

careLearning

eLearning. Real-World Advantages.



CONTENT AND FEATURES FOR

SMALL FACILITIES

careLearning is an online education company that is dedicated to helping healthcare organizations by providing reliable, trusted, and easily accessible talent management and education solutions. Let careLearning be your solution!





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Small Facilities - Features and Costs



Who is careLearning

careLearning is an online education company designed to help healthcare organizations by providing reliable, trusted, and easily accessible talent management and education solutions. We are a nonprofit organization formed and operated by hospital associations and our member service approach sets us apart. Our clientele is diverse, we serve critical access hospitals to large academic medical centers, primary care centers to nurse staffing agencies, and organizations of all sizes in between. Our focus on service and support ensures an individualized experience tailored to the needs of each client regardless of their size.

While our portfolio of clients is diverse, we have a special place in our heart for Critical Access and Rural Healthcare partners. These facilities offer more than just healthcare, they are the hubs of their communities and the cornerstones of the mental and physical health of those they serve. The employees and administrators of these facilities are not just helping those seeking care, they are also working to improve the health and wellbeing of the entire community. The connections and links between healthcare and quality of life is not lost on us.

Our Learning Management System (LMS) for small facilities is 100% cloud based, easy to implement, easy to maintain, and provides the reporting documentation required by onsite or remote auditors and site visitors. Part of our passion is to work with smaller facilities who are often deemed too small or insignificant for larger LMS providers. We know and understand the unique needs of this healthcare facility population, and we have products and services that can help you leverage your ever-critical dollars for the maximum value.



Package Details

In our **Choice Package**, we provide a comprehensive, online education management program that consists of the following:

- ✓ Learning Management System
- ✓ Compliance Education
- ✓ Full Course Catalog for Healthcare
- ✓ Unlimited Product Support and training for the careLearning Administrator(s)

Our LMS assists your facility with resource-saving educational solutions:

- ✓ Automatically distribute education based on job role, department, new hire status, or custom groups
- ✓ Keep education consistent, up-to-date, and meet regulatory requirements from entities such as CDC, OSHA, CMS, and more
- ✓ Provide quick audit reports and materials
- ✓ Streamline resource-intensive new employee orientation practices
- ✓ Simplify communication on individualized education requirements among employees, contractors, supervisors, educators, and executive staff

We also have a selection of optional add on features that provide the following functionality and benefits:

- ✓ Course Creation Tools
- ✓ Track and report on expiration dates for certifications, licensures, etc.
- ✓ Course Sharing Library that provides access to thousands of courses created by careLearning clients.
- ✓ Manage/report on non-online activities.

LMS Pricing for Small Facilities

Seats Count Up To	Cost Per Year Paid Annually		
	1 Year Term	2 Year Term	3 Year Term
75	\$ 2,600.00	\$ 2,509.50	\$ 2,405.25
100	\$ 2,825.00	\$ 2,726.00	\$ 2,613.00
125	\$ 3,025.00	\$ 2,918.75	\$ 2,798.75
150	\$ 3,200.00	\$ 3,087.00	\$ 2,959.50
175	\$ 3,350.00	\$ 3,232.25	\$ 3,097.50
200	\$ 3,475.00	\$ 3,354.00	\$ 3,216.00
225	\$ 3,600.00	\$ 3,474.00	\$ 3,330.00
249	\$ 3,725.00	\$ 3,595.56	\$ 3,446.16

One Time Implementation Fee

Hospital Association Member	\$ 0
Hospital Association Non-Member	\$ 250

Features

Course Center	\$ 500 Annually
Events	\$ 500 Annually
Trackit	\$ 500 Annually

NOTE: Seat count is sold in the buckets provided. This means that an organization with 67 individuals that need trained must purchase the 75-seat bucket.

As with all careLearning LMS products if individuals leave your organization in a compliance year, you can re-assign that seat to a new employee with no additional charge. We charge for the seat, not the person.

Course Series - Key Features

The careLearning Learning Management System Choice package for small facilities comes standard with the Health & Safety Series, Rights & Responsibilities Series, and Continuing Education Series. These courses will assist your facility in meeting training requirements for OSHA, CMS, CDC, and other regulatory bodies and accrediting organizations. Here are some options that you can take advantage of while utilizing these courses:

Interactive Learning

If you have not had a chance to view these courses, request a free demo at any time! They are extremely interactive and provide:

- ✓ Professional Narration
- ✓ Closed Captioning
- ✓ Quizzes throughout to help engage learners and reinforce learning
- ✓ Media-Rich Content



Customized Content

Add facility-specific material to the courses at no additional charge! This is ideal for bringing awareness to others about the designees and experts in your facility or policies pertaining to the course topics.

