

**MINUTES OF CLINTON PUBLIC WORKS AUTHORITY MEETING
SEPTEMBER 15, 2015**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, September 15, 2015, at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on September 11, 2015.

Chairman Seth Adams called the meeting to order with the following present;

CHAIRMAN: Seth Adams

COUNCIL: Don Rodolph, Jason Hulin, Lucas Martinez, Wheeler Lowry

CITY MANAGER: Mark Skiles

CITY CLERK: Lisa Anders

CITY TREASURER: Debra Blanchard

DEPUTY CLERK: Shona Stermer

CITY ATTORNEY: Ryan Meacham

NEWS MEDIA: Gerald Green and Mike Smith

OTHERS: Leon Kinder, Donald Webb, Kris Wermey, David Crabtree, Jeromy Brush, Patch McComas, Sean Williams, Joyce Kenney, and others.

Wendi Jencks-Wilson of the Chapel Hill United Methodist Church opened the meeting with prayer and Trustee Wheeler Lowry led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of September 1, 2015

Moved by Trustee Martinez and seconded by Trustee Hulin that Consent Agenda Item No. 3 (a) be approved.

Chairman put the motion to a roll call vote:

Aye: Martinez, Hulin, Lowry, Rodolph, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER APPROVAL OF PAYMENT TO LUCKINBILL, INC. FOR ADDITIONAL SERVICES FOR SEWER LINE REPAIRS

City Manager Mark Skiles explained that three bids had been received on the sewer line repair project. He said that Luckinbill, Inc had been awarded the contract and during the excavation process it was discovered that there were two sewer mains joining in the manhole. Since the repairs that were needed were not those described in the specifications and stopping the project was not an option, the decision was made to instruct Luckinbill, Inc to continue with the needed repairs. Skiles said that rather than issue a Change Order, it was acknowledged that there would be additional cost associated with the project. An invoice for \$48,766.85 was presented by Luckinbill, Inc but their requested amount is \$40,000.00.

Public Works Director Donald Webb said the job is complete.

Trustee Hulin asked about the ramifications if the Authority chose to reject the request.

City Manager Skiles said he felt the City is obligated due to the action taken by the City.

Motion was made by Trustee Rodolph and seconded by Trustee Hulin to approve the payment of \$40,000.00 to Luckinbill, Inc for the additional services for the sewer line repairs.

Chairman Adams put the motion to a roll call vote:

Aye: Rodolph, Hulin, Lowry, Martinez, Adams

Nay: None

Chairman declared the motion carried.

4B. CONSIDER DEVELOPMENT AGREEMENT WITH ASAP ENGERGY, INC. REGARDING CONSTRUCTION OF A SANITARY SEWER LINE

City Manager Mark Skiles explained that ASAP Energy has approached the City about a sewer line from the Fast Lane Quick Shop on Highway 183 to the City's sewer system. He said the four inch line would be approximately one mile long and installed, maintained and operated by ASAP Energy as outlined in the development agreement that was presented.

Skiles explained that ODOT does not allow a private line in their easement so that is the reason the City will be involved in the project. He said that City Attorney Ryan Meacham has prepared the agreement.

City Manager Skiles said that the quick shop averages 34,000 gallons per month and the agreement allow for 51,000 gallons before an overage would be charged like other customers billing.

Motion was made by Trustee Rodolph and seconded by Trustee Hulin to approve the Development Agreement with ASAP Energy, Inc. regarding construction of a sanitary sewer line.

Chairman declared the motion carried.

Aye: Rodolph, Hulin, Lowry, Martinez, Adams

Nay: None

Chairman declared the motion carried.

AGENDA ITEM NO. 5 TRUSTEE REPORT

Trustee Rodolph asked about bid notices for the golf course wells. He said the bid notice was published in the newspaper but he wondered if notices were mailed to prospective bidders.

City Manager Skiles said that notifications were made.

Trustee Rodolph said that notices should have been mailed out and copies of the plans should have been issued to the City. He was concerned about the project being consolidated rather than multiple smaller packages. He said the Dixon well project had smaller packages and it had worked well.

City Manager Skiles said multiple smaller packages had taken a lot of time by the Public Works Director and said that a Project Manager had been discussed. He said having one contract makes one party responsible for the full package rather than just one piece. He said the bids would be presented to the

Public Works Authority for consideration.

Chairman Adams suggested letting the bids come in before this type of decision is made.

Trustee Rodolph suggested looking at a Project Manager.

Trustee Hulin asked when the Dixon well would be put on line.

City Manager Skiles said that the Department of Environmental Quality has lead the City to believe that production could begin next week.

Trustee Rodolph said the cost of the Dixon well had been approximately \$350,000 which was well under budget.

AGENDA ITEM NO. 6: MANAGER'S REPORT

None

AGENDA ITEM NO. 7: AUDIENCE PARTICIPATION

Patch McComas said he does not want the injection well placed on Acme Brick Park property. He said that details about the injection well seem uncertain.

City Manager Mark Skiles said that there will be public meeting held which are required by law.

City Attorney Ryan Meacham said the City will comply with all requirements.

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Trustee Hulin and seconded by Trustee Lowry to adjourn the meeting.

Chairman put the motion to a roll call vote:

Aye: Hulin, Lowry, Martinez, Rodolph, Adams

Nay: None

Chairman declared the meeting adjourned at 6:00 p.m.