

**SPECIAL MEETING OF THE
CLINTON HOSPITAL AUTHORITY MINUTES
Wednesday August 28, 2024, 12:00PM**

A Special Meeting of the Trustees of the Clinton Hospital Authority of the City of Clinton, Oklahoma was held in the Weichel Conference Room of the Clinton Regional Hospital on Wednesday August 28, 2024, at 12:00pm. A notice of this agenda was posted on the bulletin board in the lobby of the Clinton City Hall and the front door of Clinton Regional Hospital on August 26, 2024 at 11:30 a.m.

Members: Ken Baker, Chris Jones, Kelly Cornell (absent), Kevin Wolters, Tyler Bridges, Ernie Dowdell, *Ex Officio*

Chief Executive Officer: Len Lacefield

City Manager: Robert Johnston

Secretary/Clerk: Amy Jones

Others: Chasity Richardson, Brendan Price RN, Brenda Jennings RN, Stephanie Bustos, Rachel Owens, Debra Blanchard, Sean Stephens, Janae Chittum, Cris Hickerson, and others

I. CALL TO ORDER

Chairman Kenneth Baker called meeting to order at 12:07 pm

II. REVIEW AND APPROVAL OF CONSENT AGENDA ITEMS

A. Approval of August 14, Special Meeting

The Consent Agenda items were presented for review and approval.

Motion was made by Trustee Kevin Wolters and Second by Tyler Bridges to approve the Consent Agenda

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones

Nay: none

III. BUSINESS ITEMS (Discussion, Consideration, and Possible Action Regarding):

A. Administrative reports

1. Executive Summary

Mr. Lacefield review his Executive Report summary with Financial Projections Update Rachel and her Team have taken full control over our RCM Management process and things are beginning to take shape in the form of clarity and forward motion. Last Friday "New Business" began

processing, which is defined a sour newer month to month charges. This past Monday was the scheduled day to trigger all old and outstanding claims even those that had been previously filed so we can assure our patient account and revenue can be predictable. Mr. Lacefield gave a brief update on Trubridge action to terminate letter of termination was sent July 24, 2024, due to the lack of poor billing and no collections to report. We will continue to with Rachel team (IHT)to do the billing. Pre Rachel (IHT) they have downloaded all data from Trubridge and should have all billing out by Friday August 29, 2024. Hospitals should start seeing intake of collections within 30-60 days. Mr. Lacefield continues to update that the hospital is still recruiting physicians in our marketplace, we have a couple leads and are waiting for face-to-face appointments. Our Blue Cross and Blue shield part B credentialing has been rejected and we will correct the application and resubmit. Lastly, we are preparing for school telehealth Janae Chittum is continuing training with the Clinton Public Schools go live date is September 1, 2024. She also continues to do outreach to the community. The REH (Rual Emergency Health) Monday 8/26/24 Monday, 8/26/2024, marked the day we reviewed the financial impact CRH would experience if we elected to go with the REH model. I will augment this report with details.

However, as we look at our revenue potential in this start-up year our experience and moving forward benchmarks may far outpace the additional help. Over the last couple of months, I have investigated the potential relicensing of Clinton Regional Hospital from a Med surge hospital offering full services to REH (Rual Emergency Health) Designation.

Motion was made by Trustee Kevin Wolters and Second by Tyler Bridges to approve Executive Report

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones, Ken Baker

Nay: none

Chairman Baker declared motion carried.

2. Frontrunner Health Care software:

This software provides data automation solution that will help enable admission to maximize reimbursement. Monthly cost will be \$1200.00

Motion was made by Trustee Kevin Wolters and Second by Tyler Bridges to approve FrontRunner

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones, Ken Baker

Nay; none

Chairman Baker declared motion carried.

B. Intrafund Borrowing Agreement Between the Clinton General Fund and the Clinton Hospital Authority-Funds totaling \$80,000.00 to transferred from Clinton General Fund to Clinton Hospital Authority

The Intrafund Borrowing Agreement Between the Clinton General Fund and the Clinton Hospital Authority-Funds totaling \$80,000.00 to be transferred from Clinton General Fund to Clinton Hospital Authority was presented to the Trustees for approval to help cover operating expenses. The loan will be repaid when Hospital Authority invested funds mature in the near future.