Pre-Testing

Save time and resources by allowing staff an opportunity to demonstrate their knowledge by testing out of courses. Pre-testing can be turned on per course and learners will be presented with the test when initially entering the classroom. Should they receive a passing grade, they will be deemed competent in that topic and can move on to spend more time on areas that might be less familiar. Should they not receive a passing grade, the course will provide the training they need and give them another opportunity to show their knowledge on the post-test. Many facilities use this option for seasoned employees only, thus mandating new employees participate fully in the content.

Add-On Courses

Other courses are available to assist with acquiring continuing education and knowledge in healthcare specific topics. These courses have different features than the courses in the Health & Safety Series and Rights & Responsibilities Series, but are an affordable way to make sure that your employees easily meet their educational needs throughout the year.

LMS Course Series - Detail Listing

Health & Safety

Abuse, Neglect, and Exploitation

- ✓ Identification, Assessment, Signs, Reporting
- ✓ Physical, Emotional, Sexual, Financial, Domestic, Neglect, Elder

Bloodborne Pathogens

- ✓ Standard Precautions, Exposure Control Plan
- ✓ Prevention of Sharps Injuries, Indirect Exposures
- ✓ Spills, Medical Waste, Post Exposure

Emergency Preparedness

- ✓ Four core elements of an Emergency Preparedness Program, differentiate between a Warning and Watch

Electrical Safety

- ✓ Electrical Basics, Electric Shock, Prevention of Electrical Accidents, Lockout/Tagout

Fire Safety

- ✓ Fire Hazards, Fire Classifications
- ✓ Safety Plan, RACE, Using a Fire Extinguisher

Hand Hygiene

- ✓ Spread of Pathogens
- ✓ Hand-washing and alcohol-based hand rub guidelines

Hazard Communication

- ✓ Hazard Communication program
- ✓ Hazardous Chemical Lists, SDS, container labeling

Infection Control for Non-Clinical Employees

- ✓ Standard and Transmission-Based Precautions, Bloodborne Pathogens, Direct/Indirect contact
- ✓ Spills, Medical Waste, TB, Post Exposure

Influenza

- ✓ Signs and Symptoms, How Flu Spreads, Populations at risk, Prevention strategies

Isolation and Standard Precautions

- ✓ Standard and Transmission-Based Precautions

Medical Radiation Safety

- ✓ Radiation Basics, Radiation sources, Minimizing and Monitoring Exposure, Contamination, MRI

Medication Administration

- ✓ Standard Precautions, "Rights" of Medication Administration
- ✓ Oral, Injectable, Intravenous Medications and Safe Practices for Administration
- ✓ Documentation, Education
- ✓ Adverse Drug Reaction, Medication Error

Moving, Lifting, and Repetitive Motion

- ✓ Safe Lifting and Moving Guidelines, Mechanical Aids and Assistive Devices, Repetitive Motion, Prevention of Injuries, Reporting

Patient Rights

- ✓ Notice of Rights, Right to Treatment, Communication, Informed Consent, Privacy, Safety, Visitation, File a Complaint, Advance Directives, Code of Ethics

Population Specific Care – Adults

- ✓ Care of young to middle adult and elderly care

Population Specific Care – Pediatrics

- ✓ Care of infants, school-aged and adolescent children

Restraint (Optional Seclusion Module)

- ✓ Definition, Alternatives, Monitoring, Assessment, Order, Documentation, Reporting

Slips, Trips, and Falls

- ✓ Prevention, Reporting

Tuberculosis Prevention

- ✓ Risk, Prevention, Symptoms, Diagnosis, Testing, Treatment, Unprotected Contact, Monitoring



LMS Course Series - Detail Listing

Rights & Responsibilities

Combating Medicare Parts C & D Fraud, Waste and Abuse

- ✓ FWA in the Medicare Program Laws and regulations
Consequences and penalties
- ✓ Prevention, reporting, correction

Cultural Competence in the Workplace

- ✓ Culture, Cultural Awareness, Imposition and Sensitivity
- ✓ CLAS Standards

Customer Service

- ✓ Meet Customer Expectations, Positive Attitude, Active Listening, Handle Stressful Service Encounters, Internal Customer Service, Workplace Conflict, Bullying

EMTALA

- ✓ Signage, Medical Screening Examination, Treatment and Transfer, Delay in Examination or Treatment, Refusal to Consent
- ✓ Availability of On-Call Physicians, Penalties, Central Log

