MINUTES OF THE CLINTON CITY COUNCIL
JUNE 16, 2015

Minutes of the regular meeting of the Mayor and City Council of the City of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, June 16, 2015 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on Friday, June 12, 2015.

Mayor Seth Adams called the meeting to order with the following present:

MAYOR: Seth Adams
COUNCIL: Don Rodolph, Jason Hulin, Lucas Martinez, Wheeler Lowry
CITY MANAGER: Mark Skiles
CITY CLERK: Lisa Anders
CITY TREASURER: Debra Blanchard
DEPUTY CLERK: Shona Stermer
CITY ATTORNEY: Ryan Meacham
NEWS MEDIA: Gerald Green and Corianne Fairchild
OTHERS: Gene McCullough, Conan Wilson, Donald Webb, Mary Helen Jones, Chuey Rosales, Julie Menge, Walt Schumacher, Billy & Cheryl McCullers, Tracy Yoder and others.

Conan Wilson opened the meeting with prayer and Councilman Lucas Martinez led the Pledge of Allegiance.

AGENDA ITEM NO. 3: CONSENT AGENDA

A. Minutes of Regular Meeting of June 2, 2015 and Special Meeting minutes of May 28, 2015

Motion was made by Councilman Hulin and second by Councilman Lowry that Consent Agenda Item No. 3 (a-b) be approved.

Mayor put the motion to a roll call vote:

Aye: Hulin, Lowry, Martinez, Rodolph, Adams
Nay: None

Mayor declared the motion carried.

AGENDA ITEM NO. 4 ACTION ITEMS

4A. CONSIDER AGREEMENT WITH CLINTON SUMMER PLAYGROUND

City Manager Mark Skiles explained that this is the renewal with Summer Playground which is an organization funded through the line item Contribution to Other Agencies. This is for the 2015-2016 fiscal year.

Motion was made by Councilman Hulin and seconded by Councilman Martinez to approve the renwal of the agreement with Clinton Summer Playground for funding of $8,000.00.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Lowry, Adams
Nay: None

Mayor declared the motion carried.

4B. CONSIDER ORDINANCE 958 REGARDING CITY MANAGER PLAN AMENDMENT WITH OKLAHOMA MUNICIPAL RETIREMENT FUND

City Manager Mark Skiles explained that the changes to the City Manager retirement plan with OMRF are based on wording changes required by the Internal Revenue Service. These changes also authorize daily balance accrual rather than monthly.

Motion was made by Councilman Hulin and seconded by Councilman Martinez to approve Ordinance No. 958 regarding approve of changes to the City Manager Plan of OMRF.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Lowry, , Adams
Nay: None

Mayor declared the motion carried.

4C. CONSIDER ORDINANCE 959 REGARDING DEFINED CONTRIBUTION PLAN AMENDMENT WITH OKLAHOMA MUNICIPAL RETIREMENT FUND

City Manager Mark Skiles explained that the Internal Revenue Service had required wording changes to the Defined Contribution Plan and the proposed ordinance would also allow for daily funding updates rather than monthly.

Motion was made by Councilman Hulin and seconded by Councilman Martinez to approve Ordinance No. 959.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Lowry, Adams
Nay: None

Mayor declared the motion carried.

4D. CONSIDER APPOINTMENT TO PLANNING AND ZONING BOARD AND BOARD OF ADJUSTMENTS

City Clerk Lisa Anders explained that Corky Heard is completing his three-year term on June 30, 2015. The City Code requires that at least two members of the Planning and Zoning Board also serve on the Board of Adjustments. Heard has been serving on both boards so there are two vacancies.

Motion was made by Councilman Hulin and seconded by Councilman Lowry to table this item until the July 21st Council agenda.

Mayor put the motion to a roll call vote:

Aye: Hulin, Lowry, Rodolph, Martinez, Adams
Nay: None

Mayor declared the motion carried.

4E. CONSIDER BUDGET TRANSFERS TO FISCAL YEAR 2014-2015 BUDGET:

1) Treasurer Debra Blanchard explained that transfers are needed for the General Fund to line items for Fire Protection, storm siren maintenance and swimming pool repairs and maintenance to total $34,000.00.

2) Treasurer Blanchard explained that transfers are needed for the Capital Improvement Fund to line items for the swimming pool inflatable and the feasibility study for Gary Boulevard.

Motion was made by Councilman Hulin and seconded by Councilman Martinez to approve the budget transfers for the General Fund and Capital Improvement.

Mayor put the motion to a roll call vote:

Aye: Hulin, Martinez, Rodolph, Lowry, Adams
Nay: None

Mayor declared the motion carried.

4F. CONSIDER AND TAKE ACTION ON APPROVAL TO WIDEN PORTION OF BOULEVARD OF CHAMPIONS AS PRESENTED BY WALT SCHUMACHER

Walt Schumacher made a presentation to the widening of a portion of Boulevard of Champions. He said the project is expected to cost $5690 at no charge to the City. He suggested using TIF funds although City Treasurer Debra Blanchard does not agree with the usage of the funds.

City Manager Mark Skiles said Boulevard of Champions is a dedicated street as it was accepted by the City Council from Mr. Schumacher. He explained that Treasurer Blanchard did not feel that the usage of TIF funds falls in the realms of acceptable expenditures for the TIF funds.

Schumacher said it is his understanding that the funds can only be spent in the TIF district and currently the payback is way ahead of the funding. He said this is not a large amount and it needs to be done right. He said he had bids from Circle S and Everett Musick for the job so there will be no overage charges.

Councilman Lowry said the businesses on Boulevard of Champions are a bid draw to the City and the work need to be done on the road.

