

**MINUTES OF AIRPORT AUTHORITY MEETING  
JULY 3, 2018**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Airport Authority City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, July 3, 2018, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on June 29, 2018.

Chairman David Berrong called the meeting to order with the following present;

**CHAIRMAN:** David Berrong

**TRUSTEES:** Don Rodolph, Bobby Stewart, Chuy Rosales

**ABSENT:** Jason Hulin

**CITY MANAGER:** Mark Skiles

**CITY CLERK:** Lisa Anders

**CITY TREASURER:** Absent

**CITY ATTORNEY:** Ryan Meacham

**NEWS MEDIA:** Gerald Green

**OTHERS:** Gene McCullough, Judy Stewart, Conan Wilson, Toby Baker, Mark Lantz, Toby Anders, Rod Serfoss, Wade Anders, Max McKinsey and others.

Conan Wilson opened the meeting with prayer and Trustee Bobby Stewart led the Pledge of Allegiance.

**AGENDA ITEM NO. 3: CONSENT AGENDA**

- A. Minutes of Regular Meeting of June 5, 2018
- B. Consider Claims

Moved by Trustee Rosales and seconded Trustee Rodolph that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Rosales, Rodolph, Stewart, Berrong

Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 4 ACTION ITEMS**

**4A. CONSIDER AND TAKE ACTION ON RECOMMENDATION REGARDING  
REHABILITATION OF RUNWAY LIGHTS & SIGNS AND INSTALLATION OF PAPI's BID**

Toby Baker of CEC Corporation explained that the project is for the replacement of runway lights. He said that two bids had been received and were valid bids. He said that the recommendation is to award the bid and alternate to Williams Electric in the amount of \$344,999.00 for package A. He explained that the bid has been broken into two grants to allow the testing to be done and not impact the construction portion. Baker said the projects contain LED lights and new conduit. The engineer's estimate was \$383,000.00. He explained that the grant is a 95%/5% grant so the City's share would be \$24,397.00.

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to award the bid to Williams Electric in the amount of \$344,999.00.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Stewart, Berrong  
Nay: None

Chairman declared the motion carried.

**4B. CONSIDER AND TAKE ACTION ON CHANGE ORDER NO. 1 FOR JET FUEL SYSTEM AND CONSTRUCTION OF ACCESS ROAD AT CLINTON REGIONAL AIRPORT**

Toby Baker of CEC explained that the funding for the jet fuel system is from FAA grants at a rate of 90/10. The change order is a reduction of \$4,468.49 from the original contract price of \$280,939.00. He said the project is complete and the final inspection has been made.

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to approve Change Order No. 1 to Circle S Paving Contract for a reduction of \$4,468.49.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Stewart, Berrong  
Nay: None

Chairman declared the motion carried.

**4C. CONSIDER AND TAKE ACTION TO AUTHORIZE MAYOR TO EXECUTE OKLAHOMA AERONAUTICS COMMISSION GRANT APPLICATION AND AGREEMENT OAC CLK-19A-2**

Toby Baker of CEC explained that the OAC grant is for runway lights and signs and installation of PAPIs. He said the grant application will become the agreement once it is approved and executed so it will be necessary for the Mayor to have authorization to execute it on behalf of the City. He explained that the OAC portion of the funding totals \$449,254.05 and the City's portion is \$23,644.95.

Motion was made by Trustee Rodolph and seconded by Trustee Stewart to authorize the Mayor to execute the Oklahoma Aeronautics Commission grant application and agreement OAC CLK-19A-2.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Stewart, Rosales, Berrong  
Nay: None

Chairman declared the motion carried.

**4D. CONSIDER AND TAKE ACTION TO AUTHORIZE MAYOR TO EXECUTE OKLAHOMA AERONAUTICS COMMISSION GRANT APPLICATION AND AGREEMENT OAC CLK-19B-S**

Toby Baker of CEC explained that testing is required after the installation of the new lighting. He said it could take up to 6 months before the testing is completed and OAC will not release grant funds until the project has been completed. For this reason, the project has been divided into two components. This will allow the completion of Part A and OAC can release the funds on this portion while waiting on FAA to complete the testing. The OAC funding of Part B is \$14,305.95 and the City's portion is \$752.94.

Motion was made by Trustee Rodolph and seconded by Trustee Stewart to authorize the Mayor to execute the Oklahoma Aeronautics Commission grant application and agreement OAC CLK-19B-S.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Stewart, Rosales, Berrong  
Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO. 5 TRUSTEES REPORT**

None

**AGENDA ITEM NO. 6: CITY MANAGER'S REPORT**

None

**AGENDA ITEM NO. 7: ADJOURNMENT**

Moved by Trustee Rodolph and seconded by Trustee Rosales to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Stewart, Berrong  
Nay: None

Chairman declared the meeting adjourned at 5:50 pm.