hospital Interest earning funds will be made.

### **ECONOMIC DEVELOPMENT AUTHORITY FUND**

Treasurer Debra Blanchard said the budget included salary cost. Private funds have been used for other expenses.

### **HOSPITAL AUTHORITY**

Treasurer Debra Blanchard the lease payments for the hospital are in the budget but the rate is reduced due to the sale of the doctor's building.

### **HOPE HOUSING**

Blanchard reported that rental agreement will end in 2021 and will transfer to Carlos and Ann Newcomb.

### **DRUG TASK FORCE**

Blanchard reported that the purpose of the funding is for the purchase of equipment or training.

Police Chief Paul Rinkel said the District Attorney distributed the funding.

### **CEMETERY PERPETUAL**

No operations requested were submitted for this fiscal year.

### **1/2 CENT DEBT SERVICE**

Blanchard said a balance had built up from the 2014 Bond Issue since during the first few years there was no principal payment required and only interest was paid.

Treasurer Blanchard said a Public Hearing would be held at the first meeting in June prior to the City Council meeting and the agenda item for considering the budget will be on the June 16, 2020 meeting.

**5. ADJOURN**

Motion was made by Councilman McComas and seconded by Councilman Dowdell to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: McComas, Dowdell, ,Stewart, Berrong

Nay: None

Mayor declared the meeting adjourned at 11:55 a.m.