Motion was made by Trustee Tyler Bridges and Second by Kevin Wolters to approve Intrafund Borrowing between Clinton General Fund to Clinton Hospital Authority of \$80,000.00

Chairman Kenneth Baker put in motion roll call vote:

Aye: Tyler Bridges, Kevin Wolters, Chris Jones

Nay: none

Chairman Baker declared motion carried.

C. Intrafund Borrowing Agreement Between the Clinton Public Works Authority and the Clinton Hospital Authority-Funds totaling \$80,000.00 to transferred from Clinton Public Works Authority to Clinton Hospital Authority

The Intrafund Borrowing Agreement Between the Clinton General Fund and the Clinton Hospital Authority-Funds totaling \$80,000.00 to be transferred from Clinton Public Works Authority to Clinton Hospital Authority was presented to the Trustees for approval to help cover operating expenses. The loan will be repaid when Hospital Authority invested funds mature in the near future.

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve Intrafund Borrowing between Clinton Public Works Authority to Clinton Hospital Authority of \$80,000.00

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Tyler Bridges

Nay: none

Chairman Baker declared motion carried.

IV. FINANCIAL REPORT

A. Financial Statement-

Stephanie Bustos gave a Hospital Financial Report with Profit and Loss

Motion was made by Trustee Chris Jones and Second by Tyler Bridges to approve Hospital Financial Report with Profit and Loss

Chairman Kenneth Baker put in motion roll call vote:

Aye: Chris Jones, Tyler Bridges, Kevin Wolters

Nay: none

Chairman Baker declared motion carried.

B. Invoices to be paid-

Stephanie Bustos asked to approve outstanding invoices 31 days and older

Motion was made by Trustee Kevin Wolters and Second by Chris Jones to approve to pay outstanding invoices to be paid 31days and older

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Chris Jones, Tyler Bridges

Nay: none

Chairman Baker declared motion carried.

V. COMMITTEE /DEPARTMENT REPORTING

A. Review and Approval Monthly Quality Assurance/Performance program meeting minutes 08/14/2024.

Chasity Richardson states there are no outliers for Monthly Quality Assurance/Performance program.

Motion was made by Trustee Tyler Bridges and Second by Kevin Wolters to approve to Monthly Quality Assurance/performance program meeting minutes 08/14/2024.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Tyler Bridges, Kevin Wolters, Chris Jones

Nay: none

Chairman Baker declared motion carried.

B. Review and Approval Monthly Safety/Emergency management Committee meeting 07/17/2024.

Chasity Richardson states there are no outliers for Monthly Safety/Emergency Management Committee

Motion was made by Trustee Tyler Bridges and Second by Kevin Wolters to approve to Monthly Safety/Emergency Management meeting minutes 07/17/2024

Chairman Kenneth Baker put in motion roll call vote:

Aye: Tyler Bridges, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman Baker declared motion carried.

VII. New Business (If any as authorized pursuant to Section 311.9 of the Oklahoma Meeting Act.)

Len Lacefield, CEO for Clinton Regional Hospital presented request to the Trustee's to authorize a request for a Line of Credit from the City of Clinton in the amount of \$750,000.00.

Motion was made by Trustee Kevin Wolters and seconded by Trustee Tyler Bridges to approve the request to the City of Clinton for a Line of Credit in the amount of \$750,000.00 pending review from City Attorney Ryan Meacham.

Chairman Kenneth Baker put in motion roll call vote:

Aye: Tyler Bridges, Kevin Wolters, Chris Jones, Ken Baker

Nay: none

Chairman Baker declared motion carried.

VIII. ADJOURN

A motion was made by Trustee Kevin Wolters and Second by Tyler Bridges to Adjourn

Chairman Kenneth Baker put in motion roll call vote:

Aye: Kevin Wolters, Tyler Bridges, Chris Jones

Nay: None

Chairman declared the motion carried and meeting adjourned at 12:49 p.m.

Date approved.

Kenneth L. Baker, Chairman