

## **MINUTES OF THE PUBLIC WORKS AUTHORITY MEETING, DECEMBER 7, 2010**

Minutes of the regular meeting of the Chairman and Trustees of the Clinton Public Works Authority of Clinton, Oklahoma, Custer County, held in the City Council Room, City Hall on Tuesday, December 7, 2010 at 5:30 P.M. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on December 3, 2010.

Chairman Bryson called the meeting to order with the following present:

**CHAIRMAN:** Allen Bryson

**TRUSTEES:** Steve Jones, Phyllis Smith, Terry Wheeler, Bob Marcy

**CITY MANAGER:** Grayson Bottom

**CITY CLERK:** Lisa Anders

**CITY TREASURER:** Debra Blanchard

**DEPUTY CLERK:** Rhonda Williams

**CITY ATTORNEY:** Ryan Meacham

**NEWS MEDIA:** Gerald Green

**OTHERS:** Arnold Adams, Mary Helen Jones, Charles Fry, Rev. Billy Mucker, David Crabtree, Rusty Whisenhunt, Anthony Randle, Russ Meacham, Mr. & Mrs. Henry Caldwell, Wade Anders, Eugene Ross, Jerri Zitterkob, James Kuykendall, Mr. & Mrs. James Bray, Toby Anders and others.

Everett Crenshaw opened the meeting with prayer and Trustee Bob Marcy led the Pledge of Allegiance.

### **AGENDA ITEM NO. 3: CONSENT AGENDA**

- A. Minutes of the Regular Meeting of November 16, 2010
- B. Consider Claims

Moved by Trustee Jones and seconded by Trustee Marcy, that Consent Agenda Item No. 3 (a-b) be approved.

Chairman put the motion to a roll call vote:

Aye: Jones, Marcy, Wheeler, Smith, Bryson

Nay: None

Chairman declared the motion carried.

### **AGENDA ITEM NO. 4. ACTION ITEMS**

James Kuykendall of Britton, Kuykendall & Miller, presented the 2009-2010 audit. He gave a summary of the audit. He reported a decrease in assets, liability and revenue. He said expenditures had increased primarily in the Parks and Recreation Department. He said this audit is a good reflection of the current economy. He said the notes section verifies the City covered the bond debt service and had adequate internal controls to carry out each required step.

Motion was made by Trustee Wheeler and seconded by Trustee Marcy to approve the 2009-2010 audit as presented.

Chairman put the motion to a roll call vote:

Aye: Wheeler, Marcy, Jones, Smith, Bryson

Nay: None

Chairman declared the motion carried.

**4B. CONSIDER CAPITAL IMPROVEMENT EXPENDITURE FOR IMPROVEMENT TO WASTEWATER TREATMENT PLANT**

City Manager Grayson Bottom explained that during the budget preparation, \$75,000 has been designated for improvements to the Water and Wastewater Treatment Plants. He said that Severn Trent had conducted an assessment of the facilities and prepared an itemized list of the improvements needed at each facility. He explained that at a previous meeting the expenditure of funds for the improvements to the Water Treatment Plant had been approved. The total budgeted amount was \$75,000.00 and the balance of this will be applied to the improvement at the Wastewater Treatment Plant. The list of the four items for the Wastewater Treatment Plan total \$47,631.00.

Rusty Whisenhunt, representative of Severn Trent, explained the purposes of each of the four items.

City Manager Grayson Bottom said that both facilities are operating in a more efficient manner and the savings from the energy efficiency at the Wastewater Treatment Plant is very noticeable. He said Severn Trent has prepared a prioritized list for refurbishing both facilities. He said the energy savings would help funding for the capital improvement needs.

Trustee Marcy asked about the time frame.

Whisenhunt said after the order is placed, it would take about ten weeks for installation.

Trustee Jones asked if there are other items that are needed.

City Manager Grayson Bottom said other items have been listed and referenced one item at the Wastewater Treatment Plant is estimated at \$91,225.00. He said items like this would have to be included in future budgets.

Motion was made by Trustee Marcy and seconded by Trustee Smith to authorize the expenditure of fund for Capital Improvements at the Wastewater Treatment Plant.

Chairman put the motion to a roll call vote:

Aye: Marcy, Smith, Jones, Marcy, Bryson  
Nay: None

Chairman declared the motion carried.

**AGENDA ITEM NO .5: CITY MANAGER'S REPORT**

City Manager Grayson Bottom reported that the Notice to Proceed has been issued to Tank Pro, Inc for the Neptune Water Tower rehabilitation.

Public Works Director Arnold Adams said they have begun moving in equipment and work should being next week.

**AGENDA ITEM NO. 6: AUDIENCE PARTICIPATION**

None

**AGENDA ITEM NO. 7: ADJOURNMENT**

Moved by Trustee Marcy and seconded by Trustee Jones that the meeting adjourn.

Chairman put the motion to a roll call vote:

Aye: Marcy, Jones, Wheeler, Smith, Bryson  
Nay: None

Chairman declared the meeting adjourned at 6:05 pm.