

# Memorandum

**To:** Mayor and City Council

**CC:**

**From:** City Manager

**Date:** 8/1/2008

**Re:** Refurbishing of existing Christmas decorations and purchase of Christmas banners

---

During the previous budget year we purchased “ground” decorations for various sites around Clinton. Those were placed primarily at City Hall and the Frisco Center. We have been trying to upgrade our decorations by spending around \$20,000 per year for the next several years. This year Lisa and I are recommending that we refurbish our existing decorations and purchase new Christmas banners to improve our display.

The plan is to put new lights and tinsel on the existing fixtures to liven them back up. We will then put a lighted fixture on every other pole with a new Christmas banner on the remaining poles. We think this will give our display a fuller appearance and enhance the holiday appearance of the Community.

We purchased our decorations from Wayne Manufacturing Company in Iowa. We were very pleased with the fixtures. Their customer service was Great. They are offering to come to Clinton from Iowa, take our fixtures back to their plant, refurbish them and return them; plus provide the new banners for \$21,000.