

February 26, 2025

## EMAIL READ RECEIPT REQUESTED

Mr. David Berrong, Chairman The Clinton Public Works Authority Post Office Box 1177 Clinton, OK 73601

Re:

Disbursement -- OWRB Emergency Grant No. FAP-24-0009-G; The Clinton Public Works

Authority, Custer County

Dear Mr. Berrong:

A disbursement has been requested on your behalf in the amount of \$100,000.00. These funds will be deposited into the OWRB Emergency Grant Account for to demolish the existing roof structure, engineering, design and construction of a new roof structure, applying a protective lining and coating system on the structure as approved by our Board on May 21, 2024. Please immediately sign the enclosed receipt and return to our offices along with a copy of the deposit slip showing it has been processed by your bank.

As this project progresses, please retain copies of the items listed below. Once the project is complete, copies of these items will be needed in order for our staff to perform an audit of this grant as required by the Grant Agreement.

- 1. Bank statements of the OWRB Emergency Grant Account;
- Deposit slip showing funds were deposited into the OWRB Emergency Grant Account;
- 3. Canceled checks;
- 4. Invoices;
- 5. Summary of the final total project costs;
- 6. Final Inspection Report;
- Release of Claimant from the Contractor;
- 8. Verification that the The Clinton Public Works Authority has accepted the project as complete;
- 9. A copy of any change orders (if applicable); and
- 10. Verification a set of As-Built plans was provided to the Department of Environmental Quality.

If I may answer any questions or be of further assistance please call our Projects & Operations Manager, Kretchen Olmeda at (405)530-8837.

Sincerely,

Lou Johnson, Chief

Financial Assistance Division