City Manager Skiles instructed Treasurer Blanchard to contact Dan McMahan to review expenditures from the TIF funding.

It was decided to continue this agenda item to the next meeting.

4G. CONSIDER RESOLUTION NO. 853 AUTHORIZING THE MAYOR OR CITY MANAGER TO EXECUTE THE PARTICIPATION AGREEMENT WITH JP MORGAN CHASE BANK FOR THE PURCHASING CARD PROGRAM

Treasurer Debra Blanchard said a list of employees who will be issued purchasing cards is being prepared. Authorization is needed for the Mayor or City Manager to execute the program.

Motion was made by Councilman Rodolph and seconded by Councilman Martinez to adopt Resolution No. 853 regarding authorizing the Mayor or City Manager to execute the participation agreement for the Purchasing Card program.

Mayor put the motion to a roll call vote:

Aye: Rodolph, Martinez, Hulin, Lowry, Adams
Nay: None

Mayor declared the motion carried.

4H. CONSIDER ORDINANCE NO. 960 REGARDING PROCESSING METHODS AND INTERNAL CONTROLS OVER MUNICIPAL PURCHASES AND CASH DISBURSEMENTS

Treasurer Debra Blanchard explained that the city's current purchasing policy does not address purchasing cards. Ordinance No. 960 would repeal the old ordinance and replace with new policy that addressed the use of purchasing cards.

Blanchard said that a claims list would still be presented to Council for approval but purchases made with a purchasing card would be paid prior to the Council approval. She said that a rebate would be calculated on the percentage based on the volume spent.

Motion was made by Councilman Rodolph and seconded by Councilman Lowry to adopt Ordinance No. 960 regarding processing methods and internal controls over municipal purchases and cash disbursements.

Mayor put the motion to a roll call vote:

Aye: Rodolph, Lowry, Martinez, Hulin, Adams
Nay: None

Mayor declared the motion carried.

4I. CONSIDER AND TAKE ACTION OF RECOMMENDATION OF FOSS MASTER CONSERVANCY BOARD MEMBERS

City Manager Mark Skiles explained that the City of Clinton has three appointment to the Foss Master Conservancy Board. The three board member's terms will expire July 31, 2015. Currently, Roger Snider, Dr. Bill Jackson and David Berrong are serving on this board. He said that the City makes the recommendation to the District Judge. He said if no action is taken, the board members continue to serve until another appointment is made.

Motion was made by Councilman Rodolph and seconded by Councilman Martinez to reappoint Roger Snider, Dr. Bill Jackson and David Berrong to another term on the Foss Master Conservancy Board.

Mayor put the motion to a roll call vote:

Aye: Rodolph, Martinez, Lowry, Adams
Nay: Hulin

Mayor declared the motion carried.

AGENDA ITEM NO 5.COUNCIL REPORT

None

AGENDA ITEM NO. 6: MANAGER'S REPORT

City Manager Skiles reported that Danlin has purchased the former Baker Hughes property and will be moving their headquarters to Clinton.

AGENDA ITEM NO. 7 : AUDIENCE PARTICIPATION

None.

AGENDA ITEM NO. 8: ADJOURNMENT

Moved by Councilman Hulin and seconded by Councilman Lowry to adjourn the meeting.

Mayor put the motion to a roll call vote:

Aye: Hulin, Lowry, Rodolph, Martinez, Adams
Nay: None

Mayor declared the meeting adjourned at 6:25 p.m.

RESOLUTION # 853

WHEREAS, City of Clinton organized under the laws of the State of Oklahoma (the "Customer") desires to obtain financial accommodations from JPMorgan Chase Bank, N.A. (the "Bank") pursuant to the use of a number of commercial card account numbers, the related accounts and cards bearing such account numbers (collectively, the "Cards"); and

WHEREAS, this Customer intends to authorize its employees and agents to use such Cards for and in connection with corporate business on behalf of this Customer; and

WHEREAS, the Bank will not issue such Cards unless the Customer agrees to obligate itself for the prompt payment of credit extended pursuant to the use of such Cards, including credit extended pursuant to the use of a credit card for either purchases or cash advance transactions, whether such use or indebtedness was authorized or unauthorized by the Customer.

NOW, THEREFORE, be it resolved that the Customer shall apply to the Bank for the issuance of Cards in the names of such employees and agents of the Customer as may be designated to the Bank;

BE IT FURTHER RESOLVED that the Mayor or City Manager of this Customer, any one of them acting singly, is hereby authorized, directed and empowered, in the name of the Customer, to execute a Commercial Card Agreement in the form approved by such individual and take such actions as are contemplated thereby and further confirm any such action which may have been taken prior to the date hereof;

BE IT FURTHER RESOLVED that the Bank is authorized to act upon these resolutions until written notice of their revocation is delivered to Bank.

The undersigned certifies that: I am an official of, and authorized to certify on behalf of, the above named organization, which is duly organized and existing under the laws of the State indicated, ("Organization); the preceding is a complete, true and correct copy of certain resolutions of the Organization, which resolutions were duly adopted and are in conformity with the laws of the State where organized and the organizational documents ("Resolutions"); and the Resolutions have not been rescinded or modified and are in full force and effect on the date hereof. I further that the specimen signatures appearing below are the signatures of the individuals authorized to sign for this Customer by virtue of these resolutions.

Specimen Signature	Name (Print)	Title
	Seth Adams	Mayor
Mark H. Skiles	Mark Skiles	City Manager

PASSED AND APPROVED by the City of Clinton City Council on this 16 day of June, 2015.

BY: _____
Seth Adams
Mayor

ATTEST:
Lisa Anders
Lisa Anders
City Clerk