

**SPECIAL MEETING OF
CLINTON HOSPITAL AUTHORITY MINUTES
Wednesday January 28, 2025, 12:00PM**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday January 28, 2025, 4:00 pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall on January 24, 2025, at 9:00 a.m. and at the Clinton Regional Hospital front door.

Members: Ken Baker, Chris Jones, Kevin Wolters, Tyler Bridges; Ernie Dowdell, *Ex Officio*

Members absent: Kelly Cornell

Chief Executive Officer: Len Lacefield

City Manager: Robert Johnston

Secretary/Clerk: Amy Jones

Others: Cris Hickerson, Jennifer Sethre, Debra Blanchard, Stefanie Bustos, Brenda Jennings, Hope King, Sean Stephens, and others

I. CALL TO ORDER

Chairman Ken Baker called meeting to order at 4:03 pm

II. Review and Approval of Consent Agenda Items

A. Approval of Minutes January 8, 2025 Special Meeting

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and second by Tyler Bridges to approve the Consent Agenda

Chairman Ken Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):

A. Administrative Report

1. Executive Summary

Len Lacefield, CEO, Clinton Regional Hospital provided an Executive Summary to the Trustee's for review. He addressed the financial projections, RHS/3rd Avenue Due Diligence, Recruitment of Providers, Cardiopulmonary Rehab, Radiology Update, and Laboratory Update. He reported that 3rd Avenue work is moving the hospital claims and charge master right direction with the claims and chargemaster. The Trustees asked questions about the current burn rate and how we are looking at reducing expenses.

Information only.

B. Appointment of Jennifer Sethre, Clinton Regional Hospital, Chief Operating Officer

Mr. Lacefield presented the recommended appointment/hiring of Jennifer Sethre as CRH Interim Chief Operating Officer (COO) to the Authority for approval.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Chris Jones to approve Jennifer Sethre as the Interim Chief Operating Officer of Clinton Regional Hospital.

Chairman Ken Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

C. Request for Line of Credit from the City of Clinton General Fund in the amount up to \$1,050,000.

Chairman Baker presented to the Trustees the need for an additional line of credit from the City of Clinton. Mr. Lacefield, Hospital CEO, provided information regarding the use of funds, revenue estimates, and account payables. Mr. Lacefield provided a copy of a letter from Loren Brink regarding the cash flow needs of the hospital for the next 60 days.

Motion was made by Trustee Chris Jones and seconded by Trustee Kevin Wolters to approve the Request for Line of Credit from the City of Clinton General Fund in the amount up to \$1,050,000 with the first draw of \$500,000.

Chairman Ken Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones, Ken Baker

Nay: none

Chairman declared the motion carried.

IV. Financial Report

A. Update Regarding Claims Processing – Mr. Lacefield provided an update during the Executive Summary.

B. Invoice to be paid

Stefanie Bustos presented a list of invoices for review and approval to the Trustees.

A motion was made by Trustee Tyler Bridges and second by Chris Jones to approve invoices to be paid.

Chairman Ken Baker put in motion roll call vote:

Aye: Tyler Bridges, Kevin Wolters, Chris Jones, Ken Baker

Nay: None

Chairman declared the motion carried.

V. New Business (If any, pursuant to Section 311.9 of the Oklahoma Open Meeting Act.)

None presented.

VI. Trustee Comments

None Presented.

VII. Chief Executive Officer Comments

None presented.

VIII. Adjourn

A motion was made by Trustee Kevin Wolters and second by Chris Jones to adjourn

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Tyler Bridges, Kevin Wolters, Ken Baker

Nay: None

Chairman declared the motion carried and meeting adjourned at 4:41 pm

Date Approved

Kenneth L. Baker, Chairman