FACTA Red Flags

- ✓ Identity Theft Prevention Program, FACTA Requirements

Federal Workplace Protection Statutes

- ✓ Characteristics Protected by Anti-Discrimination Laws, Harassment, Reporting, Correction

HIPAA

- ✓ The Privacy Rule and PHI, Covered Entities and Business Associates, Uses and Disclosures, Administrative Requirements, Privacy Practices Notice
- ✓ The Security Rule, HITECH Act, Safeguards, Penalties

Medicare Fraud & Abuse: Prevent, Detect, Report

- ✓ Fraud & Abuse Identification, Provisions/Penalties, Prevention, Entities that Detect, Reporting

Pain Management

- ✓ Pain Treatment Plan, Tools, Therapies, Adverse Effects
- ✓ Barriers to pain control, Special Populations

Patient/Resident-Centered Strategies for the Transgender Population

- ✓ Identity Terminology, Disparities and Challenges Faced, Strategies to Enhance the Health Care Experience

Sexual Harassment (Employees & Supervisors)

- ✓ Prevention, Reporting and Correction, Employer Liability

Workplace Violence

- ✓ Risk Factors, Prevention, Keeping Safe, Lateral violence

Continuing Education Series

The Continuing Education Package is included at no additional cost. These courses enhance knowledge and assist in meeting continuing education requirements for the following disciplines:

- ✓ Nurses
- ✓ Respiratory Care Providers

**Clinic Versions and Spanish Transcripts Available*

LMS Course Series - Detail Listing

+ End-of-Life Care

Add the End-of-Life Care Series for \$3 per person to help support a dying person and their loved ones.

Bereavement, Grief, & Mourning

- ✓ Types of grief; Grief responses; Complicated grief; Five stages of grief; Healthcare provider support for the bereaved.

End-of-Life Care - Part One

- ✓ Palliative and hospice care; End-of-life conversations; Plan of care; Support for family and loved ones; The final days for a dying person.

End-of-Life Care - Part Two

- ✓ The four domains of quality of life: Physical health, Psychological health, Social relationships, Environmental resources.

+ Information Security

Add the Information Security Series for \$3 per person to protect against the unauthorized use of information

How to Stop a Cybercriminal

- ✓ Cybersecurity defenses including policy, software, hardware, and practices, how each help protect sensitive/private personal/organizational information, how to stop a phishing attack/physical attack, how to report a cyberattack

Social Engineering: The Cybercriminals Favorite Tool

- ✓ Social engineering, various types of phishing attacks/ physical attacks

The Cybercriminal

- ✓ History of high profile cybercrimes, threat landscape, description of a cybercriminal

+ HCAHPS Survey Education

Add the HCAHPS Survey Education Series for \$6 per person to improve patient care and outcomes

Introduction to The HCAHPS Survey Education Series

- ✓ Details about the survey, patient and daughter reenactment of survey completion

Your Care from Nurses

- ✓ Treating the patient with courtesy and respect, listening carefully, explaining things in a way that is understood

Your Care from Doctors

- ✓ Treating the patient with courtesy and respect, listening carefully, explaining things in a way that is understood

The Hospital Environment

- ✓ Keeping the patient room and bathroom clean, providing rest for the patient during the day and night

Your Care in this Hospital

- ✓ Staying informed and up-to-date about the patient's care, working well together

Responsiveness of Staff

- ✓ Responding to bathroom/bedpan needs, other types of help

Communication about Medications

- ✓ Educating on medication including side effects

Leaving the Hospital

- ✓ Making plans for after discharge, providing information about symptoms or health problems to watch for, assessing for help

Overall Rating of the Hospital

- ✓ Rating and recommendation



LMS Choice Feature Add Ons

Organizations can choose to add one or more features to enhance their ability to fully utilize our system. These features are priced at \$500 each per year.

Course Center

Course Center allows organizations to create and upload their own custom content to our LMS. You can create as many courses as you like, have them loaded to the system, and add the course to your employees' classrooms just like any other course. Course Center also allows you access to the Private Course Library which is a repository of free education content loaded by other careLearning users. You can download the content, make changes to meet your unique needs, load the course to the LMS, and assign the course as you see fit.

Events

The Events feature is designed to manage/report on non-online activities, such as those held in a classroom and led by an instructor. There are no limits to the type or quantity of activities you can manage with Events. Basic features include the ability to pre-register, send e-mail notifications, run reports, and print rosters. Employee self-registration is coming soon.

TrackIt

TrackIt is an integrated tool that can be used to track anything with an expiration date. License expirations, testing or vaccination events, certifications or other items that need to be tracked and reported on. This information can be displayed on transcripts or reported on separately.

To learn more, or to request a quote or demo, contact:



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