

## **MINUTES OF RECREATIONAL AUTHORITY MEETING, APRIL 21, 2009**

Minutes of a regular meeting of the Chairman and Trustees of the Clinton Recreational Trust Authority of Clinton, Oklahoma, Custer County. Held in the City Council Room, City Hall on Tuesday, April 21, 2009 at 5:30 p.m. A notice of this meeting with agenda was posted on the bulletin board in the lobby of Clinton City Hall on April 17, 2009.

Vice-Chairman Hendrickson called the meeting to order with the following present;

**CHAIRMAN:** Absent

**TRUSTEES:** Terry Wheeler, Marl Hendrickson, Bob Marcy, John Jordan

**CITY MANAGER:** Grayson Bottom

**CITY CLERK:** Lisa Anders

**CITY TREASURER:** Debra Blanchard

**DEPUTY CLERK:** Absent

**CITY ATTORNEY:** Ryan Meacham

**NEWS MEDIA:** Gerald Green and Mike Smith

**OTHERS:** Charles Fry, Brad Aneshansley, David Crabtree and others.

Dave Gerbrandt of the First Methodist Church opened the meeting with prayer and Trustee Bob Marcy led the Pledge of Allegiance.

### **AGENDA ITEM NO. 3: CONSENT AGENDA**

#### **A. Minutes of the Regular Meeting of April 7, 2009**

Moved by Trustee Marcy and seconded by Trustee Wheeler, that Consent Agenda Item No. 3 (a) be approved.

Vice-Chairman put the motion to a roll call vote:

**Aye:** Marcy, Wheeler, Jordan, Hendrickson

**Nay:** None

Vice-Chairman declared the motion carried.

### **AGENDA ITEM NO. 4 ACTION ITEMS**

#### **4A. CONSIDER RESOLUTION NUMBER RA-09-01 REGARDING IDENTITY THEFT PREVENTION PROGRAM**

City Manager Grayson Bottom explained that the Federal Trade Commission has required the adoption of the Red Flag Rules Identity Theft Prevention Program. Cities became aware of this requirement in October 2008 at which time the City of Clinton named the City Manager as the Committee Chairman. He said Ryan Meacham has reviewed the plan for compliance with the requirements.

Assistant City Attorney Ryan Meacham said the plan explains clearly the steps that will be taken to protect customer's personal information.

RA042109

Motion was made by Trustee Wheeler and seconded by Trustee Marcy to approve Resolution No. RA09-01 regarding the Identity Theft Prevention Program.

Vice-Chairman put the motion to a roll call vote:

Aye: Wheeler, Marcy, Jordan, Hendrickson  
Nay: None

Vice-Chairman declared the motion carried.

**AGENDA ITEM NO. 5: CITY MANAGER'S REPORT**

City Manager Grayson Bottom reported the recent weather has setback the progress on the grass at the Golf Course.

**AGENDA ITEM NO. 6: AUDIENCE PARTICIPATION**

None

**AGENDA ITEM NO. 7: ADJOURNMENT**

Moved by Trustee Marcy and seconded by Trustee Wheeler that the meeting adjourn.

Vice-Chairman put the motion to a roll call vote:

Aye: Marcy, Wheeler, Jordan, Hendrickson  
Nay: None

Vice-Chairman declared the meeting adjourned at 5:34 pm.

**RESOLUTION NO. RA09-01**

**A RESOLUTION OF THE MEMBERS OF CLINTON RECREATIONAL AUTHORITY  
ADOPTING AN IDENTITY THEFT PREVENTION PROGRAM; APPOINTING AN  
OVERSIGHT COMMITTEE; AND AUTHORIZING THE CITY MANAGER TO  
APPROVE MODIFICATIONS TO THE PROGRAM AS NEEDED**

**WHEREAS**, pursuant to federal law the Federal Trade Commission adopted Identity Theft Rules requiring the creation of certain policies relating to the use of consumer reports, address discrepancy and the detection, prevention and mitigation of identity theft;

**WHEREAS**, the Federal Trade Commission regulations, adopted as 16 CFR § 681.2 require creditors, as defined by 15 U.S.C. § 1681a(r)(5) to adopt red flag policies to prevent and mitigate identity theft with respect to covered accounts;

**WHEREAS** 15 U.S.C. § 1681a(r)(5) cites 15 U.S.C. § 1691a, which defines a creditor as a person that extends, renews or continues credit, and defines 'credit' in part as the right to purchase property or services and defer payment therefore;

**WHEREAS** the Federal Trade Commission regulations include utility companies in the definition of creditor;

**WHEREAS** the City of Clinton, Oklahoma is a creditor with respect to 16 CFR § 681.2 by virtue of providing water, sewer and sanitation utility services;

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF CLINTON RECREATIONAL AUTHORITY:**

**Section 1.** The Authority hereby adopts an Identity Theft Prevention Program in accordance with the requirements of the Fair and Accurate Credit Transaction Act.

**Section 2.** The Authority appoints the City Manager as the Oversight Committee to oversee the operation and compliance of the Authority's Identity Theft Prevention Program.

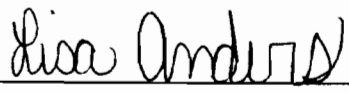
**Section 3.** The Authority authorizes the City Manager to approve modifications to the Identity Theft Prevention Program as needed to meet the needs of the utility department and to maintain compliance with the Fair and Accurate Credit Transaction Act.

PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF April, 2009.

CLINTON RECREATIONAL AUTHORITY

By:   
Chairman

ATTEST:

  
Secretary

(SEAL)

Res.