



## *Agenda Commentary*

**Item Title/ Subject:** Contract for Engineering Services

**Staff Source:** City Manager, Steve Hewitt

**Date:** Feb. 21, 2012

**History/Background Information:**

The City entered into an agreement with the Robinson Family to develop housing on 10 acres of ground. The agreement requires the City to begin the project development within one year. The first phase of any new development is to have the area platted.

Garver is our City Engineer and provided the City with a detail proposal. I asked Council for additional time to review their proposal and compare qualifications with other firms. I spoke with Garver (Shane Smith), which indicated to me that their firm may not be the best firm for our small project.

**Item/Subject Summary:**

It was brought to my attention that Joe Ridley P.E. was platting in the Weatherford area and worked on the Holiday Inn Express project and Blvd of Champions engineering (City had good experience). Mr. Ridley has good qualifications and has experience with Western Oklahoma projects and construction. Mr. Ridley looks to be a better fit for our project.

(see attached proposed schedule of work)

**Price/Cost:** \$34,500 (Economic Development Fund)

**Recommendation:**

Staff recommends the qualifications of Joe M. Ridley, P.E. for services on the Robinson Plat.

\*\*The total project costs are pending the plat. Many factors to consider and review before costs can be determined. Please do not compare this project with the Zerby proposal. Different parcels of land with different elements. To assume any costs at this point would be premature. Plat is the first step in determining the development and construction costs. Once Plat is complete, the City can work with the engineer on pricing and construction estimates.

After Plat approval, we can designate into TIF district to fund all the improvements. The City has listened to the community and rather than subsidize a large exclusive development, this addition will provide affordable modest size homes. This is a good direction for immediate housing needs.

# Proposed Subdivision (City of Clinton Oklahoma)

## Engineering Services Proposal

### Joe M. Ridley, P.E.

Joe M. Ridley, P.E. (“Engineer”) proposes to provide professional civil engineering services for the development of a ten acre residential subdivision located south of the intersection of Commerce Road and Neptune Drive in Clinton Oklahoma. (Here in after called the “Project”) The City of Clinton Oklahoma (“Owner”) is expected to furnish full information as the requirements for the Project and other pertinent information.

The professional engineering services will include the following:

- Design - Provide all design, survey, and drafting services required to obtain an approved plat with the City of Clinton including presentation of plat to the City Council.
- Permits – Provide all engineering services to obtain the necessary permits required to make improvements on the Project.
- Construction – Provide construction inspection services required to ensure that the improvements are built according to specification.
- Survey – Provide topographical and boundary survey prior to design. Provide surveying to set property corners. **Construction staking will be the responsibility of the contractors performing the work or the owner.** Spot checking of construction staking is included in the services to ensure improvements are constructed according to specification.

The signed proposal represents the understanding between the OWNER and the ENGINEER in respect to the PROJECT and may be modified in writing signed by both the OWNER and ENGINEER.

All fees and permits will be paid for by the owner.

## Proposed Invoice Schedule

<u>Benchmark</u>	<u>Payment</u>
Topo Survey Complete	\$8,000
Submit Preliminary Plat	\$5,500
Submit Final Plat	\$6,000
Final Plat Approval	\$6,000
Property Corners Set	\$4,500
Construction Completed	\$2,500
Sanitary Sewer Lift Station Addition	\$2,000
<b><u>Total</u></b>	<b><u>\$34,500</u></b>

Accepted this \_\_ day of \_\_\_\_\_, 2012

By \_\_\_\_\_

Title \_\_\_\_\_