

# Memo

To: Grayson Bottom, City Manager  
 From: Bob Gauger, Assistant City Manager  
 Date: 09/14/2007  
 Re: Roof Bids for Water Department Shop

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The roof at the water department shop is in terrible condition and has been needing repairs for several years. Since the city does not own the building, but leases it from AEP/PSO we have been hesitant to spend money on repairing it.

Our current lease expires at the end of December. PSO has agreed to renew the lease for a period of 10 years with two five year options if the city will repair the roof at our own expense. In this year's capital budget, we included \$15,000 to have the roof repaired. Arnold has obtained three quotes from area roofers to make the necessary repairs.

The building has three different roofing "areas". Arnold sought quotes for the large roof on the main building as it is in the worst condition. When Orville Locklear prepared his quote, he also quoted making the necessary repairs to the dock roof, and the roof on the South side of the building as well. Since his bid is the lowest for the main roof, and the additional repairs fall well below what we anticipated in our budget, I would recommend accepting the quote from Orville Locklear.

Quotes are as follows:

**Orville Locklear Roofing, Clinton, OK**

Repair to Large Roof (North building)	\$9,000.00
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Alternates:

Repairs to Dock	400.00
Repairs to South building	1,800.00

**Shannon Roofing, Cordell, OK**

Repair to Large Roof (North Building)	\$9,500.00
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**Nurnberg Roofing**

Repair to Large Roof (North Building)	\$17,552.00
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