

**MINUTES OF THE CLINTON CITY COUNCIL  
FEBRUARY 16, 2016**

Minutes of the regular meeting of the Mayor and City Council of the City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, February 16, 2016 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on Thursday, February 11, 2016.

Mayor Seth Adams called the meeting to order with the following present:

**MAYOR:** Seth Adams

**COUNCIL:** Don Rodolph, Chuy Rosales, Lucas Martinez

**ABSENT:** Jason Hulin

**CITY MANAGER:** Mark Skiles

**CITY CLERK:** Lisa Anders

**CITY TREASURER:** Debra Blanchard

**DEPUTY CLERK:** Shona Stermer

**CITY ATTORNEY:** Ryan Meacham

**NEWS MEDIA:** Gerald Green and Mike Smith

**OTHERS:** Donald Webb, Kris Wermey, Mary Helen Jones, David Crabtree, Jeremy Brush, Lonnie Teel, Clyde Morgan, Trisha Graft, Weldon Sawatzky, Charles & Gay Jack, Anthony Moore, Scott Campbell, Rodney Sawatzky, Richard Coit, David Foster and others.

Mike Holman of the First Assembly of God opened the meeting with prayer and Councilman Chuy Rosales led the Pledge of Allegiance.

**AGENDA ITEM NO. 3: CONSENT AGENDA**

A. Minutes of Regular Meeting of February 2, 2016

Motion was made by Councilman Rosales and second by Councilman Martinez that Consent Agenda Item No. 3 (a) be approved.

Mayor put the motion to a roll call vote:

Aye: Rosales, Martinez, Rodolph, Adams

Nay: None

Mayor declared the motion carried.

**AGENDA ITEM NO. 4 ACTION ITEMS**

**4A. CONSIDER RESOLUTION 860 REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY REVITALIZATION**

City Manager Mark Skiles explained that the resolution is one component to the grant process for a CDBG grant.

Motion was made by Councilman Martinez and seconded by Councilman Rosales to approve Resolution 860 regarding CDBG grant community revitalization.

Mayor put the motion to a roll call vote:

Aye: Martinez, Rosales, Rodolph, Adams  
Nay: None

Mayor declared the motion carried.

**4B. CONSIDER CITY OF CLINTON CITIZENS PARTICIPATION PLAN**

City Manager Mark Skiles explained that the Citizens participation Plan is a required part of the application process for the CDBG Grant.

Motion was made by Councilman Rosales and seconded by Councilman Rodolph to approve the City of Clinton Citizen's Participation Plan.

Mayor put the motion to a roll call vote:

Aye: Rosales, Rodolph, Martinez, Adams  
Nay: None

Mayor declared the motion carried.

**4C. CONSIDER RESOLUTION 861 REGARDING MATCHING FUNDS FOR COMMUNITY DEVELOPMENT BLOCK GRANT**

City Manager Mark Skiles explained that the resolution confirms the matching funds the City will designate toward the CDBG project. He recommended allocating one-half of the cost of the fire rescue vehicle which would be \$77,088.00.

Councilman Rodolph said that \$50,000.00 is in the budget now. He asked what capital improvement request the fire department would have for the 2016-2017 fiscal year.

City Manager Skiles questioned the \$50,000.00 being reserved this year and budget the balance of the \$77,088,00 for next year.

Councilman Rodolph said he had no problem with allocating one-half of the funds as long as the fire department doesn't present another request for next year.

Motion was made by Councilman Rodolph and seconded by Councilman Rosales to approve Resolution 861 regarding matching funds for one-half of the cost of the fire rescue vehicle.

Mayor put the motion to a roll call vote:

Aye: Rodolph, Rosales, Martinez,  
Nay: None

Mayor declared the motion carried.

**4D. CONSIDER CLINTON CEMETERY RATE ADJUSTMENTS**

City Clerk Lisa Anders explained that a comparison in prices for cemetery service had been conducted with the City of Weatherford, Elk City and Wilburt Vault. The rates being recommended for adjustments would place the City of Clinton's rates in the middle of the range. The recommendation was to increase

the price of tent setup from \$225 to \$255; opening and closing for weekday cremations increase from \$75.00 to \$100.00 and increase stone setting permits from \$5.00 to \$10.00.

Motion was made by Councilman Rosales and seconded by Councilman Martinez to approve the Clinton Cemetery rates as recommended by staff.

Mayor put the motion to a roll call vote:

Aye: Rosales, Martinez, Rodolph, Adams

Nay: None

Mayor declared the motion carried.

**AGENDA ITEM NO 5.COUNCIL REPORT**

Councilman Martinez asked for an update on the search for a Fire Chief.

City Manager Mark Skiles said he had received several out-of-state applicants as well as other applications. He said he continues with conversation.

Lonnie Teel, City Inspector reported that the survey is being completed on the Canute water line and have marked the first 2 ½ miles. He said the pipe has been delivered and the contractor will be here on Monday to begin drilling on the south well and then move to the north well.

Teel said he had met with all but two property owners.

Public Works Director Donald Webb said the limb collection from the ice storm has been completed and a burn site has been established.

**AGENDA ITEM NO. 6: MANAGER'S REPORT**

None

**AGENDA ITEM NO. 7 : AUDIENCE PARTICIPATION**

None

**AGENDA ITEM NO. 8: ADJOURNMENT**

Moved by Councilman Martinez and seconded by Councilman Rosales to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Martinez, Rosales,, Rodolph, Adams

Nay: None

Mayor declared the meeting adjourned at 5:50 p.m.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
COMMUNITY REVITALIZATION**

**RESOLUTION 860**

**WHEREAS**, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and

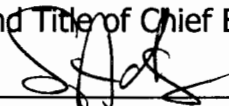
**WHEREAS**, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

**WHEREAS**, the City of Clinton is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council (Governing Body) that City of Clinton (Government Subdivision) desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma.

**NOW THEREFORE, BE IT RESOLVED** by the City Council (Governing Body) that City of Clinton (Government Subdivision) affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of Clinton (Government Subdivision) is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

**ADOPTED** this 16 day of February, 2016, at a (regularly or specially) scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

Seth Adams, Mayor  
(Type) Name and Title of Chief Elected Official  
  
Signature of Chief Elected Official

2/16/16  
Date

[S E A L]

Attest:  
Subscribed and sworn to before me February 16, 20 16. My commission expires 3-18, 20 17. Commission No. 01003853

Lisa Anderson  
Clerk Signature





Office of the City Manager

Mark Skiles, City Manager
City of Clinton, Oklahoma

RESOLUTION: 861

A resolution of the City of Council of the City of Clinton, Oklahoma provide funds toward and for the completion of the 2016 Community Development Block Grant (CDBG) project.

BE IT RESOLVED, by the City Council of the City of Clinton to provide the amount of \$ 77,088.00 as Matching Funds toward the 2016 Community Development Block Grant (CDBG) project.

These funds are available as listed:

Capital Improvement Fund: \$ 77,088.00

PASSED, APPROVED AND ADOPTED, by the City Council of the City of Clinton, Oklahoma this 16 day of February, 2016.

Seth Adams, Mayor (with signature)

Lisa Anders, City Clerk (with signature)

CITY SEAL