

CLINTON REGIONAL HOSPITAL

Monthly Safety/Emergency Management Committee Meeting

FINAL February 2026 meeting for January 2026 DOCUMENTATION

Call to order: Date: February 18, 2026,

Safety/Emergency Management Meeting Reporting for January 2026,

Members:

1. Safety Committee Meeting opened at: 1305 Date: March 18, 2026. Motion to open meeting by Brenda Jennings Second by Holly Masquillet, all in favor. yea
2. Motion to accept meeting minutes from the last meeting conducted February 18, 2026, by: Holly Masquillet and second by: Devina Perez all in favor. Yea
Brenda Jennings, Holly Masquillet, Janice Merrill, Chasity Richardson, Devina Perez

Topic	Discussion	Action	Person Responsible
OLD BUSINESS:			
A. Air Born Isolation Monitors	A. Monitors for both Med Surg and ER are being monitored with a Manometer until monitors have been installed	A. Safety Committee members accepted the reports as presented	A. Janice Merrill
B. Exhaust Fan 140's hall	B. The exhaust fan for the 140's hall has not been completed.	B. No action needed for acceptance at this time. Report for completion will be brought back when completed	B. Janice Merrill
C. Monthly Fire Suppression Gauge reading, Control Valve, and twin Connection Inspection	C. Supporting documentation is provided to ensure systems monitored for monthly fire suppression, gauge reading, control valve and twin connection.	C. The fire dept hook up on the north end of building located by the parking lot has a leak. Follow up with City of Clinton.	C. Facilities
Motion made to accept old business by Holly Masquillet and 2nd by Brenda Jennings all members accepted			
New Business			
A. Quarterly Fire Drill Report	A. The quarterly fire drill	A. Documentation will be attached. Safety Committee members accepted the reports as presented.	A. Janice Merrill
B. IT Drill for Security	B. IT team has recommended that CRH Adm/employees to participate in the Security Awareness Training Program.	B. Safety Committee members accepted the reports as presented	B. Brenda Jennings
C. Quarterly Fire Alarm/Sprinkler Inspection Report	C. Quarterly fire sprinkler testing. August, November, February, May	C. Documentation will be attached on months inspected. Safety Committee members accepted the reports as presented	C. Janice Merrill
D. Incident Report: Staff, Patient and/or Visitor	D. Nothing to report	D. Safety Committee members accepted the reports as presented	D. Facilities
Motion made to accept New business by Devina Perez and 2nd by Brenda Jennings all members accepted			

K	Monthly Medical Gas Inspection	K	Supporting documentation is provided to ensure systems are monitored when doing the monthly medical gas inspection.	K	Documentation is attached	K	Facilities
L	Monthly Recall and Product Notifications	L	Nothing to report currently for January 2026	L	Documentation is attached	L	Holly Masquelier Materials
M	Biohazard Manifests Monthly Report	M	No pickup since November 2025. Currently looking for another vendor.	M	Documentation is attached	M	Facilities/EVS
N	Bio Medical Monthly Report	N	Supporting documentation is provided to ensure system/processes are being monitored. Work order for Bio Med was created and uploaded to the shared drive Biomed here January, 2026 inspected 27 pieces of equipment inspected throughout the building.	N	Documentation is attached.	N	Facilities
O	Seldom Used Fixtures Monthly Report	O	Supporting documentation is provided to ensure system/processes are being monitored.	O	Documentation is attached	O	Facilities
P	Boiler Water Treatment Monthly Report	P	Boiler # 1: Conductivity and Alkalinity below range. Sulfite within range. Boiler # 2: Conductivity and Sulfite level within range. Alkalinity below range. Softener not operating at time of testing. Water Softener: No salt Cooling Tower: Conductivity and inhibitor level within range. Chill Water Loop: Nitrite level within range. Hot Water Loop: Nitrite level within range Recommendations: Water softener has no salt. Hard water in the boiler, continue current testing Consequences: Hard water in the boiler will cause scale buildup on the boiler tubes.	P	Documentation is attached.	P	Facilities

Q	Pest Control (Monthly)	Q	Services conducted on 1.16.26	Q	Documentation is attached	Q	Facilities
			Inspected and treated interior perimeter for general pests. Serviced common areas, storage areas, conference and offices, kitchen and break rooms and restrooms. Serviced all glue monitors for general pests. Serviced all exterior bait stations and replaced bait as needed.				
R	EOC Rounds	R	January Inspection: ER, Administration, HR, Admissions	R	Documentation is attached	R	Facilities
S	State Inspections:	S		S	Documentation is attached	S	Facilities
T	Monitoring Pressurized Rooms	T	Clean/Dirty to be checked with Van-O-Meter throughout the facility	T	Documentation is attached	T	Facilities
U	Power Assist Doors	U	Check power assist doors to ensure they are working appropriately	U	Documentation is attached	U	Facilities
V	Egress Door	V	Check Egress doors with activation of motion sensor and emergency release button located adjacent to the door.	V	Documentation is attached	V	Facilities
W	Testing Dampers (Annual)	W	Damper inspections are completed during annual testing	W	Documentation is attached	W	Facilities
X	Generator Battery Conductance Test	X	Generator battery conductance testing is monitored and signed monthly	X	Documentation is attached	X	Facilities
Y	Utility Panels	Y	Utility panels are to be locked and locked out tag out should be used on the breakers if not in use	Y	Documentation is attached	Y	Facilities
Z	Misc	Z		Z	Documentation is attached	Z	Facilities
	Motion made to accept Monthly Life Safety Officer by Brenda Jennings and 2nd by Holly Masquillier all members accepted						
	Adjourn		Motion to adjourn and to meet in April 2026	At 1320 made a motion to adjourned by and 2 nd all, in favor. Yea			Life Safety Minutes and Documentation will be forwarded to Medical Staff Committee for review and approval