

**MINUTES OF CLINTON PUBLIC WORKS AUTHORITY MEETING
DECEMBER 20, 2016**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, December 20, 2016, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on December 16, 2016.

Chairman David Berrong called the meeting to order with the following present;

CHAIRMAN: David Berrong

TRUSTEES: Don Rodolph, Chuy Rosales, Bobby Stewart

ABSENT: Jason Hulin

CITY MANAGER: Mark Skiles

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

DEPUTY CLERK: Shona Stermer

CITY ATTORNEY: Absent

NEWS MEDIA: Gerald Green and Jarod Atha

OTHERS: Miguel Gonzales, Donald Webb, Lonnie Teel, Forrest Valentine, Charles Lasley, Toby Anders, Julie Burden, Michael Ryburn, Dacia Phillips, James Kuykendall. Gayla McCallister, Morgan Bonnarens, Jeremy Brush, Jake Walton, Gene McCullough, Brian Meiers and others.

Joe Jefferson of the True Gospel Tabernacle opened the meeting with prayer and Trustee Bobby Stewart led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of December 6, 2016

Moved by Trustee Rosales and seconded Trustee Stewart, that Consent Agenda Item No. 3 (a) be approved.

Chairman put the motion to a roll call vote:

Aye: Rosales, Stewart, Rodolph, Berrong

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. PRESENTATION AND CONSIDERATION OF 2015-2016 AUDIT

James Kuykendall of Britton, Kuykendall and Miller, presented the audit. He reviewed the various authorities and the City of Clinton's financial information. He reported that tax collections, grant funds and oil and gas royalties had all experienced a significant reduction over previous years. He said there had also been a decrease in expenditures. He said due to the circumstances of reduced revenue that cuts or non-spending would be necessary to keep the General Fund above water. He said the fund balance had taken a hit. He reported a carryover of \$1,770,439.00.

Motion was made by Trustee Rodolph and seconded by Trustee Stewart to accept the 2015-2016 audit as presented.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Stewart, Rosales, Berrong
Nay: None

Chairman declared the motion carried.

4B. CONSIDER AND TAKE ACTION ON PURCHASE OF INTEREST IN HEARD 3-16 WELL FROM KAISER-FRANCIS OIL COMPANY

Trustee Rodolph explained that he had secured three more owners of the Heard 3-16 well. He said there are still three remaining.

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to approve the purchase of the interest in the Heard 3-16 well from Kaiser-Francis Oil Company.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Stewart, Berrong
Nay: None

Chairman declared the motion carried.

4C. CONSIDER AND TAKE ACTION ON PURCHASE OF INTEREST IN HEARD 3-16 WELL FROM TIMBERLINE 83 LTD.

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to approve the purchase of the interest in the Heard 3-16 well from Timberline 83 Ltd..

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Stewart, Berrong
Nay: None

Chairman declared the motion carried.

4D. CONSIDER AND TAKE ACTION ON PURCHASE OF INTEREST IN HEARD 3-16 FROM PHILLIP J. CORNETT

Motion was made by Trustee Rodolph and seconded by Trustee Rosales to approve the interest as identified for the Heard 3-16 well from Phillip J. Cornett.

Chairman put the motion to a roll call vote:

Aye: Rodolph, Rosales, Stewart, Berrong
Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 5 TRUSTEES REPORT

None

AGENDA ITEM NO. 6: CITY MANAGER'S REPORT

City Manager Mark Skiles reported that Barry Dehart will be retiring from the Clinton Fire Department with other 30 years' service on December 31, 2016.

City Manager Mark Skiles introduced Morgan Bonnarens as the new Recreational Director.

Jerry Brush announced that he would be transferring to the Oklahoma City area with Severn Trent. He introduced Jake Walton as the person who would be assuming his duties. The transition will take place January 1, 2017.

Lonnie Teel, Project Manager, updated the Council on projects. He said the golf course is waiting on electrical equipment and the golf course waterline has another 240 feet before completion. Teel reported that dirt is being cut at the Clinton Commerce Center. He said on January 16th that the installation of sewer system would begin. He said that Igo would start the water line installation around February 1, 2017 with April 1 as the date for the final asphalt grade from Circle S Paving. He said they hope to have the project complete by May 1, 2017.

City Treasurer Debra Blanchard presented a review of the City's sales tax collections in comparison to previous periods. She said the past six months has resulted in a 12% reduction in collection. She explained the situation with the Oklahoma Tax Commission regarding Use Tax. She explained that due to a reporting error of a business, the City of Clinton had erroneously received use tax several years ago and is being required to pay it back. This is being done by the Oklahoma Tax Commission withholding one-half of the remittance each month of Use Tax. She said the City still owes approximately \$700,000.00.

City Manager Mark Skiles said due to the reduced sales and use tax collections, positions in various departments are not being filled when a vacancy occurs. He reported that the Police Department is down three officers and with Barry Dehart's retirement and another firefighters resignation, the Fire Department will be down two positions.

Brian Meiers of Burns & McDonnell reported on the water projects. He said the Water Treatment Plant bids are scheduled for February 2, 2017 with a pre-bid conference scheduled for January 17, 2017. He said the changes on the specifications are being finalized. He reported that the draft Department of Environmental Quality permit was received today. He explained that a public notice will be assembled and made available for public inspection for 30 days. It will be available at the Clinton Public Library.

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

None

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Rosales and seconded by Trustee Stewart to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Rosales, Stewart, Rodolph, Berrong

Nay: None

Chairman declared the meeting adjourned at 6:25 p.m.