

Memo



To: Grayson Bottom, City Manager
From: Bob Gauger, Assistant City Manager
Date: 09/27/2007
Re: Request to accept bids for pickup

During the preparation of this years budget, a study was completed that identified the status of all of the vehicles in the city fleet. One of the items that was noted for replacement was a ¾ ton pickup with utility bed for the water maintenance department.

Funds in the amount of \$30,000 were allocated for this purchase in the PWA Capital budget for this fiscal year. I would like to request permission from the authority to solicit bids for this purchase.

We have recently filled a position that will need a vehicle for hauling maintenance equipment and concrete tools. The vehicle that we are replacing will be used by this individual in his job duties once the new vehicle is placed in service.