

**MINUTES OF THE CLINTON CITY COUNCIL
DECEMBER 4, 2018**

Minutes of the regular meeting of the Mayor and Councilmen of the Clinton City Council, City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, December 4, 2018 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on Friday, November 30, 2018.

Mayor David Berrong called the meeting to order with the following present:

MAYOR: David Berrong

COUNCIL: Ernie Dowdell, Bobby Stewart, Jason Hulin, Chuy Rosales

CITY MANAGER: Mark Skiles

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green

OTHERS: Gene McCullough, Brett Russell, Mary Helen Jones, Joyce Kinney, Wade Anders, Donald Webb, Judy Stewart, Amanda Arvizo, Jake Walton, Paul Reinkel, Mark Switzer, Troy Calvert, Susan Williams, Lucas Martinez and others.

Gwen Rutz of The Crossing opened the meeting with prayer and Councilman Bobby Stewart led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

- A. Minutes of Regular Meeting of November 20, 2018
- B. Consider Claims

Motion was made by Trustee Rosales and second by Trustee Dowdell that Consent Agenda Item No. 3 (a-b) be approved.

Mayor put the motion to a roll call vote:

Aye: Rosales, Stewart, Dowdell, Berrong
Nay: Hulin

Mayor declared the motion carried.

AGENDA ITEM NO. 4: ACTION ITEMS

4A. CONSIDER AND TAKE ACTION ON SOCCER FACILITY BIDS

City Manager Mark Skiles reported that this project has been put out to bid for the second time. A secondary party, Clinton Public Schools made suggestions on the building and the City had taken there advise and therefore rebid the project. He said that the "turn-key" bid submitted by Martinez Construction for \$156,000.00 is recommended by staff. He said the budget contains \$150,000 for the project and the City has been awarded a MODA grant for \$8,000.00. He reminded the Council that this does not include the completion of the interior of the building. He said that Phase II for the completion of the interior could be done in another fiscal year.

Councilman Hulin said he would prefer to know what the total cost of construction would total.

City Manager Mark Skiles asked Lucas Martinez for an estimate on the cost to complete the interior of the building.

Lucas Martinez estimated \$65,000 to \$70,000.

Councilman Hulin asked about carrying over the \$150,000 in the budget and budget the balance of the building and not piece the facility together.

City Manager Skiles said there are some unbudgeted funds in the Capital Improvement Fund that could be used to finish the project in this fiscal year.

Martinez said it would take from six to eight weeks to complete the construction of Phase I.

City Manager Skiles said that Phase II would have to go to bid and the advertisement would require 21 days.

Mayor Berrong asked about awarding the bid of Phase I to Martinez and proceed with going to bid on the interior.

Martinez said there are plans that would provide the information about where things will go on the interior of the building.

Councilman Rosales asked what the benefit is to build now and what the timeline would be.

Councilman Dowdell said the benefit would be for the building to be available for spring soccer season.

City Manager Mark Skiles said the bids could be prepared for Phase II and a recommendation could be presented at the second meeting in January.

Motion was made by Councilman Dowdell and seconded by Councilman Stewart to award the bid to Martinez Construction in the amount of \$156,000 and to proceed with the bidding of the interior of the building.

Mayor put the motion to a roll call vote:

Aye: Dowdell, Stewart, Rosales, Berrong

Nay: Hulin

Mayor declared the motion carried.

4B. CONSIDER AND TAKE ACTION ON EMPLOYEE VACATION BUYBACK

City Manager Mark Skiles reported that last year the Council has authorized the buyback of full time employees accrued vacation up to a maximum of 24 hours. He said this is not a policy change but does allow some of the vacation to be taken off the books.

Motion was made by Councilman Dowdell and seconded by Councilman Hulin to approve the employee vacation buyback offer of not to exceed 24 hours from full time employees.

Mayor put the motion to a roll call vote:

Aye: Dowdell, Hulin, Rosales, Stewart, Berrong
Nay: None

Mayor declared the motion carried.

4C. CONSIDER AND TAKE ACTION ON SURPLUS OF CHRISTMAS DECORATIONS

Public Works Director Donald Webb explained that a representative of the Town of Cordell had inquired about the old Christmas pole decoration. Last year new decorations were purchased and the old decorations have remained in storage. He said that Cordell had asked if the decorations could be donated.

Motion was made by Councilman Hulin and seconded by Councilman Stewart to surplus the old pole decorations and donate them to the Town of Cordell.

Mayor put the motion to a roll call vote:

Aye: Hulin, Stewart, Dowdell, Rosales, Berrong
Nay: None

Mayor declared the motion carried.

4D. CONSIDER AND TAKE ACTION ON REQUEST OF LUMP SUM DISTRIBUTION FROM OKLAHOMA MUNICIPAL RETIREMENT FUND ON BEHALF OF KELLY SOMNER

City Manager Mark Skiles reported that Kelly Somner plans to retire January 31, 2019 and is requesting a lump sum distribution of his retirement fund from the Oklahoma Municipal Retirement Fund.

Motion was made by Councilman Hulin and seconded by Councilman Rosales to approve the request of Kelly Somner for a lump sum distribution from OMRF.

Mayor put the motion to a roll call vote:

Aye: Hulin, Rosales, Dowdell, Stewart, Berrong
Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO 5: TRUSTEE REPORT

Councilman Hulin reported that the street lights on Exit 69 only have one light burning.

Councilman Stewart said the lights at the soccer field at Acme Brick Park are on when there is no one at the park.

Lucas Martinez reported that the lights are on timers and automatically go off at 11:00 p.m. but that a lock has been placed on the lights as of today.

AGENDA ITEM NO. 6: MANAGER'S REPORT

City Manager Mark introduced Susan Williams.

Ms. Williams said she is a volunteer at the Eastside Academy and she expressed her appreciation to City staff for helping with the requested items at the facility. She said the interior of the building has been painted and new mini-blinds have been installed.

City Manager Mark Skiles introduced newly hired Police Chief Paul Reinkel.

7. AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Motion made by Councilman Stewart and second by Councilman Hulin to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Stewart, Hulin, Rosales, Dowdell, Berrong

Nay: None

Mayor declared the meeting adjourned at 6:20 p.m.