



TO: Clerk of Member Cities and Towns
of the Oklahoma Municipal Assurance Group

FROM: Patrick Parsons, Chief Executive Officer

DATE: February 15, 2012

SUBJECT: 2012 Notice of Trustees Election

Two (2) terms expire June 30, 2012, on the OMAG Board of Trustees. A **Notice of Election** for these positions is on the back of this page.

An **Official Nomination Form** has been enclosed to use if your city or town wishes to nominate qualified elected or appointed officials of any member municipality for election to the Board of Trustees. (See colored paper)

PLEASE BE ADVISED THAT FAILURE TO PROPERLY SUBMIT YOUR NOMINATION WILL INVALIDATE THE NOMINATION!

Your nomination must be returned no later than March 16, 2012, to the Oklahoma Municipal Assurance Group, 3650 S. Boulevard, Edmond, OK 73013-5581 by one of the methods noted on the Notice of Election. (on the back of this page)

(OVER FOR NOTICE OF ELECTION)

cc: Board of Trustees

NOTICE OF ELECTION
FOR
BOARD OF TRUSTEES
OF THE
OKLAHOMA MUNICIPAL ASSURANCE GROUP

Notice is hereby given that two (2) positions on the Board of Trustees of the Oklahoma Municipal Assurance Group are to be filled by election to three-year terms commencing on July 1, 2012. The present office holders whose positions will expire are:

Ms. Patti Shelite, Town Clerk/Treasurer of the Town of Fort Cobb
Mr. Craig Stephenson, City Manager of the City of Ponca City

The remaining members on the Board of Trustees are:

Mr. Michael Bailey, Finance Director/Clerk of the City of Bartlesville
Mr. Earl Burson, City Manager of the City of Harrah
Ms. Janice Cain, City Administrator of the City of Marlow
Ms. Pam Polk, City Manager of the City of Collinsville
Mr. John Sheppard, City Manager of the City of Walters

Each municipality that has adopted the *Agreement Establishing the Oklahoma Municipal Assurance Group* may nominate up to two candidates on the attached nomination form. Nominations must be made to OMAG no later than March 16, 2012.

Each nominee must be an elected or appointed official of an OMAG-member municipality.

The election will be conducted by mail ballot in May. Only those candidates nominated by this process will appear on the election ballot.

PLEASE BE ADVISED THAT FAILURE TO PROPERLY SUBMIT YOUR NOMINATION WILL INVALIDATE THE NOMINATION! Your nomination must be:

- 1. Submitted on the attached form; and***
- 2. Signed by the Mayor; and***
- 3. Attested to by the City Clerk; and***
- 4. Returned to OMAG no later than March 16, 2012 by: (1) sending a facsimile of the form to OMAG at (405) 657-1401; (2) sending the form to Karen Jones at kjones@omag.org; or (3) sending OMAG the form by certified mail.***